

Meeting Minutes

FSS Bi-Weekly Coordination Meeting

Date: Tuesday, 23 August 2022, 11:00 a.m.– 12:30 p.m.

Location: Microsoft Teams, ISCG Meeting Room

Agenda

- FSS Updates
 - Sector composition
 - JRP 2023 Updates
- Partner presentation
 - FAO | Resilience Index Measurement and Analysis (RIMA) | Report, round 1
- Partners' Updates
- AOB

Participants:

54 participants representing from 29 organizations.

Online Participants: (24 Organizations)

AAB, ACDI/VOCA, CWW, DRC, DT Global, FIA, HAP, HELVETAS, HI, ICNET, ICRC, ILO, IOM, JICA, NRC, PIB, RI, RIC, SBSKS, SCI, UNHCR, WFP, WR, WVI

In-person participants: (5 Organizations)

BRAC, FAO, FSS, SHUSHILAN, MUKTI

Find [presentation slides](#) and recording [here](#)

Action points:

Who	Action	When
Change in Sector Composition:		
FSS discussed briefly regarding the change in Sector Composition during the Coordination meeting. ISCG in consultation with the SEG (Dhaka) are drafting adjustments to the composition of the sectors and the working groups in Cox's Bazar. Once the change in sector composition is finalized by ISCG, FSS will share the details with FSS partners.		
FSS	FSS to share final Changes in Sector Composition	Once finalized by ISCG
FSS JRP 2023		
FSS	FSS to prepare and share a template for JRP 2023 budget estimation	24 August 2022
Partners	JRP 2023 appealing partners to submit their budget estimation	28 August 2022
FSS Partners Capacity Building Initiatives		
FSS	FSS to finalize GAM training participants list and invite participants	28 August 2022
Partners	Selected partners to attend GAM training	30 August 2022
FSS Information Management		
Partners	Partners who have relevant FSS facilities are requested to confirm and update their facilities information	26 August 2022
FSS	FSS to prepare a mapping dashboard on NFI production	30 August 2022
Partners	Reminder for FSS reporting <ul style="list-style-type: none"> ➤ 5W reporting update (Deadline Monday, 5 September 2022) ➤ CfW/Volunteer (Deadline Thursday, 8 September 2022 COB) 	30 August 2022

For all IMO needs please contact:

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- [Neyamul Akhter, neamul.akhter@wfp.org](mailto:neamul.akhter@wfp.org) (Mobile: 01313770424)

FSS updates

Change in Sector Composition

FSS discussed briefly regarding the change in Sector Composition during the Coordination meeting. ISCG in consultation with the SEG (Dhaka) are drafting adjustments to the composition of the sectors and the Working group in Cox's Bazar. Once the change in sector composition is finalized by ISCG, FSS will share the details with FSS partners.

Impact on FSS

- FSS will divert skills development related focus toward the LSDS (most off-farm activities)
- FSS focuses on food security and resilience:
 - FSS will expand resilience support in the host communities – especially in the northern Upazilas
 - FSS will continue resilience interventions in the camps (homestead gardening, CFW etc.)
 - FSS will expand support for JRP SO-5 (Strengthening DRR and combating climate change), through close engagement with EETWG.
 - FSS will strengthen market linkage coordination through aggregation centres-farmer groups and fresh food corners in camps.
- Cross-cutting: there are many cross-cutting areas currently being discussed – FSS and LSDS will work closely to coordinate.

FSS JRP 2023 Plan

FSS shared details regarding JRP 2023 plans and processes during the coordination meeting.

Impact of Sector Compositions on the JRP process

- FSS will continue with the JRP process, but there is fine-tuning on-going
- FSS will produce updated objectives and indicators – partners' project proposals will need to reflect the new objectives of the sector.
- Skills development related projects will need to be submitted under the Livelihoods and Skills Development Sector.

JRP 2023 Timeline

- 28 Aug | JRP 2023 appealing partners to submit their budget estimation (template to be shared today)
- 30 Aug | GAM Training for JRP 2023 interested partners (Mandatory for JRP appeal)
- 31 Aug | FSS will share Draft Strategy with SAG
- 4 Sept | FSS will share Draft Strategy with FSS partners
- 8 Sept | Finalized FSS Strategy to be submitted to ISCG
- 10 Sept | Project template to be provided from ISCG through the sectors
- 29 Sept | JRP Project Submissions

FSS Partners Capacity Building | Upcoming Training

Gender Age Marker (GAM) training to be held by the Gender Hub of UN Women for the Food Security Sector Partners on 30 August 2022. As this training is a requirement for entry into the JRP 2023 process, FSS invited 23 JRP partners in 2022 and the FSS partners who are planning to appeal for JRP 2023.

FSS created and shared a signup form to nominate and register their participants details by 23 August 2022. Total participants will be a maximum of 30 participants. Therefore, FSS requested to nominate those colleagues from their organizations who will be engaged or in charge of developing project proposals for the JRP (e.g., grants/fundraising manager, program manager, project lead, gender focal/specialist).

