

Meeting Minutes

FSS Bi-Weekly Coordination Meeting

Date: Tuesday, 15 November 2022, 11:00 AM – 12:30 PM

Location: ISCG Meeting Room, Microsoft Teams

Agenda

- FSS/JRP 2023 Update
- Presentation: **Guidance on the Engagement of Volunteers | ISCG**
- Partners' Updates
- AOB

Participants:

47 participants from 31 organizations

Online Participants (41): (27 Organizations)

ACF, AMAN, Arannayk Foundation, Christian Aid, Cordaid, DRC, FAO, FIA, FSC, HelpAge, Helvetas, icnet, IDF, IOM, IRC, ISCG, ISCG-TWG, Mukti, PIB, Prantic, RDRS, RIC, SCI, SHED, UNHCR, VSO, WFP, WVI

In-person participants (6): (4 Organizations)

BRAC, FSS, NOWZUWAN, EETWG

Find [presentation slides](#) and recording [here](#)

Action Points:

Who	Action	When
FSS upcoming training		
Partners	Partners will nominate participants for the FSS training on usage of Washington Group Questionnaire (WGQ) in humanitarian action in Cox's Bazar training.	16 November 2022
FSS	FSS will select, invite confirm participants with event details for the training	17 November 2022
Partners	Invited colleagues will participate in the training	20 November 2022
FSS JRP 2023		
FSS	FSS will share the HPC website link for final appealing partners for submitting final JRP projects.	15 November 2022
Partners	Partners will submit their revised final JRP 2023 Proposal through HPC	15-20 November 2022
FSS	FSS will address any errors and approve/reject projects through HPC	21-24 November 2022
FSS	FSS will present the details Sector Strategy to HoSOG	21 November 2022
<ul style="list-style-type: none"> ✓ HPC website (browser): https://projects.hpc.tools ✓ Create Humanitarian ID (link) 		

Log in and access the "Bangladesh: Rohingya Refugee Crisis Joint Response Plan 2023"
ISCG step-by-step guide:

- ✓ ISCG Thursday's ISCG Townhall (1.5 hrs) : [Recording](#)
- ✓ Guidance on HPC Part 1_Register yourself and your organization: [Link](#)
- ✓ Guidance on HPC Part 2 | How to upload your project: [Link](#)

FSS Information Management

For all your Information Management needs please contact:

Zolboo Bold-Erdene, zolboo.bold-erdene@wfp.org (Mobile: 01313097855)

Neyamul Akhter, neamul.akhter@wfp.org (Mobile: 01313770424)

Next FSS coordination meeting | 29 November 2022, 11:00-12:30

FSS updates

Age & Disability Working Group (ADWG) will organize a training for **Food Security Sector (FSS)** Partner's on the Washington Group Questionnaire (WGQ) in humanitarian action in Cox's Bazar on **Sunday, 20 November 2022**.

The main objective of the training is to enhance the understanding and process of standard identification of Persons with Disabilities using the Washington Group Questionnaire in humanitarian response in Cox's Bazar.

Training Details:

- **Date & Time:** Sunday, 20th November 2022 9:00 AM – 5:00 PM
- **Venue:** Cox's Bazar (exact location to be confirmed)
- **Medium of the training:** Bengali
- **Total Participants** 25
- **Participant's profile/designation:** Monitoring, Evaluation, Accountability, and learning (MEAL), Knowledge Management (KM), Information Management and MIS relevant professionals.

FSS Joint Response Plan (JRP) 2023 Update

FSS presented the final JRP 2023 appealing partners submitted proposal status during the coordination meeting. 20 appealing partners' projects proposals were accepted (based on the selection criteria agreed by FSS Senior Advisory Group (SAG)).

FSS will reach out to each appealing JRP 2023 partner with details about final project submissions on HPC **by 15 November 2022**.

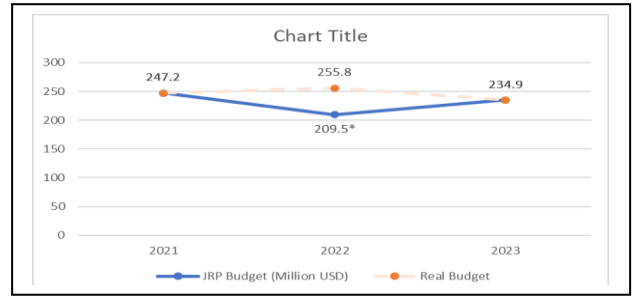
Final Appealing Partners (20): Action Against Hunger, AMAN, Arannayk Foundation, BRAC, CAID, CF, CWW, FIA, FAO, FIVDB, Helvetas, IOM, Mukti, Oxfam, PIB, SCI, UNDP, UNHCR, WFP and WVI.

Budget Breakdown

FSS JRP 2023 total final proposed budget by the 20 appealing partners is USD 234.9 Million (reduced from 260M).

JRP 2021 – Total Budget for all FSS appealing partners, 247.2M
JRP 2022* - Budget for Prioritized Activities, 209.5M excludes secured funds, and with 17.8% reduction (ISCG)
Result: Appeal Amount (Total Budget – 255.8M)
JRP 2023 – Total Budget for all FSS appealing partners, 234.9M

FSS JRP 2023 Next Step



As Humanitarian Programme Cycle (HPC) Project Upload Platform will be online from 15 to 20 November 2022. All appealing partners need to submit their final projects on the platform during this time. After uploaded by the appealing JRP partners, FSS will address any errors and approve/reject projects through HPC from 21-24 November 2022.

