



SOUTH SUDAN

**Food Security &
Livelihoods Cluster**

Strengthening Humanitarian Response

5Ws QUICK GUIDE

Food Security and Livelihoods Cluster South Sudan-Guidance for the 5Ws template for 2020

5Ws is
 DIRECTLY
 linked to
 cluster
 objectives
 from HRP



Cluster Objectives	Type of Activities	Indicator	Modality	Conditionality	Counting
Objective 1: Provide food assistance	<ul style="list-style-type: none"> Unconditional General Food Distribution (UGFD) Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of beneficiaries reached Quantity of food assistance distributed (tonnage) 	Food	Unconditional	Individuals
	<ul style="list-style-type: none"> Food for Assets (FFA) Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of beneficiaries Reached with conditional food assistance Quantity of food assistance distributed (tonnage) 	Food	Conditional	Individuals
	<ul style="list-style-type: none"> Unconditional Cash/ Voucher food assistance Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of beneficiaries reached Total cash value 	Cash/Voucher	Unconditional	Individuals
	<ul style="list-style-type: none"> Cash for Assets Conditional Cash Transfers Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of beneficiaries reached with conditional cash/vouchers Total cash value 	Cash/Voucher	Conditional	Individuals
Objective 2: Enhance emergency food production	<ul style="list-style-type: none"> Distribution of agricultural inputs (CK, VK & FK) Seed Fairs Distribution of Rapid Response Kits Livestock vaccination Livestock treatment Animal Restocking Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of HH receiving agricultural inputs/ vegetable & fishing kits Quantity of food produced Number of animals vaccinated Number of animals treated 	Inputs Vouchers	Unconditional/Conditional	HH HH Animals Animals
	<ul style="list-style-type: none"> Setting up of Kitchen gardens 	<ul style="list-style-type: none"> Number of Backyard Kitchen gardens set up 		N/A	HH
Objective 3: Training	<ul style="list-style-type: none"> Agricultural Vocational Trainings Community Animal Health Workers (CAHW) Demo Plots Farmer Field Schools (FFS) Village Savings/Loans Associations & Small Grants FAW training Income Generation Training Value Chain Training Pest & Disease Management Training Post-Harvest Management Training Nutritional Backyard Kitchen Garden Training Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of HHs receiving good agricultural practice and nutrition messaging and awareness Number of Community Nutrition Volunteers trained 	Training	N/A	Individuals (CAHW can be measured by the catchment area population) Individuals

