

SAG Minutes of Meeting

A. Meeting Information

Date: 14 November 2018

Location: FAO Room C237

Opening Time: 02:00pm

Closing Time: 5:00 pm

Called By: SAG Group

Chaired by: Bruno Minjauw

B. Attendees

- Bruno Minjauw, gFSC
- Sheila Grudem - WFP
- Cyril Lekiefs, ACF
- Angela Hinrichs, FAO
- Carine Malardeau, IFRC
- Baerbel Mosebach
- Elisa Persico, WFP
- Riccardo Suppo, gFSC

C. Agenda

1. SAG membership re-election;
2. SAG ToRs;
3. SAG meeting schedule;
4. SAG Work plan & Outputs;
5. Presentation from the SAG (including the election);
6. Organize the briefing of the two new SAG members. Rules, action. How and when will organize the briefing of the new members.

D. Points discussed and decision taken

1. gFSC membership and SAG membership election.

At the moment of the SAG meeting SAG membership is meant to rotate 2 of the 4 non-permanent members. As follow was internally decided by the participating NGOs:

- NGOs outgoing: Welthungerhilfe. + ACTED
- NGOs staying: ACF and IFRC

Enrolment in the cluster and membership: Despite reminders were sent many members still need to formalize their membership. It was agreed that all members that had not yet applied are still on-time to do it within the next few days. Only full members of the cluster can vote for the SAG.

SAG members agreed that, once finalized, the gFSC membership list will be advertised in the website.

2. SAG ToR:

It was agreed that at the moment there is no need to change the SAG ToRs, except for the number of NGO represented in the SAG:

Number of NGO members to increase from 3 to 4. The membership criteria need to be clearly spelled-out.

The TOR should be reviewed with the new SAG members.

It was agreed there is no reason for SAG members being privileged receivers of information. Rather SAG members accept the responsibility of sharing updates they might be aware, and that may be of interest/relevance to all SAG members.

3. Work plan:

The SAG work plan needs to be more focused on strategic decisions and monitoring evolutions in the broader international community that are of relevance to the gFSC. Further, the renewed SAG members will have to identify strategic issues to be discussed by the SAG and identify the relevant SAG Work Plan. Here below a tentative list of suggested items:

- a. Drafting of the next strategic plan for 2020 to 2023 (?).
- b. Early recovery cluster closure: opportunities and responsibilities.
- c. FAM: World Bank: positioning, role and commitment of gFSC.
- d. UN reform and gFSC role.
- e. Integrated missions.
- f. HR: Strengthen roster and partners' involvement in surge and mid-term collaboration in deployment of cluster coordinators. (avoid poaching)
- g. SAG to make sure that WG and gFSC products will be based on expressed field demands.
- h. SAG reviews the relevance of the continuation of the WGs and possible creation of new WG.

Action points:

SAG partners to meet more regularly face to face. It is suggested that SAG should not only gather in Rome but in all SAG members' locations on a rotation basis.

SAG should review and monitor the use of the products issued by the WG. Partners will review the WG results every year in the partners meeting.

SAG secretariat role will be managed on a rotational basis until Rajendra's replacement will be on board the gFSC team.

Technical Working Groups will have to disseminate their products, monitor utilization and report to Cluster Partners about their effectiveness, quality and real use of their own products; in case required the SAG should propose corrective action to the WG. The WG should work based on expressed field needs and has to identify the most appropriate way to disseminate, promote and make sure that it is used.

4. Meeting schedule:

Secretariat will work on agreed next 2 months schedule. This will be done once all members will be defined.

5. Possibility of opening positions within the gFSC as secondment in the cluster.

gFSC will issue a letter for encouraging partners for seconding staff to the cluster.