Meeting Minutes

Location: At the PLAN International Office in Mutare
Date: 20/08/19

Agenda
1. Welcome, Opening Remarks and Round of introduction
2. Review of action points of the previous meeting
3. Updates on food security & early recovery interventions from partners
4. Cluster update
5. Update on 5W - monthly activities & CBT interventions
6. AOB

Participants
- CBM, ACTION AID, CARITAS, GOAL, AOGZ, FACT

Review of Action Points from the previous meeting-
1. The cluster to share Partner’s Update form;
2. CBM to share Mobile assessment;
3. Mercy Corp to provide more update on resilience building capacity for communities' assessment;

Discussion - PARTNER UPDATES

GOAL
- July distributions started on the 8th of August and to end on the 21st of August for 23 wards of Chipinge.
- People were given an equivalent bond of $86 per household member
- A price monitoring survey was carried out in wards 19, 20, 24 and 26 to evaluate price trends

- Early Recovery
  - SCOPE registration for FFA Beneficiaries completed
  - Total of 776 households was reached
  - Workers are working at Maunganidze irrigation, Masocha irrigation and Dakate diptank (Brick moulding completed)
  - PIT selection has been done and supervision of the project is ongoing.
  - Goal is anticipating starting distributions on 21 August 2019 to the FFA beneficiaries.
  - Households will be getting $45 per month or equivalent
  - LSA inception meeting will be held on 22-23 August for Chipinge District and registrations to commence on 26 August 2019 accordingly.

CBM (JJA)
- CBM’s June & July mobile transfers are currently on-going.
- 800 HHs in Chipinge and Bikita have received their mobile cash transfer for June and July.
A total of US$95,628 was transferred (ZW$463,795 in June and ZW$454,233 in July)

Plans are already in process for August distribution and market monitoring will be done before the distribution commences.

**Action Aid**

Action Aid commenced activities in July 2019, targeting 2000 under 5 children in Chimanimani (wards 16, 21 and 22)

- The June distribution activity reached 1194 children under 5 in ward 16
- July distribution reached 806 children under 5 in ward 22

**CARITAS**

CARITAS continued its activity of food distribution with the standard food basket for July (as distribution July was late) in Chipinge, Chimanimani, and Buhera, covering 920 (HH) households

<table>
<thead>
<tr>
<th>District</th>
<th>WARDs</th>
<th>No. of HHs</th>
<th>No. of Beneficiaries</th>
<th>Food Basket</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chipinge</td>
<td>19</td>
<td>200</td>
<td>1054</td>
<td>SFB + Rice &amp; Salt</td>
</tr>
<tr>
<td>Chimanimani</td>
<td>13</td>
<td>620</td>
<td>3601</td>
<td>SFB + Rice &amp; Salt</td>
</tr>
<tr>
<td>Buhera</td>
<td>33</td>
<td>100</td>
<td>556</td>
<td>SFB + Rice &amp; Salt</td>
</tr>
</tbody>
</table>

- Which brings the total number of beneficiaries to 5211 in all districts.

  **Early Recovery**
  - Caritas just received funding with which it plans to target 60HH households, translating to 300 beneficiaries for the next three months (September to November 2019), in Chipinge (ward 15).

**ASSEMBLIES OF GOD PROJECTS (AOGZ)**

AOGZ introduced themselves to the cluster and the activities they have conducted. They provided the following updates for July

- AOGZ conducted distribution activities in June and July 2019 in ward 9, Chipinge.
- With a food basket containing Maize meal (40kgs), Cooking oil (2litres), Dried kapenta (1.5kgs), Sugar beans (2kgs)
- Total Beneficiaries Reached - 2500 (for both June & July, Males - 1113 & Females - 1387)
- Funding partners: SIDA-PMU/SMC
- Project Starts on the 20/05/2019
- Project Ends on the 20/11/2019

**FAMILY AIDS CARING TRUST - FACT**

FACT continues its activity of food distribution with a food basket (*ration/person) 10kg of mealie meal, 1kg of kapenta and 1liter of cooking oil for July in Chipinge and Chimanimani

**THE BREAKDOWN IS AS FOLLOWS**
<table>
<thead>
<tr>
<th>District</th>
<th>WARDs</th>
<th>No. of Beneficiaries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chipinge</td>
<td>6</td>
<td>500</td>
</tr>
<tr>
<td>Chipinge</td>
<td>8</td>
<td>500</td>
</tr>
<tr>
<td>Chimanimani</td>
<td>21</td>
<td>500</td>
</tr>
<tr>
<td>Chimanimani</td>
<td>22</td>
<td>500</td>
</tr>
</tbody>
</table>

- which brings the total number of beneficiaries to 2000 in both districts.

**CLUSTER & IM UPDATES**

- A review of the Zimbabwe Humanitarian Appeal Revision was done as it relates to strategic objectives (SO1&2) of the cluster
- Partners also provided feedback of the IM products for the July 2019 and with key emphasis on the disparity of partners in view of the food gap affecting the whole country, especially on the 8 other district map which shows only 7 partners in few wards.
- Partners were also reminded to start compiling data for their activities in August 2019 and the cluster will be grateful if partners can share this as soon as possible in order to have the IM products produced on time for their activities and planning.
- Partners were also reminded of the Information Management Training which will be held on 21st of August 2019 at Plan International, Mutare. Time: 9:30am – 1:30pm. The training agenda is as follows;
  - **INTRODUCTION FOOD SECURITY CLUSTER - INFORMATION SHARING ONLINE PORTALS**
  - **FLASH APPEAL RECAP**
  - **5WS UPDATE, PURPOSE & ITS USES**
  - **FSC - IM REPORTING AND PRACTICAL EXERCISE**
  - **THE USE OF SMARTPHONE GPS DATA COLLECTION AND PRACTICAL EXERCISE**
  - **FEEDBACK SESSION, Q&A AND AOB.**

**AOB**

- Most partners send their apologies for being absent at the meeting, but they will be present at the IM training. (Reason started was that they could not justify being away for two (2) days from their operational base coupled with the distance)
- The meeting minutes will be shared on the website [https://fscluster.org/zimbabwe/documents](https://fscluster.org/zimbabwe/documents)