



## FOOD SECURITY CLUSTER MEETING

---

**DATE** Wednesday, 31 March 2021  
**TIME** 03:30 pm – 05:00 pm  
**VENUE** Online through ZOOM

### AGENDA

---

1. Round of Introduction
2. Review of the last Cluster Meeting Minutes
3. Cluster activities
  - Preparing for the cyclone & monsoon season
  - Other priority actions for the year
4. Special topics
  - Informed Index Indicators
5. Cluster governance:
  - Strategic Advisory Group
  - Cluster Performance monitoring
6. AOB
  - Integrated Food Security Cluster Phase Classification (IPC) Update

### SUMMARY OF ACTION POINTS

---

- FSC will upgrade district focal point list and 4W tools
- FSC will share the district focal point list, TOR and Gantt Chart with everyone
- A lesson learned workshop along with CCPM would be conducted
- FSC will share the documents with child protection and gender
- FSC will focus more on the Capacity strengthening in the 2021 work plan.
- FSC will share the list of indicators and draft results after consultation with Mr. Asiq.
- FSC will share the list of indicators with Child Protection Cluster
- FSC to liaison with relevant Ministries/department for activation of the strategic advisory group.
- FSC will discuss about the modality of this workshop and share the decision as soon as possible.
- FSC will share the IPC report after GoB approval.
- FAO will present on RIMA during the next meeting.

### DISCUSSION

---

#### 1. ROUND OF INTRODUCTION

FSC Cluster Coordinator Mohammad Mainul Hossain Rony welcomed everyone to the meeting. The meeting started with a round of introduction.

#### 2. REVIEW & APPROVAL OF MINUTES (31.12.2020)

After reviewing the last meeting action points, the **previous meeting minutes was endorsed by all.**

**Action points**

**Focal**

**Status**

	point/agency	
A reporting template will be made for assessment and FSC will share it with the FSC members	FSC team	Done
The GoB letter to activate the SAG will go out in mid-January	FSC team	In Progress
FSC will coordinate with RCO and HCTT regarding the post Cyclone Amphan way forward	FSC team	Done
FSC will share the CCPM link and conduct the CCPM workshop	FSC team	In Progress
FSC will call an AiE first team meeting after monsoon flood response	FSC team FSC members	Pending

### 3. CLUSTER ACTIVITIES

FSC CC has asked for preparatory activities for the cyclone and monsoon season from the members for articulating FSC workplan.

FSC CC has proposed to review and verify the established packages (includes food assistance, livelihood and multiple cash grant), reporting mechanism (4W), minimum preparedness actions, contingency plan, risk profiling and tools for assessment preparedness for 2021 considering anticipatory actions and the long impact of Covid-19.

FSC CC has informed that this year FSC will conform a scientific process for district focal point profiling considering the impact analysis. Therefore, all the members in the meeting were agreed upon the review and upgrade of the district focal point list based on presence of organization, willingness and availability. Additionally, Mr. Bayezid from BRAC has suggested that the role of this district focal point should be defined.

FSC CC has also anticipated that 2- 3 specialized technical meetings would be conducted for addressing the above issues and Mr. Tauhid from Save the Children and other members have agreed on this.

- FSC will upgrade district focal point list and 4W tools
- FSC will share the district focal point list, TOR and Gantt Chart with everyone
- A lesson learned workshop along with CCPM would be conducted
- FSC will share the documents with child protection and gender

### 4. OTHER PRIORITY ACTIONS FOR THE YEAR

FSC CC has offered that orientation and training services for our interested agencies on joint need assessments and any other assessments. As well FSC CC has offered to provide assistance for digitizing any assessments and designing sample and method for the assessments.

FSC CC has asked about the FSC monthly frequency and everyone was ok with the frequency.

Mr. Peter from FAO said FAO is happy to host agriculture in emergency (AiE) working group for the FSC. The AiE group meetings would be organized more on ad hoc and limited basis after the activation of the Strategic advisory group.

- FSC will focus more on the Capacity strengthening in the 2021 work plan.

