

COORDINATION IN CASE OF SUDDEN ESCALATION OF NEEDS

DISTRICT FOCAL POINTS

December, 2018¹

BACKGROUND:

The Food Security and Livelihoods Cluster (FSLC) was set up in Ukraine in 2014 to help strengthen the humanitarian response to conflict in the East. In late 2016, the cluster became responsible for coordination of early recovery livelihoods support in addition to the coordination of food security interventions. Since 2014, FSLC has worked to ensure that the sectoral humanitarian response is **coordinated, timely, appropriate and harmonized whilst working to avoid response duplication and gaps**. This work has been led by the Cluster Co-Lead Agencies, WFP and FAO, through the FSLC coordination team (coordinator and information management officer) based in Kyiv. The cluster focuses on enhancing cooperation and partnerships to support the project planning, implementation and targeting to ensure assistance reaches those most in need.

In case of an escalation of the conflict and sudden increase of humanitarian needs, the FSLC team will rely on support of District Focal Points to help with the coordination.

ROLE OF FSLC DISTRICT FOCAL POINTS

To support coordination at field level in case of an emergency response, in early 2017 the FSLC identified district focal points in Kramatorsk & Severodonetsk and subsequently also in Donetsk and Luhansk through WFP, FAO and some NGO partners. However, given the fact that WFP has phased out of Ukraine by June 2018 (although it continues to monitor the food security situation in Ukraine from the Regional Bureau in Cairo), and considering the limited presence of FAO in the field, FSLC have updated the list of focal points relying more on NGO partners operational in the area (**see Annex 1**), should there be an escalation of the conflict or any remarkable changes in the food security situation.

The main role of the district focal point is not to replace the Cluster Coordinator (CC) and Information Management Officer (IMO) but to help gather information on the food situation and help coordination on the ground in case of a sudden escalation of needs:

Regular day to day coordination will still flow through FSLC Team (CC/IMO) at Kiev level

Coordinate with other cluster partners to gather information:

1) needs & 2) on planned response

- help the FSLC team in Kiev **improve speed and appropriateness of an emergency response**
- help the FSLC Team to **map out an overview of response capacity and plans.**



Coordination with Government:

In GCA, assist with field level coordination with the **LOMCA and DOMCA, SES, city civil military administration** etc. – *with support from and in close coordination with CC/IMO in Kiev.*



Advocacy:

Be a key link with the local authorities for emergency preparedness and **for advocating in GCMs on FSLC needs and issues.**

¹ This document will be updated regularly, as and when required. This is the third edition, replacing the version from April 2018 to reflect the update in the FSLC team structure as well the update in the list of district focal points.

KEY STEPS IN CASE OF A SUDDEN ESCALATION OF HUMANITARIAN NEEDS

- **Reports of sudden escalation in humanitarian needs in Donetska and Luhanska GCA or NGCA should be communicated to the FSLC Team:**
 - Cluster Coordinator, Alexandra Malukalo (mobile: 095 765 89 17) amalukalo@fscluster.org
 - Information Management Officer, Roman Lunin (mobile: 050 509 73 43) Info.ukraine@fscluster.org
 - Partners can also report this to the District Focal Points (*see below contact lists under Annex 1*)

- **Overall: The FSLC team and District Focal Point(s) will work closely together to ensure a timely, appropriate response, as far as cluster partner resources allow:**

At field level, the District Focal Points will:

 - *gather information on needs and response, in case of a sudden escalation of needs;*
 - *address the emergency needs upon availability of contingency resources of respective NGOs;*
 - *liaise with other food assistance partners (on response capacity / planned response / completed response),*
 - *participate in coordination meetings,*
 - *work with OCHA as needed,*
 - *liaise with local authorities to get a clearer overview of the situation.*

At Kyiv level, the FSLC team will:

 - *provide clear overviews of the needs and response,*
 - *liaise with food assistance partners (on response capacity / planned response / completed response),*
 - *facilitate FSLC coordination meetings should it be necessary,*
 - *coordinate (and share updates) with OCHA,*
 - *liaise with relevant government bodies at Kyiv level.*

- **The Focal Point regularly feed this information back to the Kiev FSLC team, who will assist with overall coordination and mapping on needs / response etc.**

- **At any point, cluster partners can contact either the District Focal Points or the FSLC team in case of questions or updates (see contact list below).**

- **The FSLC Kiev team will work to triangulate all inputs on food assistance needs and response (and gaps) and provide regular updates to all partners** (including information from the District Focal Points, partners, Government, OCHA etc.).