5Ws

FOCUS ON ACTIVITIES

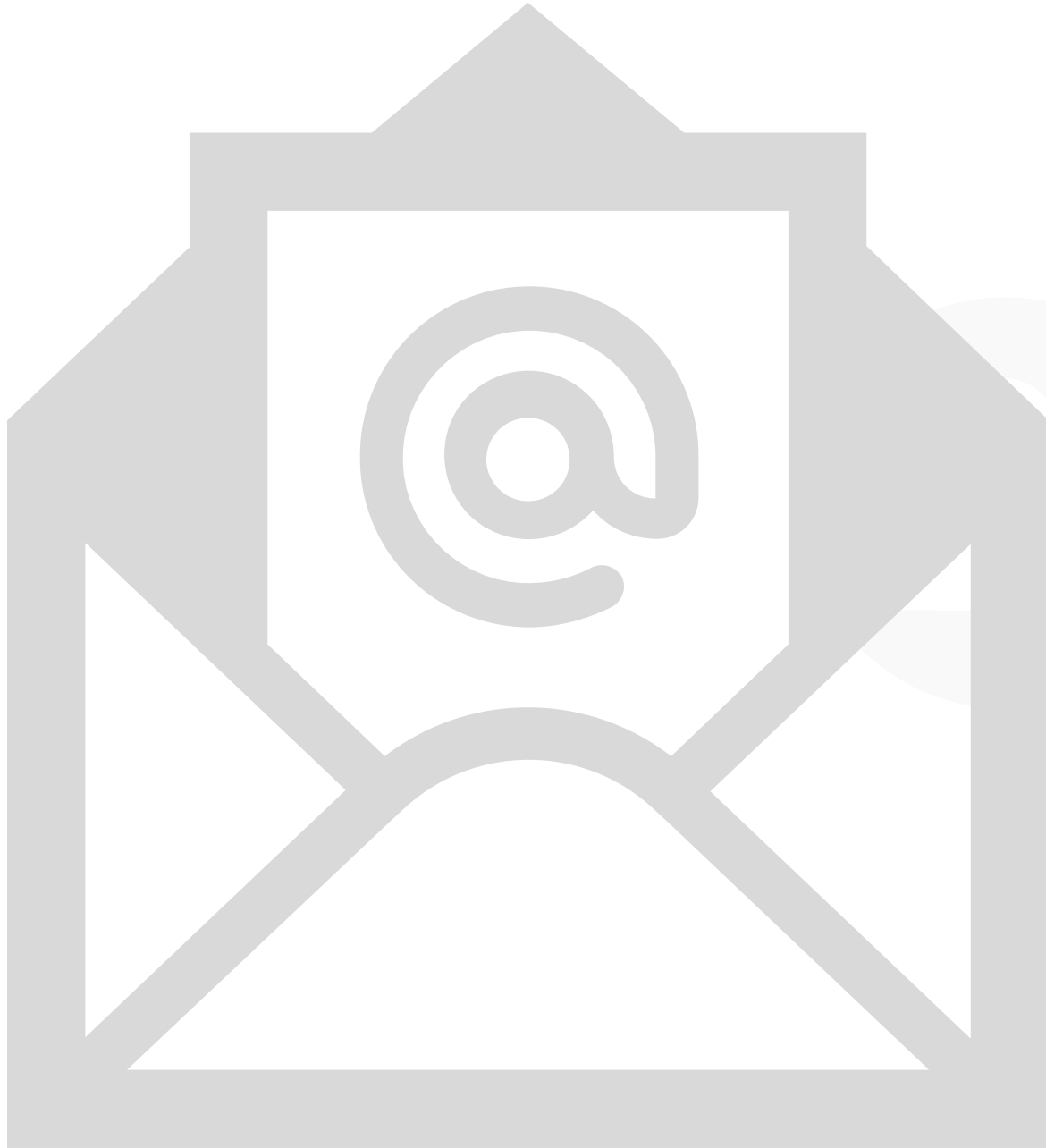
NOT PROJECTS

WHO

Who		
Select from the drop down*	Select from the drop down*	Select from the drop down*
*if your ORGANISATION/DONOR/IMPLEMENTING PARTNER are not on the list please e-mail fslc.southsudan@gmail.com		
Donor	Reporting Organization Name	Implementing Partner Name
	<input type="text"/>	
	ACT Alliance / Christian Aid	
	ACT Alliance / DanChurchAid	
	ACT Alliance / Finn Church Aid	
	ACT Alliance / Lutheran World Federation	
	ACT Alliance / Norwegian Church Aid	
	Action Africa Help International	
	Action Against Hunger	
	Action for Development	
	Action for Peace and Development	
	Action for Sustainable Improvement and Management Organization	
	Actions for Rapid Development - Africa	

Select from the drop down menu, the name of your **donor**, your **organization** and an **implementing partner** if applicable.





If your organization, donor or implementing partner are not on the list, please send and e-mail to:

fslc.southsudan@gmail.com

What

Select from the drop down	Select from the drop down	Indicate the total number of kits			Please provide a detailed explanation of the activity e.g provided farmers with Wad Ahmed soghurm	Select from the drop down	Indicate the total MT in case of in-kind food assistance or number of animals incase of vaccination/treatment
* HRP Cluster Objective	* HRP Activity	# of Crop Kits	# Vegetable Kits	# of Fishing Kits	Activity Description (free text)	Activity status	Quantity (MT distributed, # of livestock treated/vaccinated)