- ✓ HPC website (browser): <https://projects.hpc.tools>
- ✓ Create Humanitarian ID ([link](#))

Log in and access the "Bangladesh: Rohingya Refugee Crisis Joint Response Plan 2023" ISCG step-by-step guide:

ISCG Thursday's ISCG Townhall (1.5 hrs) : [Recording](#)

- ✓ Guidance on HPC Part 1_Register yourself and your organisation: [Link](#)
- ✓ Guidance on HPC Part 2_How to upload your project: [Link](#)

FSS will present the details Sector Strategy to HoSOG on **21 November 2022**

FSS JRP 2023 Timeframe

Joint Response Plan 2023 and Operational Plan 2023-2025				
1	JRP Project template circulated	ISCG	02-Oct	ISCG will circulate the template for project submissions to Sectors for onward sharing to partners
2	Townhall on project template	ISCG	03-Oct	ISCG will hold a townhall to walk through changes made to the project template, familiarising sectors and respective partners with the formats. The Townhall will also include a brief on Gender with Age Marker (GAM) processes
3	Information collection of non-JRP partner presence	All Sectors	03-Oct	ISCG will circulate an information request to ensure appropriate visibility of non-JRP partners, avoid duplications and/or complementarity in sector response. Information received will be linked to the 3Ws
4	Submission of JRP projects by Appealing Partners	Appealing Partners	22-Oct	Each appealing partner submits project proposals for selection and inclusion into the 2023 JRP. Information presented in project submissions will also reflect the timeframe of the 2023-2025 OP. All project proposals should be shared with a copy of their respective GAM report and reference #
5	Townhall on upload of selected JRP projects onto HPC	ISCG	27-Oct	The ISCG will brief on how to access and upload project information into OCHA HPC online system
6	Peer Review and Selection of JRP Appealing Partners	Peer Review Teams (PRT)	30 Oct-07 Nov	Full breakdown of the Peer Review Process can be found in Sheet 2 "Peer Review Process-Timeline"
7	System upload of JRP projects	ISCG & Appealing Partners	16-19 Nov	All selected appealing partners upload project information into OCHA HPC online system
8	Sector presentations of strategy and selected JRP projects	All Sectors	TBC	All sectors will present their respective thematic portfolios to HOSOG and Sector Lead Agencies
9	Discussions with Government of Bangladesh (GOB)	MoFA/MoDMR	Oct-Dec	
10	Launch of JRP 2023	ISCG	20-Dec	

FSS Overview

FSS Needs and Target

100% of Rohingya Population

- General Food Assistance is the primary source of ensuring food security for the Rohingyas, the PIN and target for FSS remains to be the **total refugee population**.

68.8% of HC (70%)

- FAO RIMA assessment's Resilience Capacity Index (RCI) – 31.2 – which translates to 68.8% of HC population lacking resilience, aka PIN. RIMA was conducted as a collaboration between FAO and WFP, where RCI is constructed upon 4 pillars (access to basic services, assets, social safety nets, adaptive capacity).

Partner Presence for Sectors

Appealing Partners:

- The 20 partners who are appealing for funding through the JRP.

Implementing Partners:

- Partners who are implementing the projects for the appealing partners. Some appealing partners have a single or multiple implementing partners, and some are self-implementing.

Strategic Partners:

- Partners who are not appealing or implementing through the JRP but are present in the response who align with the sector strategy: non-JRP partners who have continuous engagement with FSS. FSS will make the assessment based on 5W reporting, presence in meetings and events.

Streamlining

- SEG Co-Chairs meeting with Sectors on streamlining
- Final composition of Food Security Sector:
- Lead Agencies: WFP and FAO
- Modification: The skills development and off-farming livelihoods component will transition to a new Livelihoods and Skills Development Sector. On-farming livelihoods and environmental activities will remain under the Food Security Sector. The Sector will also coordinate the school feeding programme.

EETWG

EETWG focal briefly presented the EETWG Strategy for 2023-2025 and provided several updates from EETWG during the coordination meeting.

Information Management

General Food Assistance (GFA)

Food assistance

- General Food Assistance (GFA) and Fresh food Corner (FFC) support is continuing through **21 e-voucher outlets** and **20 FFC in the camps** respectively, **monthly value voucher is 12 USD/** Per person (Since June, **monthly value voucher is 13 USD/** due to Market unstable/ Inflation) and **30% vulnerable HHs is receiving Top-Up for FFC support, 3 USD/** per person
- November Food Basket –10 Fixed Items and 13 flexible items
- Dry chilli and Sugar market price will review every week, earlier it was monthly review

October Update Status (Total Reached):

- # Of HHs reached via E voucher support = 185,953 (9,04,631 individuals) (Female = 4,70,345 and Male = 4,34,256)

- # Of vulnerable HHs reached via FFC top up = 53,013 (1,96,796 individuals) (Female = 1,02,334 and Male = 94,462)
- # Of People with disabilities reached = 7411
- # Of People reach with rapid response = 529
- # Of displaced HHs reached with Rapid response due to flood= 116

Presentation: Guidance on the Engagement of Volunteers | ISCG

Partners Update

- Partners are requested to share operational updates to FSS at info.coxsbazar@fscluster.org

AOB

- FSS coordination meetings will transition towards in-person meeting only in the coming weeks.
- Update on FSS files: all files from 2022 have been archived [here](#)

Upcoming events

- [FSS Bi - Weekly Coordination Meeting](#) | 29 November 2022 from 11:00 – 12:30