NON-GOVERNMENT CONTROLLED AREA (NGCA)

To support coordination at field level in case of an emergency response, there is currently a cluster focal point in Luhanska NGCA. Donetska NGCA focal point TBC.

The overall role remains similar as to that in GCA (see above) however, the response capacity of the FSLC and cluster partners in NGCA, remains limited thus the key role will be to share information on needs and liaise with those food assistance actors that are able to operate in NGCA at present.

Please see Annex 1: Key Contacts for 1) FSLC Team, 2) District Focal Points, 3) Partners, 4) Government Contacts in Donetska GCA and Luhanska GCA

ANNEX 1

FSLC Team in Kyiv						
Organization	Name	Email	Position	Phone	Area of Activity	Based in
FSLC	Alexandra Malukalo	amalukalo@fscluster.org	Cluster Coordinator	+380957658917	N/a	Kyiv
FSLC	Roman Lunin	info.ukraine@fscluster.org	Information Management Officer	+380505097343	N/a	Kyiv

DONETSKA GCA CONTACTS						
Organization	Name	Email	Position	Phone	Area of Activity	Based in
District Focal Points						
Bakhmutski, Yasinovatski, Mariinski and Konstantinovski districts/rayons						
People in Need	Oksana Saenko	oksana.saenko@peopleinneed.cz	Project Manager of Distribution Department	+380990730007	Northern Donetsk GCA	Slaviansk
Novoazov's'kyi, Manhushskiy, Nikolskiy and Volnovas'kyi districts/rayons						
Caritas Mariupol	Eugene Chako	evgenchako@gmail.com	Executive Manager	+380677226600	Southern Donetsk GCA	Mariupol
FSLC Partners Active in Donetsk GCA (with prior or current food assistance focus)						
ASB	Kateryna Budz	projects@asb.org.ua	ASB Emergency Aid Project Manager Ukraine	+380631378242	Donetsk/Luhansk GCA	Kyiv
ASB	Giorgi Shengelia	director@asb.org.ua	Country Director	+380983664567	Donetsk/Luhansk GCA	Kyiv
ASB	Artem Bednarsky	monitoring@asb.org.ua	Monitoring & Evaluation Manager	+380978911666	Donetsk/Luhansk GCA	Kyiv
ADRA	Anna Kalyta	hanna.kalyta@gmail.com	Project Assistance	+380500569094	Donetsk/Luhansk GCA	Mariupol
ADRA	Artem Dikhtiaruk	Artem.dikhtiaruk@adra.ua	Program Director	+380639605676	Donetsk/Luhansk GCA	Kyiv
Caritas	Andriy Postnikov	apostnikov@caritas-ua.org	Project Manager	+380955490268	Donetsk/Luhansk GCA	Kyiv
Caritas	Valentyn Bebik	vbebik@caritas-ua.org	Programme Manager	+380500301117	Donetsk/Luhansk GCA	Kramatorsk
CFP	Kozachenko Olena	kozachenko.helen@gmail.com	Monitor	+380951670371	Donetsk/Luhansk GCA	Kramatorsk
CWBF	Elena Shipilenko	elena.shipilenko@ccf.kiev.ua	Project assistance	+380445372016, +380503588077	Donetsk/Luhansk GCA	Kyiv
Emmanuil	Liya Mamchenko	liya.mamchenko@cbn-cis.org	Specialist	+380956717444	Donetsk/Luhansk GCA	Kramatorsk
Emmanuil	Galina Kucher	galina.kucher@cbn-cis.org	Country Director	+380676913254	Donetsk/Luhansk GCA	Kyiv
FAO	Elena Kushch	Olena.Kushch@fao.org	Field Office Coordinator	+380509992575	Donetsk/Luhansk GCA	Kramatorsk
ICRC	Meziane Selmi	mselmi@icrc.org	EcoSec Deputy	+380952628070	Donetsk/Luhansk GCA	Kyiv

