

SCORING MATRIX FOR CASH AND VOUCHER ASSISTANCE – AHF PROPOSALS REVIEW

Critical Issue	What to look for	Strengths	Weaknesses
Context Analysis + Justification of geographical targeting	<ul style="list-style-type: none"> ✓ In the design phase, facilitate community and participant consultation about their preferred modality – cash, vouchers, in-kind or service delivery; ✓ Are the target communities cash-based economies? ✓ Do targeted people and communities have safe access to markets regularly? ✓ Are most of the necessary goods accessible in the local market? ✓ Are prices for necessary goods stable and in line with normal seasonal trends? ✓ Are host government and donors supportive of CVA as implementation modality? ✓ Impact analysis of security, COVID-19 and other exogenous factors. 		
Comprehensive Market Assessment	<ul style="list-style-type: none"> ✓ Do markets carry and supply have necessary goods in enough quantity and quality? ✓ Are markets functioning well enough to respond increased demand for necessary goods? ✓ What is the number of traders available [large, medium and small size]? ✓ How stable is the supply route between the main and satellite markets? ✓ Are prices for basic goods stable and in line with normal seasonal trends? 		

Financial Service Provider Capacity Assessment	<ul style="list-style-type: none"> ✓ Proposal needs to explain the identified <i>context-specific criteria to support the delivery mechanism</i>. ✓ Section needs to include <i>a comparative information on selected delivery mechanisms</i> to support decision-making for final choice of mechanism. ✓ Mechanism selection should always take into consideration the participant <i>preference and user experience</i>. ✓ Functionality and reliability of the delivery system. ✓ Experience and internal capacity of the agency to manage the selected delivery mechanism. 		
Transfer value, frequency and duration	<ul style="list-style-type: none"> ✓ Proposal needs to clearly explain how the transfer was established. ✓ Proposal needs to explain how the transfer value was determined and justified. ✓ Proposal needs to justify the relationship between transfer value and expected outcome. ✓ Proposal needs to outline the frequency of transfers and durations. ✓ Proposal needs to outline the nature of CVA [conditional vs unconditional] 		
CVA Risk Assessment	<p>Proposal needs to outline CVA key risks, and suggested mitigations mechanisms including:</p> <ul style="list-style-type: none"> ✓ Identification of security controls for physical cash movement and distribution, ✓ Operational risks associated with CVA and contingency options ✓ The distribution and encashment risks and mitigation/contingency measures; ✓ Financial risks related to CVA and compliance requirements that have been foreseen. ✓ Section needs to describe how to analyze and monitor protection risks and benefits for CVA by applying guidelines and resources on protection and CVA to program design and implementation. ✓ Sections needs to include and list protection risks to beneficiaries relating to CVA, and mitigation methods. 		
Complaints and Feedback Mechanism	<ul style="list-style-type: none"> ✓ Indication on a two-way communication with beneficiaries, including considerations for beneficiary and non-beneficiary communication mechanisms and accountability as they relate to CVA. 		

	<ul style="list-style-type: none"> ✓ Proposal needs to clearly outline context specific complaints and feedback mechanism. ✓ Suggested mechanism should be easily accessible to the beneficiaries of all different forms. ✓ Reporting and complaints resolution mechanism needs to be clearly defined - who is responsible to receiving complaints and feedback, how it will be processed and communicated back to the beneficiaries and others, impartiality of the process etc. 		
Beneficiary Data Protection and Privacy	<ul style="list-style-type: none"> ✓ Outline project CVA information management system and identify key concerns around data protection (beneficiary privacy). ✓ Proposal needs to outline how data protection issues may affect beneficiaries and propose ways to mitigate any negative impacts, especially operational requirements for beneficiary data protection, including any FSP data protection issues. ✓ Focus on data minimization process. 		
Distribution, Encashment and Monitoring	<ul style="list-style-type: none"> ✓ Proposal needs to clearly outline the key elements of the distribution process. ✓ Outline beneficiary registration process. ✓ Outline safe distribution set-up and planning. ✓ Outline safe and secure encashment process, including provision of reasonable accommodation for the most vulnerable groups [PWD, Pregnant and lactating women, elderly people with limited mobility, etc.]. ✓ Ensure Covid-19 guidelines are applied. ✓ Present clear indicators, methods, frequency, and responsibility for data collection and analysis including Post-Distribution Monitoring [PDM] plan. 		
Modality Selection	<ul style="list-style-type: none"> ✓ Evidence based response analysis, ✓ Justify choice of modality against other available options, 		