## 5. INFORMED INDEX INDICATORS

Mr. Asiqur Nabi, Assistant professor from Bangladesh University of Professional has presented two presentation on INFORMED INDEX. He is supporting the piloting program of INFORMED INDEX INDICATORS which is supported by UK-Aid, Nirapod and Care. On his first presentation he presented about INFORM (Index for Risk Management) and its application, methodology, limitation and way forward. Finally, he described how to localize the INFORMED INDEX in Bangladesh.

FSC CC said that this INFORMED INDEX will help FSC for indexing.

- **FSC will share the list of indicators and draft results after consultation with Mr. Asiq.**
- **FSC will share the list of indicators with Child Protection Cluster**

## 6. STRATEGIC ADVISORY GROUP

The nomination letter for Strategic advisory group is already finalized and now in the processing of co-lead agency signature. FSC CC has also mentioned that FSC has close contact with government ministries and departments.

- **FSC to liaison with relevant Ministries/department for activation of the strategic advisory group.**

## 7. CLUSTER PERFORMANCE MONITORING

The survey for cluster performance monitoring completed in February 2021 and the draft report is ready to conduct the workshop.

It was discussed that a lesson learned workshop and cluster performance monitoring will be organized together or separate and what will be the modality (in-person, online) of the workshop.

Mr. Piet has recommended that during this pandemic situation in person meeting is not appropriate therefore online and lessons learnt and cluster performance monitoring can be organized together.

Mr. Peter has wanted to know about the objective of this workshop and FSC CC has cited that the main objectives of this upcoming workshop is to bring consensus on the performances of last year, the priority of actions and current year work plan. The output of the workshop is work plan and a common report where everyone will be agreed about the prior year performance.

Mr. Piet has remarked that he is much more interested in the workshop for lesson learned, work planning and prioritizing rather than only consensus of the cluster performance.

- **FSC will discuss about the modality of this workshop and share the decision as soon as possible.**

## 8. AOB

- **Integrated Food Security Cluster Phase Classification (IPC) Update**

FSC is waiting for the GoB approval for the IPC reports.

Mr. Peter has confirmed that he will present briefly about RIMA at next FSC meeting. FSC would happy to share any kind of analysis with the partners of FSC which could be helpful for their organization for preparedness.

Mr. Peter has thanked to everyone for giving their valuable input in the meeting and hopes all will work together for preparing for the response.

Mr. Piet has also thanked to all and expects that cluster would be more useful for everyone by keeping it brief and precise.

- **FSC will share the IPC report after GoB approval.**
- **FAO will present on RIMA during the next meeting.**

By thanking everyone FSC CC concluded the meeting.

## MEETING PARTICIPANTS:

SL	Name	Organization
1	Momotaz Khatun	Ashroy Foundation
2	Farah Naz Lucky	BHA/USAID/U.S. Embassy
3	Md Bayezid Bostami	BRAC
4	Shanjida Afrin	BRAC
5	Julius Muchemi	FAO
6	Peter Agnew	FAO
7	Feroz Ahmed	FCDO
8	Mohammad Mainul Hossain Rony	FSC
9	Ajmerry Hossain	FSS
10	Neamul Akhter	FSS
11	Subir	Ganochetona Bangladesh
12	Shibu Prosad Baidya	Ganochetona Bangladesh, Satkhira
13	Shamim Ahamed	HELVETAS Swiss Intercooperation
14	Asiqur Nabi	Jaganath University
15	Rabeya Sultana	Muslim Aid-UK Bangladesh
16	Khondker Abdul Kader Razu	Muslim Aid-UK Bangladesh Country Office
17	Md. Shah Oliullah	Muslim Aid-UK Bangladesh Field Office
18	Md Mamunur Rashid	RDRS Bangladesh
19	Philip Biswas	Rural Reconstruction Foundation(RRF)
20	Towhid	Save the Children
21	Mominul Islam	TMSS
22	Morshed Bilal Khan	UNICEF
23	Ken Hasson	USAID
24	Din Ara Wahid	WFP
25	Hafiza Khan	WFP
26	Iqbal Hossain	WFP
27	Piet Vochten	WFP
28	Dulon Joseph Gomes	World Vision
29	Amir Hossain	CWW
30	Murad	