IFRC	Illya Kletskovskyy	illya.kletskovskyy@ifrc.org	Planning, Monitoring, Evaluation & Reporting / PMER Officer	+380 66 704 29 88	Donetsk/Luhansk GCA	Kyiv
Network	Valeriia Rachynska	v.rachinska@network.org.ua	Director	+380976403060	Donetsk/Luhansk GCA	Kramatorsk
NRC	Anna Kharitonova	anna.kharitonova@nrc.no	Database Officer	+380678285928	Donetsk/Luhansk GCA	Severodonetsk
NRC	Alexandr Sheludenkov	alexander.sheludenkov@nrc.no	Coordinator	+380991111352	Donetsk/Luhansk GCA	Severodonetsk
PIN	Oksana Saenko	Oksana.saenko@peopleinneed.cz	Deputy Program Manager	+380990730007	Donetsk/Luhansk GCA	Sloviansk
RAF	Yulia Malich	ymalich@fdu.org.ua	External Communications Manager	+380632354696	Donetsk/Luhansk GCA	Kyiv
Save Ukraine	Igor Nebava	saveukrainecenter@gmail.com	Director	+380969513491	Donetsk/Luhansk GCA	Kyiv/Field
SCI	Anton Stukalo	anton.stukalo@savethechildren.org	Child Poverty Coordinator	+380509607670	Donetsk/Luhansk GCA	Sloviansk
Trianglegh	Dina Urazbaeva	ukraine@trianglegh.org	Country Representative	+380958687569	Donetsk/Luhansk GCA	Kramatorsk
Vostok SoS	Milan Zaitsev	milan.zaytsev@gmail.com	Coordinator	+380950215853	Donetsk/Luhansk GCA	Kramatorsk /Kyiv
KEY Government Contacts in Donetska GCA						
CIMIC	Kravchenko Sergii Vasyliovych		Head of Department	+380956827520	Donetsk GCA	Kramatorsk
General Directorate of the Ministry Emergency Situations of the Donetsk Region, Mariupol	Migrin Alexey Sergeevich		Head of Directorate	+380509899935 +380629569410	Donetsk GCA	Mariupol
	Danik Oleksandr Nikolaevich		Rescue department for special purposes	+380975559234	Donetsk GCA	Mariupol
	Danik Andrey Nikolaevich		Deputy Head	+380509607413 +380629569402	Donetsk GCA	Mariupol
MToT	Alla Nazarenko	nazarenko.alla@ukr.net	Head of Sector in Donetsk oblast	+380505693498	Donetsk GCA	Kramatorsk
DOMCA	Kabisha Valeriy Petrovich		Director of Department, Counsellor of Governor for civil issues	+380951553556	Donetsk GCA	Kramatorsk
DOMCA	Yulia Lomakina	lomakina793@ukr.net	Main specialist of the Department for evacuation, logistics and work with humanitarian assistance	+30505869882	Donetsk GCA	Kramatorsk
Mariupol City Council	Kogut Mikhail Mikhailovich		Deputy Mayor	+380676941110	Mariupol	Mariupol