RP Cluster Objective

* HRP Activity

of Crop Kits

ce_emergency_food_pr
ion



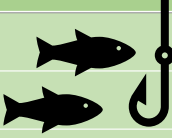
- Distribution of agricultural inputs (CK, VK & FK)
- Seed Fairs
- Distribution of Rapid Response Kits
- Livestock vaccination**
- Livestock treatment
- Animal Restocking
- Provision of feedback & complaint mechanism
- Setting up of Kitchen gardens

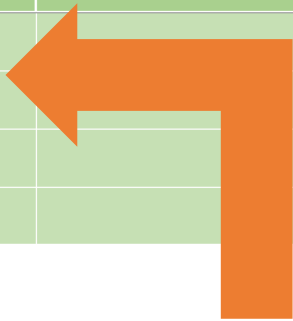
Food Security and Livelihoods Cluster South Sudan-Guidance for the 5Ws template for 2020

Cluster Objectives	Type of Activities	Indicator	Modality	Conditionality	Counting
Objective 1: Provide food assistance	<ul style="list-style-type: none"> Unconditional General Food Distribution (UGFD) Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of beneficiaries reached Quantity of food assistance distributed (tonnage) 	Food	Unconditional	Individuals
	<ul style="list-style-type: none"> Food for Assets (FFA) Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of beneficiaries Reached with conditional food assistance Quantity of food assistance distributed (tonnage) 	Food	Conditional	Individuals
	<ul style="list-style-type: none"> Unconditional Cash/ Voucher food assistance Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of beneficiaries reached Total cash value 	Cash/Voucher	Unconditional	Individuals
	<ul style="list-style-type: none"> Cash for Assets Conditional Cash Transfers Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of beneficiaries reached with conditional cash/vouchers Total cash value 	Cash/Voucher	Conditional	Individuals
Objective 2: Enhance emergency food production	<ul style="list-style-type: none"> Distribution of agricultural inputs (CK, VK & FK) Seed Fairs Distribution of Rapid Response Kits Livestock vaccination Livestock treatment Animal Restocking Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of HH receiving agricultural inputs/ vegetable & fishing kits Quantity of food produced Number of animals vaccinated Number of animals treated 	Inputs Vouchers	Unconditional/Conditional	HH HH Animals Animals
	<ul style="list-style-type: none"> Setting up of Kitchen gardens 	<ul style="list-style-type: none"> Number of Backyard Kitchen gardens set up 		N/A	HH
Objective 3: Training	<ul style="list-style-type: none"> Agricultural Vocational Trainings Community Animal Health Workers (CAHW) Demo Plots Farmer Field Schools (FFS) Village Savings/Loans Associations & Small Grants FAW training Income Generation Training Value Chain Training Pest & Disease Management Training Post-Harvest Management Training Nutritional Backyard Kitchen Garden Training Provision of feedback & complaint mechanism 	<ul style="list-style-type: none"> Number of HHs receiving good agricultural practice and nutrition messaging and awareness Number of Community Nutrition Volunteers trained 	Training	N/A	Individuals (CAHW can be measured by the catchment area population) Individuals

Select **TYPE OF ACTIVITY** corresponding to given **CO**

What

Select from the drop down		Indicate the total number of kits			Please provide a detailed explanation of the activity e.g provided farmers with Wad Ahmed soghurum		Select from the drop down	Indicate the total MT in case of in-kind food assistance or number of animals incase of vaccination/treatment
* HRP Cluster Objective	* HRP Activity	# of Crop Kits	# Vegetable Kits	# of Fishing Kits	Activity Description (free text)	Activity status	Quantity (MT distributed, # of livestock treated/vaccinated)	
Enhance_emergency_food_production	Distribution of agricultural inputs (CK, VK & FK)							



Enhance_emergency_food_production

Distribution of agricultural inputs (CK, VK & FK)

- Distribution of agricultural inputs (CK, VK & FK)**
- Seed Fairs
- Distribution of Rapid Response Kits
- Livestock vaccination
- Livestock treatment
- Animal Restocking
- Provision of feedback & complaint mechanism
- Setting up of Kitchen gardens

