

MINUTES OF THE AGRICULTURE & LIVELIHOODS WORKING GROUP MEETING

Location: Borno State Ministry of Agriculture and Natural Resources (MoANR), Conference Room

Date: May 30, 2019

Time: 02:03 pm – 02:39pm

AGENDA

1. Welcome, opening remarks and round of introductions (5 min)
2. Review of action points and approval of minutes of the previous meeting (5 min)
3. Updates on 2019 rainy season seed distribution by partners and discussions (35 min)
4. AOB (5 min)

SUMMARY OF ACTION POINTS

1. Sector to organize a proposed recommendations and lessons Learned workshop between partner involved in micro/kitchen/backyard gardening (including FAO, AAH, NRC and SCI)
2. FAO to share LGA-level post-harvest assessment findings for Borno State
3. Sector to share Seed Voucher and Seed Fair guidance notes with partners for further comments
4. Partners to provide the pending information including variety of inputs to be distributed and also detailed information up to ward and community level, including the households targeted and distribution dates
5. Sector to facilitate partner coordination in “hot spot” locations where there are multiple seed distribution partners
6. Sector to share a map of seed distribution completed.

NO	PROCEEDINGS	ACTION
1.	Welcome, Introduction and Opening Remarks The meeting was opened by the Deputy Sector coordinator and followed by self-introductions. The Chair sent apologies due to other urgent government meetings.	
2.	Review of action points and approval of minutes of the previous meeting (5 min) <ol style="list-style-type: none"> 1. Sector to organize a proposed recommendations and lessons Learned workshop between partner involved in micro/kitchen/backyard gardening (including FAO, AAH, NRC and SCI) - Pending 2. FAO to share LGA-level post-harvest assessment findings for Borno State – Pending 3. Sector to share Seed Voucher and Seed Fair guidance notes with partners for further comments – pending 4. Partners to provide the pending information including variety of inputs to be distributed and also detailed information up to ward and community level, including the households targeted and distribution dates - Ongoing. 5. Sector to facilitate partner coordination in “hot spot” locations where there are multiple seed distribution partners - Ongoing. 6. Sector to share a map indicating seed distribution plan by location – Only the land access map was shared. A map of seed distribution completed will be produced. <p>After the review, the minutes of the meeting held on 30 May was adopted.</p>	

3.	<p>Updates on 2019 rainy season seed distribution by partners and discussions</p> <p><u>Challenges faced so far at the start of the distributions</u></p> <ul style="list-style-type: none"> It is expected that during Eid period, the seed distribution activities will slow down, therefore partners should enhance sensitization. Some vendors in some areas ran out of stock. This was resolved by ensuring more than 3 vendors are available in the same location. Partners had a discussion about the consolidated seed distribution excel sheet. The sector led the discussions on assessing locations/communities where there would be likelihood for overlapping. Partners mentioned they have been coordinating in those areas where there are multiple partners. Sector encouraged partners to pay more attention to hot spot locations including Monguno, Damboa, Jere, Kaga, Konduga, Mafa, Ngala, Nganzai, Damaturu. There are LGAs that are likely to end up with more than coverage. For instance, Monguno, it is unlikely to have 23,694 HH with access to land in the current situation (knowing the assessed population of Monguno town is estimated to be 36,879HH). The Monguno FSL coordination group is supporting the coordination efforts at field level. <p><u>How partners are ensuring beneficiaries have access to land. According to partners:</u></p> <ul style="list-style-type: none"> By asking the heads of household whether they planted the previous season and whether they currently have land. Talking to Bulamas and other local leaders on estimated availability of land Consulting with government extension workers from the ADP in field locations Measurements of the land should be done to ensure that the seeds distributed will be sufficient for the land. Where possible make random visits to land mentioned by a few beneficiaries. A partner mentioned that this process takes time and requires patience. 	
4.	<p>AOB:</p> <ul style="list-style-type: none"> To ensure beneficiaries do not consume/sell seeds, some seed distributions have been complemented with food assistance. The sector further encouraged partners to continue sensitization so that beneficiaries not to misuse seed. Regarding fertilizer movements, the restrictions still stand. 	
5.	CLOSING: With no other business, the meeting adjourned at 2:39pm.	

Partners in Attendance: 16 Partners - 19 individuals (3 females, 16 males).

Government/UN/Donors/Others	INGOs	NNGOs
1. MoANR	2. ADRA	3. HERWA
4. UNDP	5. FEWSNET	6. JDPH
7. NCFRMI	8. PUI	9. GREENCODE
10. IOM	11. CRS	
	12. IRC	
	13. ZOA	
	14. Plan International	



	15. SCI	
	16. INTERSOS	