

Food Security Sector (FSS) - Camp Focal Point - Terms of Reference - Cox's Bazaar

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1. Overview

In commitment to enhancement of coordination of FSS activities at the camp level, the sector has adopted a decentralized coordination mechanism of “camp focal point” that will operate under the mandate of the larger Cox's Bazar Food Security Sector that is led by WFP and co-lead by FAO. Considering the scale of WFP food assistance response covering over 800,000 refugees, WFP will take the camp focal point responsibility in camps where they have a presence. Other FSS active partners will be appointed to take on the focal point responsibility in - Camp 21 & 22 (Chakmarkul) and Camp 25 (Unchiprang). The focal point persons may represent one camp or a catchment area.

2. Objective

The objective of the camp focal point is to improve the coordination of Food Security Sector in the designated camp to ensure effective food security response, that meets the needs of the affected population, by mobilizing stakeholders at camp level to respond collaboratively. This can be achieved by facilitating information sharing within the camps and between the camps and the Cox's Bazar Food Security Sector Coordination, identifying gaps and challenges and possible measures to address them.

3. Specific Roles and Responsibilities

The focal point person will facilitate the process through;

1. Organizing bi-weekly meetings with FFS response actors (at camp level) to discuss activities, challenges and issues that require to be addressed and come up with suggestions on way forward and will help to resolve the issues at camp level, where feasible.
2. Fostering information sharing at camp level through regularly and bilateral meetings.
3. Keeping the Sector Coordinator informed of areas that require support at Cox's Bazaar level.
4. Mapping all partners in the camp capturing who is doing what where and for who and sharing the information with the relevant stakeholders.
5. Liaising with camp authorities to keep them informed of FSS response partner activities, discuss challenges and support required from the authorities.
6. Represent the sector in meetings that are organized by the Camps in Charge (CiCs).
7. Lead in coordination with other sectors such as protection, site management, shelter. WASH etc.