

Meeting Minutes

FSS Bi-Weekly Coordination Meeting

Date: Monday, 20 February 2023, 11:00 AM – 12:30 PM

Location: WFP Meeting Room

Agenda

- Introductions & welcome
- FSS Updates
- Discussion on micronutrition: ongoing interventions, challenges, and way forward (Nutrition Sector)
- Partner Updates
- AoB

Participants:

21 participants from 18 organizations

AF, CWW, CNRS, Cordaid, DRC, FIA, FAO, FSS, Mukti, Nutrition International, LSDS, OXFAM, PRANTIC, RIC, UNICEF, WFP-SF, WFP-L, World Renew

[Find presentation slides and meeting minutes link here](#)

Action Points:

Who	Action	When
FOOD SECURITY SECTOR		
Country Cluster Performance Monitoring (CCPM) Survey		
FSS	FSS has reached the targeted response Rate, response rate is 69%. (37 out of 54 active partners responded). CCPM Survey Next steps: <ul style="list-style-type: none"> • gFSC will share findings on partner feedback to FSS (March 2023) • FSS will review and share findings with partners • FSS will adjust workplan based on feedback 	
IMPACT ON FSS DUE TO RATION CUTS		
FSS	FSS requests partners for inputs regarding the impact of the food ration cuts on partners programming (where, when, # of beneficiaries, what activity etc.)	22 February 2023
FSS GARDENING TRACKER (Winter and Summer seasons)		
FSS/Partners	FSS will revise and share gardening tracker template for partners to share their info	24 February 2023
FSS	FSS will produce Homestead Gardening Tracker.	Mid-March 2023
FSS INFORMATION MANAGEMENT		
FSS	FSS will compile and update google and offline excel template according to the partner's annual plan.	23 February 2023
FSS	FSS will share compiled FSS online 5W response tracker annual plan and monthly report January'23 to each organization for their review	24 February 2023

Partners	Partners will check and review the latest FSS online 5W response tracker annual plan and monthly report.	28 February 2023
FSS & Partners	<p>Deduplication Exercise Process:</p> <ul style="list-style-type: none"> • Partner shares planned target beneficiaries' NIDs • Existing partners share their current beneficiaries' NIDs • FSS cross checks to find duplicates so that planning partner can avoid the duplicates <p>FSS IM team to continue conducting NID deduplication exercise.</p>	Live
<p>For all your Information Management needs please contact:</p> <ul style="list-style-type: none"> ➤ Zolboo Bold-Erdene Acting FSS Coordinator and IMO +1(315)706-2820 / zolboo.bold-erdene@wfp.org ➤ Neyamul Akhter IMA +8801313770424/ neamul.akhter@wfp.org 		
<p>Next FSS coordination meeting 7th March 2023, 11:00AM – 12:30PM Location TBC</p>		

FSS UPDATES

General Food Assistance | Ration Cuts Overview

During the coordination meeting, FSS provided overview of the General Food Assistance ration cuts to be implemented starting March 1st.

Key highlighted Points from the Ration Cuts Summary:

- Rations will be reduced for all Rohingya refugees in Cox's Bazar starting March 1, from 12USD to 10USD per person per month.
- Food insecurity and malnutrition in the camps are already at concerning levels – the loss of even a single dollar of food assistance could drive many families into even deeper food insecurity and malnutrition.
- Anticipated Consequences on the Population:
 - Widespread decline in food security and nutrition outcomes
 - Sharp reduction in micronutrient-rich food consumption
 - Adoption of dangerous coping strategies
 - Increased violence and insecurity in the camps.

Any dissemination of information regarding ration cuts should be coordinated through the WFP GFA team and FSS

Impact on FSS due to Ration Cuts

FSS requests partners to provide their inputs regarding any anticipated impacts the ration cuts would have on FSS related programmes (where, when, # of beneficiaries, what activity etc.).

Rationalization | Approval of FSS activities in Camps

To avoid duplication or gaps, ensure minimum standards, and rationalize the use of available resources, FSS referred partners to RRRC issued letter (December 2022) on approval of FSS activities in the Camps. As per the directive, CiCs will get sector endorsements before partner activities are implemented.

RRRC letter key highlighted points:

- CiCs were instructed to coordinate with Sector Focals before recommending activities via Need Assessment Form
- Sector Focals need to receive FSS endorsement before activity can be approved by CiCs
- All partners required to provide updates of 3Ws (FSS) and Facilities (SMSD facility monitoring)

