



MINUTES OF GWOZA FSS COORDINATION METING

Location: Teleconference

Date: 6th May 2021

Time: 10:00am – 11:00am

AGENDA

1. Welcome and introductions. 5 min. - All
2. Why FSS Coordination at LGA Level? 10min - FSS
3. How do we strengthen the coordination between partners implementing food assistance, Agriculture and livelihood, and Safe access to fuel and energy in Gwoza? 15min – Partners.
4. Selection / Confirmation of LGA Focal Point – 5min
5. AOB – 5min

No	PROCEEDING	ACTION POINTS /COMMENTS
1	<p>Welcome, Opening Remarks and Round of introductions</p> <p>The meeting was opened by the FSS NGO Co-facilitator and followed by self-introductions by participants</p>	
2	<p>Why FSS Coordination at LGA Level?</p> <ul style="list-style-type: none"> • The Sector at State level does not plan to take over the LGA Coordination, rather, it is rather concerned with supporting and strengthening the existing LGA FSS Coordination to maximize its full potential. • This will also help our preparedness as a sector especially now that the security situation is deteriorating. 	
3	<p>How do we strengthen the coordination between partners implementing food assistance, Agriculture and livelihood, and Safe access to fuel and energy in Gwoza? 15min – Partners.</p> <ul style="list-style-type: none"> • Set up a local coordination meting for FSS. • Hold face to face and virtual meeting to be held once in a month. 	

4	Selection / Confirmation of LGA Focal Point <ul style="list-style-type: none"> • Partners Selected Plan-international to lead the Gwoza FSS coordination with support from the State level Coordination. • Plan international confirmed their readiness to lead the coordination. 	Plan International will inform its management team in Maiduguri and feedback this coordination in the next meeting.
5	AOB – 5min This coordination will be the first point of call for every new FSS partner in the LGA.	The FSS at state level has agreed to refer new and intending Gwoza FSS partners to the FSS LGA Focal point (FSS Coordination).
6	Action Points. <ul style="list-style-type: none"> • The FSS LGA Lead to work with the State level Coordination to come up with a meeting calendar. • The FSS at the State level will initiate a separate FSS LGA Coordination in Pulka. 	The FSS will begin a mapping of FSS Partners in Pulka, the outcome of the Actors mapping will help us decide on the way forward.
7	CLOSING: Next Meeting will be in May – Date to be confirmed	

IN ATTENDANCE:

Government/UN/Donors/Others	INGOs	NNGOs
1. WFP	2. NRC	5. Caritas
3. FAO	4. Plan-international	