For “*Distribution of agricultural inputs (CK, VK, & FK)*” please indicate the **total number of each type of kits**

		What						
Select from the drop down	Select from the drop down	Indicate the total number of kits				Please provide a detailed explanation of the activity e.g provided farmers with Wad Ahmed soghurm	Select from the drop down	Indicate the total MT in case of in-kind food assistance or number of animals incase of vaccination/treatment
* HRP Cluster Objective	* HRP Activity	# of Crop Kits	# Vegetable Kits	# of Fishing Kits	Activity Description (free text)	Activity status	Quantity (MT distributed, # of livestock treated/vaccinated)	



Provide a **BRIEF DESCRIPTION** of the activities conducted

What							
Select from the drop down	Select from the drop down	Indicate the total number of kits			Please provide a detailed explanation of the activity e.g provided farmers with Wad Ahmed soghurm	Select from the drop down	Indicate the total MT in case of in-kind food assistance or number of animals incase of vaccination/treatment
* HRP Cluster Objective	* HRP Activity	# of Crop Kits	# Vegetable Kits	# of Fishing Kits	Activity Description (free text)	Activity status	Quantity (MT distributed, # of livestock treated/vaccinated)

Please state whether the activity is **PLANNED, ONGOING, COMPLETED** or **SUSPENDED**

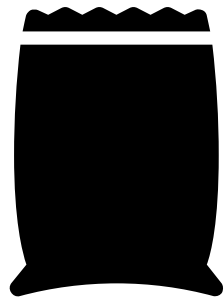
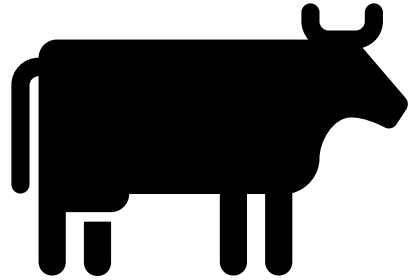
! Remember, 5Ws reporting collects data on **ACTIVITIES** not **PROJECTS**, hence if until now you registered your beneficiaries, but did not carry out distributions yet, then the activity is *Planned*, NOT *Ongoing*

Activity status

Planned
 Ongoing
 Completed
 Suspended



		What					
Select from the drop down	Select from the drop down	Indicate the total number of kits			Please provide a detailed explanation of the activity e.g provided farmers with Wad Ahmed soghurm	Select from the drop down	Indicate the total MT in case of in-kind food assistance or number of animals incase of vaccination/treatment
* HRP Cluster Objective	* HRP Activity	# of Crop Kits	# Vegetable Kits	# of Fishing Kits	Activity Description (free text)	Activity status	Quantity (MT distributed, # of livestock treated/vaccinated)



For **IN-KIND FOOD DISTRIBUTIONS** or **LIVESTOCK VACCINATION/ TREATMENT** use this column to give details on total MT distributed or animals assisted



For Whom

Select from the drop down	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (AUTOMATIC sum of previous columns)	
Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	% of people with disability
								-	
								-	
								-	









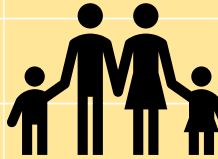
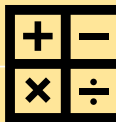

Beneficiaries Type

#Child | Male


#C

- Host Community
- Internally Displaced
- Returnees
- Refugees
- Mixed

Select **Beneficiaries Type** from the drop down menu

				For Whom						
Select from the drop down	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (AUTOMATIC sum of previous columns)		
Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	% of people with disability	
										

Please provide disaggregated numbers for your beneficiaries

				For Whom					
Select from the drop down	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (AUTOMATIC sum of previous columns)	
Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	% of people with disability
									