Luhanska GCA Contacts

Organization	Name	Email	Position	Phone	Area of Activity	Based in
District Focal Point						
NRC	Sasa Marusic	sasa.marusic@nrc.no	Programme Development Manager	+380678285877	Luhanska GCA	Severodonetsk
FSLC Partners Active in Luhanska GCA (with food assistance focus previously or currently)						
ASB	Kateryna Budz	projects@asb.org.ua	ASB Emergency Aid Project Manager Ukraine	+380631378242	Donetsk/Luhansk GCA	Kyiv
ASB	Giorgi Shengelia	director@asb.org.ua	Country Director	+380983664567	Donetsk/Luhansk GCA	Kyiv
ASB	Artem Bednarsky	monitoring@asb.org.ua	Monitoring & Evaluation Manager	+380978911666	Donetsk/Luhansk GCA	Kyiv
ADRA	Anna Kalyta	hanna.kalyta@gmail.com	Project Assistance	+380500569094	Donetsk/Luhansk GCA	Mariupol
ADRA	Artem Dikhtiaruk	Artem.dikhtiaruk@adra.ua	Program Director	+380639605676	Donetsk/Luhansk GCA	Kyiv
Caritas	Andriy Postnikov	apostnikov@caritas-ua.org	Project Manager	+380955490268	Donetsk/Luhansk GCA	Kyiv
Caritas	Valentyn Bebek	vbebek@caritas-ua.org	Programme Manager	+380500301117	Donetsk/Luhansk GCA	Kramatorsk
CFP	Kozachenko Olena	kozachenko.helen@gmail.com	Monitor	+380951670371	Donetsk/Luhansk GCA	Kramatorsk
CWBF	Elena Shipilenko	elena.shipilenko@ccf.kiev.ua	Project assistance	+380445372016, +380503588077	Donetsk/Luhansk GCA	Kyiv
Emmanuel	Liya Mamchenko	liya.mamchenko@cbn-cis.org	Specialist	+380956717444	Donetsk/Luhansk GCA	Kramatorsk
Emmanuel	Galina Kucher	galina.kucher@cbn-cis.org	Country Director	+380676913254	Donetsk/Luhansk GCA	Kyiv
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Network	Valeriia Rachynska	v.rachinska@network.org.ua	Director	+380976403060	Donetsk/Luhansk GCA	Kramatorsk
NRC	Anna Kharitonova	anna.kharitonova@nrc.no	Database Officer	+380678285928	Donetsk/Luhansk GCA	Severodonetsk
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SCI	Anton Stukalo	anton.stukalo@savethechildren.org	Child Poverty Coordinator	+380509607670	Donetsk/Luhansk GCA	Sloviansk
Trianglegh	Dina Urazbaeva	ukraine@trianglegh.org	Country Representative	+380958687569	Donetsk/Luhansk GCA	Kramatorsk
Vostok SoS	Milan Zaytsev	milan.zaytsev@gmail.com	Coordinator	+380950215853	Donetsk/Luhansk GCA	Kyi/Field
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ICRC	Meziane Selmi	mselmi@icrc.org	EcoSec Deputy	+380952628070	Donetsk/Luhansk GCA	Kyiv
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Key Government Contacts in Luhanska GCA						
CIMIC	Coordination center			+380645244400	Luhansk GCA	Severodonetsk
MTot	Anastaisa Ovsyankina	luhansk.sector@mtot.gov.ua	Main Specialist	+380953513024	Luhansk GCA	Severodonetsk
LOMCA	Olga Lishyk	lishyk.olga@gmail.com	Vice Chairman of Luhansk Regional State Administration	+380955990460	Luhansk GCA	Severodonetsk
Luhansk State Emergency Service	Oleksii Petrovych Vysotskyi		Deputy Head of SES on humanitarian issues	+380669514909	Luhansk GCA	Severodonetsk

NGCA CONTACTS						
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People in Need	Oksana Saenko	oksana.saenko@peopleinneed.cz	Project Manager of Distribution Department	+380990730007	Northern Donetsk GCA, Luhanska NGCA	Slaviansk
FSLC Partners Active in NGCA (with prior or current food assistance focus)						
DDC	Anastasia Skyba	hmelag@gmail.com	Director	+380951549234	Donetsk NGCA	Donetsk
ICRC	Khurshed Musoyatov	kmusoyatov@icrc.org	Ecosec Del	+380952628162	Donetsk NGCA	Donetsk
ICRC	Tania Gaulis	tgaulis@icrc.org	Ecosec Del	+380952628129	Luhansk NGCA	Luhansk