MINUTES OF CLUSTER COORDINATION MEETING

Date: 22\textsuperscript{nd} March 2016  
Venue: FAO Office, Sana’a  
Time: 10:30 am  
Attendance: FAO, NFDHR, NRC, CARE, ACF, SCI, IMC, ADRA, MDF, FAO, RI, EU Delegation, YFCA, YWU, MOPIC, YWEF, ExU, OXFAM, Arkan, IRY, IOM, UNDP, LFPDO.

Agenda:

1. Introductions  
All FSAC partners present did a round of introduction.

2. Review of last meeting minutes and action points  
Minutes of last meeting were reviewed and endorsed.

3. Updates on the concluded FSAC gender training – FSAC gender trainers/focal points  
   - To ensure gender mainstreaming in FSAC projects, the cluster hosted a one-day training on the 14\textsuperscript{th} of March 2016 on ‘Gender in FSAC Projects’ attended by 17 participants from 17 cluster partner agencies.
   - The trainers were the FSAC gender focal points who had been trained by the Interagency Gender Advisor (GenCap)
   - A short report will be shared with partners and will be posted on the FSAC website along with the main training materials.

4. Partners views on how to make Cash and/or Voucher transfers more effective  
   - The Cash and Markets Technical Working Group (CMTWG) coordinator updated the partners on the latest developments and discussions within the group.
Four approaches have been developed in order to assess the feasibility of Cash Based Interventions (CBI) in Yemen in 2016:

- There is an assessment workshop planned for very soon. The workshop participants will be drawn only from partners that are involved in cash transfer programs.
- Multi-sector cash transfer programming pilots will be conducted possibly in 4 governorates (2 from the North and 2 from the South).
- A more broader and in-depth/exhaustive feasibility assessment will be conducted next year.
- The CMTWG will organize a training for the humanitarian community and a capitalization workshop will be organized by the end of April.

Partners emphasized that any cash-based intervention should ensure balance between beneficiary preferences, possible diversion of cash to non-intended expenses, and availability of food/commodities in the concerned markets.

Another concern was that the capitalization workshop results and recommendation may not benefit the agriculture sector this season as it will have passed it. A recommendation was to push the workshop forward to the beginning of April if possible so that its findings could be incorporated in agricultural related response plans.

5. Activation of the Sana’a sub-national cluster – first meeting

- The FSAC Sana’a sub-cluster humanitarian coordination hub has been activated and the first meeting will be held right after the national cluster meeting.
- The hub covers six governorates:
  - Sana’a, Amanat Al-Asimah, Amran, Marib, Dhamar, and Al-Baydha.
- The coordination mechanism of this new hub will be the same as in the existing Aden and Al-Hudaydah FSAC sub-national cluster hubs; a dedicated facilitator will be assigned to the hub and there will be regular meetings, coordination with authorities, and reporting mechanisms in place.
- The TOR for the hub are the same as the existing sub-clusters. A Co-Chair will be drawn from very active and dedicated FSAC partners who have presence in the hub and FSAC related activities.

6. AOB

- No AOB for this meeting.