CO1: PROVIDE FOOD ASSISTANCE

provide number of beneficiaries that received the assistance



The sum will be calculated automatically based on individuals' columns

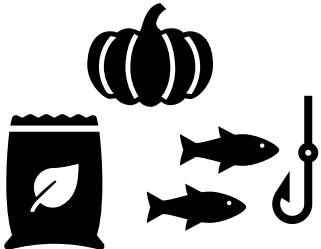


				For Whom					
Select from the drop down	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (AUTOMATIC sum of previous columns)	
Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	% of people with disability



CO2: ENHANCE EMERGENCY FOOD PRODUCTION

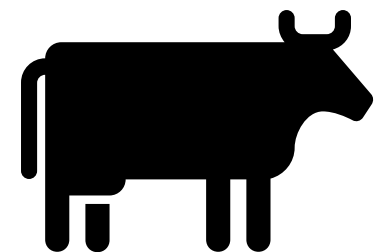
- KITS: provide number of households that received the assistance



				For Whom						
Select from the drop down	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (AUTOMATIC sum of previous columns)		
Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	% of people with disability	
								-		

CO2: ENHANCE EMERGENCY FOOD PRODUCTION

- LIVESTOCK TREATMENT/ VACCINATION: leave blank and provide numbers in last column of “*what*”

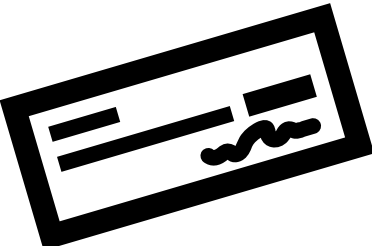



				For Whom					
Select from the drop down	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (AUTOMATIC sum of previous columns)	
Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	% of people with disability



CO2: ENHANCE EMERGENCY FOOD PRODUCTION

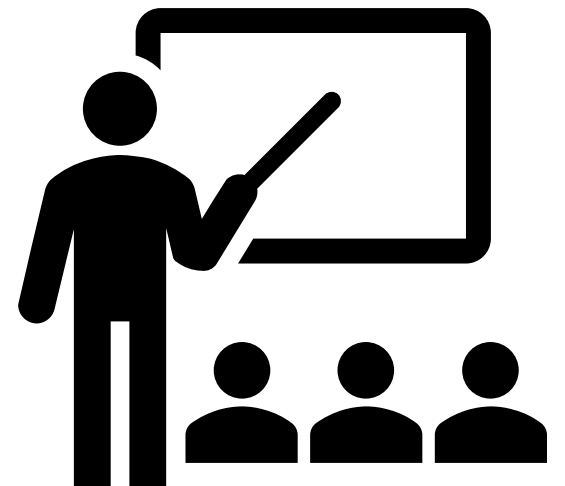
- SEED FAIRS: provide number of households that received the assistance



				For Whom					
Select from the drop down	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (AUTOMATIC sum of previous columns)	
Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	% of people with disability
									

CO3: TRAININGS

provide number of beneficiaries that attended the training



CASH

Cash					
Select from the drop down	Select from the drop down	Select from the drop down	Indicate the total transfer value in USD per HHs	Select from the drop down	Select from the drop down
Delivery Modality	Cash Conditionality	Cash Restriction	Cash Transfer/Voucher Value per household (USD)	Cash delivery mechanism	Frequency

Fill in this part if you implemented cash activities, for instance:

- Unconditional Cash/Voucher food assistance
- Cash for Assets
- Conditional cash transfer
- Seed Fairs
- VSLAs & Small grants

WHERE & WHEN

Where			When
Select from the drop down	Select from the drop down		Select from the drop down
*State	*County	Payam (s)	Reporting Month

List activities
by **COUNTY**,
and if possible
by payam

**FOR ACTIVITIES LASTING
BEYOND THE REPORTING
MONTH,
IN SECTION “FOR WHOM”
PLEASE PROVIDE THE
NUMBERS FOR GIVEN
REPORTING MONTH**

Partner Info			
FSL-C focal person name			
Partner contact person name	Partner contact person email	Partner contact person telephone number	Remarks

Finally please provide your contact details, so that we can reach out to you if needed