FSS Process in Place

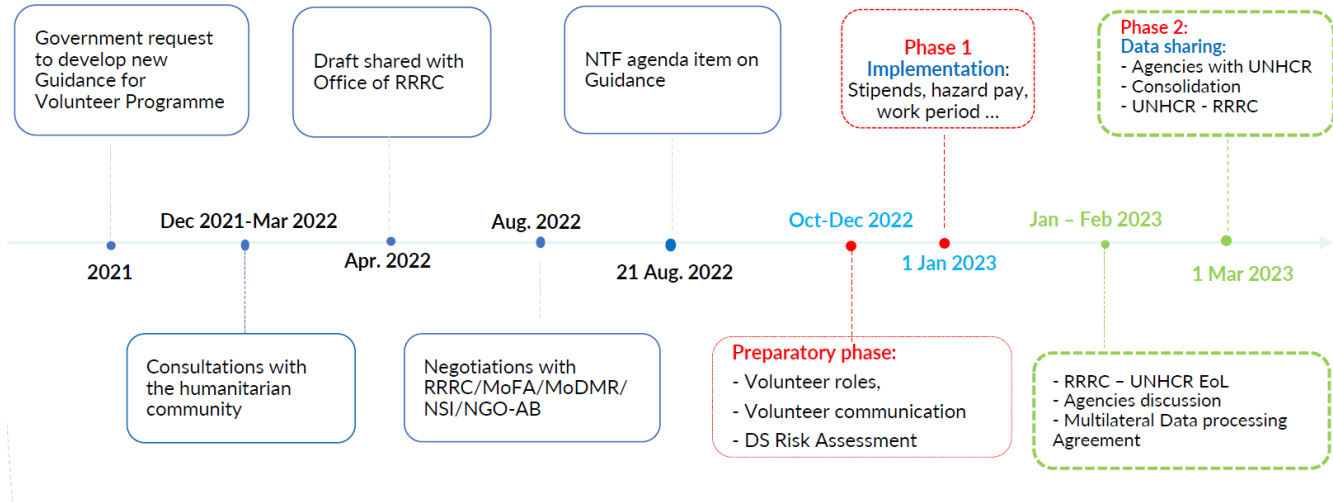
- Sector/GFA Focals will receive need assessment form and any other documents from CiCs
- Sector/GFA Focals will forward the documents to FSS
- FSS team will review documents and share any observations/recommendations/decisions and send back to Sector/GFA Focals as soon as possible.
- Sector/GFA Focals to forward the decision directly to CiCs for their actions.

ISCG Funding Analysis Exercise (JRP Partners 2022 & 2023)

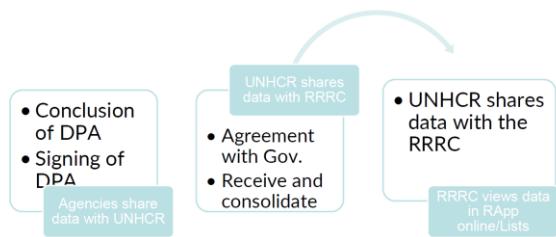
FSS thanks to all partners for taking part of the ISCG funding analysis exercise for JRP partners 2022 and 2023. ISCG and the Sectors will work on advocacy notes and determine critical priority areas based on the funding information from partners.

Framework for Data Sharing under the Skills Development and the Volunteers Engagement

FSS briefly presented the data sharing process and framework on the Skills Development and the Volunteers Engagement:



UNHCR The UN Refugee Agency VOLUNTEERS DATA SHARING FRAMEWORK



- Volunteers Engagement**
1. Full Name
 2. Individual Registration #
 3. Address (camp)
 4. Volunteer role
 5. Engaging organization
 6. Start and end of the engagement

Homestead Gardening Tracker (Summer and Winter)

As discussed during the coordination meeting, FSS will continue the homestead gardening tracker exercise to coordinate those activities in camps. The tracker was last updated in October 2021. Therefore, FSS will update and prepare gardening tracker template, and will share with partner through FSS common mail. All partners engaged in

homestead gardening in the camps are requested to fill share their information. After receiving gardening tracker information from the partners, FSS will produce winter and summer season tracking dashboard and determine way forward.

Tentative Way forward:

- Determine overlaps and gaps,
- Establish minimum standards: inputs package, training package, incentive package etc.

Country Cluster Performance Monitoring (CCPM) Survey

The global Food Security Cluster has launched the Country Cluster Performance Monitoring (CCPM) to assess the performance, functions and accountability of the Food Security Sectors and Clusters in 2022. The deadline of the Country Cluster Performance Monitoring (CCPM) Survey was 15 February 2023. FSS has reached the targeted response Rate, **at response rate of 69%. (37 out of 54 active partners responded).**

CCPM Survey Next steps:

- gFSC will share findings on partner feedback to FSS (March 2023)
- FSS will review and share findings with partners
- FSS will adjust workplan based on feedback

General Food Assistance (GFA) Update

- General Food Assistance (GFA) and Fresh Food Corner (FFC) support is continuing through 20 e-voucher outlets and FFC in the camps respectively
- Monthly value voucher was at 12 USD Per person (1224.00 BDT)
- 30% vulnerable HHs are receiving Top-Up for FFC support, 3 USD Per person (306.00 BDT)
- BMS1 outlet (situated out of camp boundary) is going to be shifted to newly constructed outlet BMS-2, fully operational from 1st February 2023 with more coverage area (Manerghona, Camp-17 outlets)
- In February 2023, a total 3564 Households were temporarily excluded who didn't redeemed their voucher for the last 3 consecutive months.
- All transaction will end by 26th Feb, with absentee follow-up support on 27th Feb.

