



FOOD ASSISTANCE TECHNICAL WORKING GROUP (TWG) MEETING NWSW

TIME, DATE, VENUE: 10:30-12:30 AM - Tuesday, 02 September 2020, Online (Teams)

AGENDA

Meeting minutes

Chair: Richard BENYINGME – Programme Assistant WFP / Mlobane NTANDOYENKOSI – Food Security Cluster Coordinator.

Attendees: Plan International, Caritas Kumba, WFP, FAO, Intersos Buea, IRC Bamenda, CRS Bamenda, Denis Miki Foundation, IYEC, SASDEV, FEWs NET, Nascent Solutions, AMEF, NRC, REO, MICHAFOUND and SHUMAS

Note Taker: Richard BENYINGME/ Romario MOUNA (WFP).

On the 2nd of September 2020, 18 persons took part in the online Technical Working Group (TWG) meeting from 10: 30am to 12:35am, representing various national, international NGO's and UN agencies from NWSW. The following points was covered during the meeting:

- Introduction and Welcome
- Finalization of the TWG ToR
- Partner Updates
- Finalization of COVID-19 guidelines for food assistance
- Presentation of results of food assistance package analysis for NWSW
- Adoption of Food assistance package for NWSW
- AOB

Agenda Items

Agenda	Discussions	Action points	Deadline
Introduction			
Finalization of TWG ToR	The coordinator of the FCS took new members of TWG through the ToR emphasizing on the objectives, outputs of the food assistance working group, membership and structure of leadership. ToR shared with members for inputs based on field experiences and challenges.	- Members to provide inputs for finalization of ToR	12/09/2020
Partner Updates	Updates of activities in the field were presented by two Partners on planned activities, achievements and challenges. <ul style="list-style-type: none">• NRC reached 300HHs with e-vouchers/food vouchers, cash grants to 90HHs and inputs (farm tools etc) for home gardens. Challenges experienced in implementing activities included insecurity and issues associated beneficiaries farm lands. - Caritas Kumba: 40000		



	<p>beneficiaries (25000 in Meme and 15000 in Manyu were and planned to benefit from GFD. Out of the planned number of beneficiaries 35538 were reached.</p> <p>The Food basket constituted of Rice, beans, vegetable oil and salt.</p>		
COVID-19 guidelines for food assistance	The COVID-19 guidelines were shared with members old and new members for inputs before finalization of the document	- Submission of document with inputs from members	12/09/2020
Food assistance Package-COVID-19	<p>Data of food assistance package was received from 7 organizations (Caritas, Nascent, WARDA, COHESODEC, IRC, CRS and WFP) and analyzed by 5 volunteers from WFP, CRS, IRC, REO and Caritas Kumba.</p> <p>The results of the food assistance package analysis were presented in plenary and the proposed/recommended assistance package adopted. Following the presentation, there was reaction from the group if the quantity of food per/person/day is of acceptable standards. There equally questions if the proposed HH size respect the national or international standards. These concerns triggered the recommendation of a narrative to accompany the proposed food assistance package.</p> <p>The narrative and the finalized standard assistance package will be shared internally amongst members for use in NWSW and externally with donors and other organizations .</p> <p>Question/concerns on the neediest vulnerable beneficiaries being assisted was raised and for better clarification, it was recommended a vulnerability score card matrix be established. Volunteers representing WFP, NRC, Intersos Buea, REO and CRS opted to collect the data from members implementing activities in the field, analyze and present in the forthcoming TWG meeting.</p>	<ul style="list-style-type: none"> - Volunteers to finalize the food assistance package document and alongside establish an explanatory narrative report. 14/09/2020 - Share document amongst members for final reading and comments 15/09/2020 - Members return document with comments 17/09/2020 - Finalized document addressing comments 18/09/2020 <ul style="list-style-type: none"> - Richard draft a vulnerability data collection template and share amongst volunteer members for comments/inputs 08/09/2020 - Share template with members for inputs on vulnerability criteria 12/09/2020 - Submission of inputs by members 14/09/2020 - Analysis of information received from partners by volunteers 16/09/2020 	



		<ul style="list-style-type: none">- Vulnerability score card matrix drafted- Score card matrix presented in next meeting	16/09/2020 06/09/2020
AOB	Next TWG meeting planned for 6 th of October 2020		