JRP 2022 partners who will not appealing for 2023 are kindly requested to inform FSS. Details regarding schedule and venue for the training to be shared with confirmed participants via email.

Information Management

Reminder for Reporting Deadline: FSS Monthly Report | August 2022

- 5W reporting update (Deadline Monday, 5 September 2022)
- CfW/Volunteer (Deadline Thursday, 8 September 2022 COB)

Facility Mapping Dashboard and Service Monitoring Exercise

FSS is conducting a facility mapping exercise in all 33 camps, therefore FSS IM team reached all 19 implementing partners organizations individually and collected 136 FSS facilities details information with GPS coordinate. During the coordination meeting FSS IM also requested those partners organization who has the FSS sector relevant facilities but not shared yet, requested to share their facilities information to FSS.

FSS | NFI production mapping

FSS is developing a map of NFI production of clothing items, shoes and bags in the camps based on 8 different FSS program partners (AMAN, CAID/DSK, DRC, PRANTIC, UNHCR/BRAC, UNHCR/NGOF, WFP/BRAC-Cordaid-HelpAge) information. Total 47 active production sites with their production details were received from the 8 different FSS program partners. Once the mapping dashboard is being finalized with shelter/NFI sector, it will be shared with all partners through FSS mailing list.

General Food Assistance (GFA)

- General Food Assistance (GFA) and Fresh food Corner (FFC) support is continuing through 21 e-voucher outlets and 20 FFC in the camps respectively (Since June, monthly value voucher is 13 USD (BDT 1,215.89 (1\$= 93.53 BDT) per person and 30% vulnerable HHs is receiving Top-Up for FFC support, 3\$= BDT 280.59 per person)
- **August Food Basket** – No Changes since June | 10 Fixed Items and 8 flexible items
- Mandatory to follow all Covid-19 compliances and risk minimization activities, Second Visit to be allowed in all outlets to buy food commodities especially fresh food items (FFC).
- In August 2022, a total 3099 Households (7526 Individuals) temporarily excluded for some temporary reason like unspecified camp location/Transit Camp and HHs did not redeem vouchers consistently last 3 more months
- WFP planned to reach 100% Beneficiary by 28th August and Consider the 29 & 30th August for protection referrals and absentee cases to follow-up and support.
- In August 2022, a total 3005 individuals temporarily excluded from SCOPE/BB reload, **(who didn't redeem their voucher for last 3 more months consistently, May to July)**

EETWG Updates

- Reminder to share photos from **World Environment Day** [here](#)
- Plantation partners to **report on 2022 plantation season** activities in the following links: [Matrix](#) | [Shapefiles](#) | [Photos](#)
- Partners interested in showcasing any activities or joining the field visit on DRR and NbS activities in Teknaf host community to reach out to Fenella (hendersf@unhcr.org) directly.

- Anyone who attended the Plantation Training in May to get in touch with Fenella (hendersf@unhcr.org) to collect your certificate. These will also be available for collection during the next EETWG meeting.

Upcoming Events

- EETWG & FSS **Learning Field Visit on DRR and NbS activities in Teknaf host communities** (1st of September).
- EETWG **Reflections & Strategy Development Workshop** (date [in Aug] TBC). *Invite to follow.*
- HAP **Design Thinking Workshops for Youth and Humanitarian Workers** focusing on Climate Change Resilience and Disaster Risk Reduction. ***Please note:*** *These workshops are very much focusing on community engagement, so priority is given to youth and there is limited availability for partners. Due to the overwhelming interest a focused workshop will be organized (for EETWG partners) in September/October.*

SDTWG Updates

- SDTWG will be phasing into LSDS – parameters of process unclear
- Next meeting will be held Monday, 29 August 3 – 4pm

Presentation

- FAO | Resilience Index Measurement and Analysis (RIMA) | Round 1

Partner Updates

- Partners were requested to share operational updates to FSS at info.coxsbazar@fscluster.org
- FAO: To cover the link period and farmers benefit, FAO is planning to distribute four types of high value crop vegetables to 6000 farmers next week. Among them 5000 beneficiaries are from WFP beneficiaries under UN-to-UN agreement and remaining 1000 are from FAO beneficiaries who are connected in the aggregation centre.
- HELVETAS: Helvetas is implementing a new project at Ukhiya and Teknaf upazila by their implementing partners Uttaran and Prottasi. This project covers both Rohingya and host community. Last week Helvetas distributed inputs among the Rohingya community in camp 13 and Cam 21. They distributed 4 types of seeds (papaya and eggplants seedlings) and agriculture tools & compost for vegetable cultivation.

AOB

- Update on FSS files: all files from 2022 have been archived [here](#)

Upcoming events

- [Next EETWG monthly meeting](#) | 6 September 2022 | 3:30 – 5pm
- [FSS Bi - Weekly Coordination Meeting](#) | 6 September 2022 from 11:00 – 12:30
- [Livestock Partners Monthly Meeting](#) | 31 August 2022
- [Next SDTWG Meeting](#) | 29 August 2022 | 3:00 – 4:00 pm