Issue: rumours are spreading in camps on Plastic Rice distribution from outlets. This is not plastic rice, but fortified rice kernels – a small number of kernels are mixed into large bulk bags of regular rice so that they dissolve and add nutrients during the cooking process. WFP has since requested the Retailers to not provide fortified rice until directed, while some retailers sourced and sell fortified rice in their shops. However, WFP has not yet formally introduced fortified rice into the supply chain for the refugee response.

GFA and School Feeding | Beneficiaries Reached figure January 2023

Activity	Upazila	Reached Households	Reached Individuals
Food Assistance	Teknaf	31,206	153,101
	Ukhiya	154,606	752, 515
Food Assistance		185,812	905,616
School Feeding	Kutubdia		188,00
	Teknaf		65,527
	Ukhiya		229,944
School Feeding			314,271

INFORMATION MANAGEMENT

Thanks to all partners who shared their 5W annual plans for 2023, and the monthly report for January

FSS 5W Annual Plan and January'23 report Submissions status | January to December 23

Program Partner – PP (Implementing partners - IP): (17 PP): AF (AF), CWW (SARPV), DRC (DRC), FAO (FAO, Mukti), GIZ (Cordaid), HIS (Prottiyashi), IC-Net (CNRS), IVY Japan (Mukti), OBAT(PRANTIC), OXFAM (Mukti) Plan (BITA, FIVDBB, YPSA), TDH (VSO, Shushilan), UNWOMEN (BRAC), VSO (BRAC, CODEC, DCA, RIC, WVI, YPSA), WFP (YPSA, CODEC), WorldFish (Prottiyashi), WVI (WVI)

FSS 5W Monthly Report Submissions status | January'23

Program Partner – PP (Implementing partners - IP): (13 PP) CWW (SARPV, GIZ(Cordaid), HIS(Prottiyashi), IC-Net (CNRS), IVY Japan (Mukti), OBAT (PRANTIC), Oxfam (Mukti), Plan (FIVDB, YPSA), TDH (VSO, Shushilan), WFP (BRAC, CODEC, RIC, WVI, YPSA), Worldfish (Prottiyashi), WVI (WVI)

FSS will share the final compiled 5W annual plan to partners for review.

FSS has adjusted/revised some partners' information to align with the 2023 template. If organization's annual plan info is not reflected or is inaccurate on the tracker, FSS suggested to contact FSS directly: [@Zolboo BOLD-ERDENE](#) and/or [@Neamul AKHTER](#).

9 JRP partners did not respond yet, FSS will communicate with below mentioned organization for their information. AMAN, ACF, CAB, CF, FAO, FIA, IOM, SCI, UNDP

FSS Online 5W online tracker contains:

- [Guidance note](#) - link to FSS 5W response tracker guidance note.
- [FSS Annual 5W 2023](#) – FSS partners activity/location wise compiled annual plan for 2023.
- [FSS January 2023 Report](#) – activity report of reached figures from operational and implementing partners for the month of January.

For any clarifications or assistance, please do not hesitate to reach out to FSS:

- Zolboo Bold-Erdene | Acting FSS Coordinator and IMO | +1(315)706-2820 / zolboo.bold-erdene@wfp.org
- Neyamul Akhter | IMA | +8801313770424/ neamul.akhter@wfp.org

Presentations:

- Presentation: Discussion on micronutrition: ongoing interventions, challenges, and way forward (Nutrition Sector)

Partners Update

OXFAM

OXFAM has approximately 50,000 pieces of reusable Sanitary Pad, 190,000 pieces of Sanitary Napkins and 80,000 pieces of reusable cloth masks available in their stock. As per discussion during last meeting, below partners will receive Oxfam available stock items. Other sector partners also interested in obtained the items: IOM (WASH) - 90,000 pads, MSF (Health) - 1000 pads for pregnant women in their facility. FSS already referred all partners to Oxfam focal for further processing.

Organizations wise requested items status

Organizations	Masks	Napkins	Panties
Protyashi	5000	2000	2000
GUSS	15000	10000	10000
PRANTIC	20000	12000	12000
FIA	20000	15000	15000
SBSKS	20000	10000	10000
CWW	15000	25000	10000
Total	95000	74000	59000

OXFAM Contact Persons

Khandaker Jahid
Email: kjahid@oxfam.org.uk
Project: EFSVL
Contact number: 01832070620

FAO

Under the collaboration of UN -UN and supported by WFP, FAO is developing Homestead gardening and Aquaculture guideline for Bashan Char considering both summer and winter seasons context. The guideline is under review. Two national consultants from Bangladesh Agriculture University and technical expert are engaged in developing the guideline.

FSS

Partners are requested to share operational updates to FSS at info.coxsbazar@fscluster.org

AOB

- Update on FSS files: all files from 2022 have been archived [here](#)

Upcoming events

- [FSS Bi - Weekly Coordination Meeting](#) | 7th March 2023, 11:00AM – 12:30PM | ISCG Meeting Room (new coordination hub)