Meeting Minutes

Location: FAO, Training room
Date: 26/04/19

Agenda
1. Update on cluster activity
2. Creation of Strategic Advisory Group
3. Update on funding
4. Update on the market assessment
5. Discussion on developing agriculture input support guidelines
6. Updates from Cluster partners

Participants
- NGOs: GOAL, Save the Children, LEAD, Practical Action, ACF, ADRA, Tearfund, WVI, CAFOD, Nutrition Action Zim, WHH, Help Germany
- UN: WFP, FAO

Discussion
1. Update on cluster activity
   • FS Cluster Coordinator has started to attend to the coordination meetings such as ICC or HCT and to monitor the situation
   • A Strategic Advisory Group (SAG), described on point 2 below, is proposed to be set up as a core cluster body, and for which ToRs will be shared shortly
   • Technical guidelines development will start as soon as the SAG is operational
   • It was agreed that the food security cluster meets twice every month on a Friday at 11am.
   • Governmental focal points will be identified and included into the Cluster mailing list and free to participate to cluster meetings.

2. Creation of Strategic Advisory Group
   • The SAG is a democratic organ within the Cluster Structure and strengthens the participatory and advisory nature of the sector management
   • The SAG is constituted by key operational partners, complemented by the Cluster UN leading agencies and governmental focal points to ensure broader information exchange for all cluster/sector partners
   • NGO’s membership to the SAG is going to be identified with the help of Heads of Agencies
• Once nominated, governmental focal points will be invited to participate into the SAG.

3. Update on funding
• There were no concrete updates expressed on funding. Generally, NGOs have secured funding to a different extent for the upcoming phases II (in kind and cash assistance) and III (early recovery).
• The issue of coordination of food security early recovery projects was raised as important.
• All Cluster partners were also encouraged to register any contribution to either the drought or cyclone response in the Financial Tracking System, for which OCHA provides guidance.

4. Update on market assessments
• Assessments being undertaken in all cyclone-affected districts with special emphasis on Chipinge and Chimanimani, where the impact has been greater.
• Through engagements with partners through the Cash-Based WG, the assessment is multi-sectorial in nature, including information on food, shelter, WASH, education, and agriculture.
• Data collection is on-going, and report is expected by the 7th of May 2019.

5. Discussion on developing agriculture input support guidelines
• A presentation was made by FAO to guide discussion on guidelines for support to farming households.
• The participants agreed on reviewing the guidelines previously designed for supporting the agriculture sector, which were tailored to drought affected households - the latest version being from 2013-14. These guidelines are to be adapted to the prevailing situation.

6. Update from cluster partners
• **LEAD**: currently operating in Chimanimani - 6 wards and Chipinge - 5 wards distributing NFIs.
• **WVI**: through the ENSURE and ADP programme distributed food and non-food items in Chipinge and Chimanimani to 21000 individuals. Still at planning phase for support to agriculture and proposals have been developed.
• **WHH**: WASH sector with funding from UNICEF and has no intentions to stay in the districts beyond end of year.
• **ACF**: currently supporting its national partner Nutrition Action Zimbabwe (NAZ). ACF continues project design and fund raising for the early recovery phase.
• **Practical Action**: through the LFSP programme still working on crisis modification to assist cyclone affected farmers in programme sites. Have conducted assessments with internal funding to inform programming.
• **Save the Children**: Has no food security interventions currently. Had once-off interventions which included the distribution of food packs and NFIs. Exploring provision of psycho-social support to affected people.
• **Goal**: operational in Chipinge, Chimanimani and Buhera. Distributing NFIs and food items with funding from WFP, OFDA, UNICEF and UNHCR.
- **CAFOD/CARITAS**: has funding for food distribution in Chipinge, Buhera and Chimanimani reaching 4000 households.

- **FAO**: rehabilitation of affected irrigation schemes from an on-going project in Chipinge (6 schemes) and Chimanimani (2 schemes). International funds from the emergency window also being mobilized for vaccinations, stock feed, vegetable seed packs, summer crop packs and small-stock restocking.

- **WFP**: During Phase I, 40459 persons (comprising children under 5, PLW, people living with HIV/AIDS) have been assisted through Super cereal plus rations; To date, a total of 154528 people have been registered by WFP and partners (Goal and the Zimbabwe Red Cross Society) in Chipinge and Chimanimani in order to receive a three-month food assistance (food and cash) under Phase II. The number of targeted individuals for Phase II response has been revised to 220000.

- **ADRA**: not operational in affected districts but responded soon after the cyclone by rehabilitating the water reticulation system for Ngangu and once-off distributions of cereals and water purification tablets from internal resources mobilized.

- **HELP from Germany**: distribution of NFIs in 2 wards of Chipinge reaching to 1000 households.

### Action points

1. **Update on Cluster activity and the SAG creation**
   - Cleared TORs for the SAG to be shared as soon as possible - Sarka to share TORS.
   - FAO to share name of government focal point from the Ministry of Agriculture (ideally one with crop background and one with livestock background) to participate in cluster meetings.
   - WFP to share name(s) of government focal points from Ministry of Labour and Social Welfare.
   - LEAD to liaise with NANGO for the nomination of NGO in the agricultural sector for SAG representation by the 6th of May.
   - First SAG meeting planned to take place within 2 weeks - Sarka to communicate actual date for the meeting.

2. **Update on funding**
   - Sarka to provide partners with the guidelines on financial tracking system

3. **Update on market assessment**
   - WFP to share the final report once produced.

4. **Discussion on developing agriculture input support guidelines**
   - Constance from FAO to share with participants the guidelines for improvement by the beginning of May 2019.
   - It was generally agreed that market-based interventions were going to be used with a sliding scale on farmer contributions ranging from 10 to 50%. Conditional assistance to be considered too.
5. Update from Cluster partners

- Concerns on duplication of efforts were raised and it was agreed that all clusters assisting people in Chipinge and Chimanimani should share the database on the 4Ws.
- It was also suggested to have focal points for each cluster at district level to facilitate information sharing to minimize the risk of duplication.
- Partners encouraged to populate the 4Ws. 4Ws template to be improved to include planned interventions - Sarka to circulate the improved template.

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