

Meeting Minutes
FSS Bi-Weekly Coordination Meeting

Date: Tuesday, 14 June 2022, 11:00 a.m.– 12:30 p.m.

Location: Microsoft Teams, ISCG Meeting Room

Agenda

- FSS Updates
- Presentations:
 - Shelter NFI Sector | FSS and Shelter
 - AMAN | Capacity building and skills development projects in the camp
- Partners' Updates
- AOB

Participants:

42 participants representing 25 organizations:

AAB, AMAN, BRAC, CBM, CGIAR, CWW, FIA, FIVDB, HelpAge, ICRC, IOM, IVY, MUKTI, NGO Platform, NRC, PRANTIC, PULSE, SCI, SHED, Shelter/NFI, SS, UN WOMEN, UNHCR, VSO, WFP

Find [presentation slides](#) and recording [here](#)

Action points:

Who	Action	When
FSS Rationalization Process		
FSS	FSS to finalize rationalization criteria with endorsement from SAG	June 2022
FSS	FSS in consultation with SAG will discuss how partner selection will be considered for JRP 2023	June 2022
FSS	FSS to endorse a common inter-sectoral process on JRP partner selection and peer review process; review the principles document to determine if updates are needed	July 2022
FSS Partners Capacity Building Initiatives		
FSS	FSS to organize Partners Capacity Building on Integrating Nutrition in Food Security and Livelihood	4 July 2022
FSS	FSS to design, develop and circulate training participants registration link and invitation for the training	22 June 2022
FSS	FSS to select participant for the training	30 June 2022
FSS Livestock workshop follow up		
FSS	FSS to finalized Livestock workshop materials	19 June 2022
FSS Site Visit		
FSS	FSS to organize FSS site visit on General food assistant activity in the camp	6 July 2022
FSS	FSS to share site visit participant sign up form to partners	20 June 2022
Partners	Interested partners colleagues to register through FSS provided Signup form	30 June 2022
Financial Tracking Service FTS -OCHA		
Partners	Partners to update JRP 2022 financial status through FTS -OCHA <ul style="list-style-type: none"> • Use the excel template we circulated and submit to fts@un.org, or • Report directly on the online reporting form 	Continuous – as funding is received
FSS Deduplication exercise		

FSS partners, if they are planning to implement a new project with a new target of beneficiaries in the host communities, reach out to FSS with your list of beneficiary NIDs before implementing

For all IMO needs please contact:

- [Zolboo Bold-Erdene, zolboo.bold-erdene@wfp.org](mailto:zolboo.bold-erdene@wfp.org) (Mobile: 01313097855)
- [Neyamul Akhter, neamul.akhter@wfp.org](mailto:neamul.akhter@wfp.org) (Mobile: 01313770424)

FSS updates

Rationalization Process

FSS briefly discussed the 6 Principles of Rationalization in the Rohingya refugee response in Bangladesh, as developed by ISCG, to ensure equitable access of basic services in a transparent and accountable manner.

Principle 1. Consult with Sectors/Working Groups before engaging in an activity

Principle 2. Ensure that implementing partners meet basic requirements

Principle 3. Adopt an integrated approach (An integrated approach aims to improve (a) inter-sectoral camp-based coordination, (b) service delivery to refugees and host communities, and (c) relations with the Government (in particular, with CiCs).

Principle 4. Ensure predictability and continuity

Principle 5. Ensure the right partners respond in cases of emergencies

Principle 6. Ensure transparency of information

Next steps

- Finalization of rationalization criteria for FSS together with SAG.
- *By the end of June:* Stakeholder consultations with key agencies to determine how partner selection is to be considered for JRP 2023.
- *By the end of July:* endorse a common inter-sectoral process on JRP partner selection and peer review process; review the principles document to determine if updates are needed.

GBV Safety Audit Tool Workshops

FSS with Blueprint partners (UNHCR & UNICEF) and the GBV Sub-Sector organized 2 workshops on the GBV Safety Audit Tool for General Food Assistance and Self-Reliance on 8 and 13 June 2022 respectively. Total of 60 Participants from 22 (AAB, AMAN, ANANDO, BRAC, COAST Foundation, CODEC, CNRS, Cordaid, CWW, DRC, FIA, HelpAge, IOM, Mukti, PULSE Bangladesh, NGO Forum, RIC, SCI, WFP, WVI, YPSA, VSO) FSS partner organizations participated, as well as FSS, UNHCR, UNICEF & GBV sub sector colleagues.

FSS GBV Safety Audit Tool Workshops objectives

Module 1: Refresh our knowledge of GBV risk mitigation.

Module 2: Learns about safety audits as a tool in a GBV risk mitigation

Module 3: Test and Validate the GBV safety audit tool for the Food Security Sector

Session I: GBV Safety Audit Tool Workshop | GFA Programming | June 8, 2022

Total of 32 participants from 11 Organizations and FSS, UNHCR, UNICEF & GBV Sub Sector colleagues were in attendance.

Session II: GBV Safety Audit Tool Workshop | Self-Reliance | June 13, 2022

Total of 28 Participants from 17 Organizations and FSS, UNHCR, UNICEF & GBV Sub Sector colleagues were in attendance.

FSS Partners Capacity Building | Upcoming Training

To enhance the capacity of partners staff, FSS is going to organize a training on Integrating Nutrition in Food Security and Livelihood. Tentative date of training is 4 July 2022. Details to be determined and disseminated via FSS mailing list.

Field Visit

FSS organized a field visit focusing on Climate-Smart Agriculture on 9 June 2022. Visited overview of 3 sites:

1. Chokiderpara, Baharchara, Teknaf. **WFP/Cordaid**: Pilot - Aquafarming and halophytes production (nature-based solution to produce high value biomasses along with animal proteins such as salt adapted Tilapia).
2. Jadimura, Teknaf. **UNHCR/CNRS**: Vegetable nursery (agro shed, drainage systems, drought tolerant variety, bio-fencing).
3. Ratnapalong, Ukhiya. **FAO/Shushilan**: Farmer group practices on CSA (homestead gardening and ICT digital extension services).

18 participants from 9 organizations joined the field visit, including 12 UN organizations (FAO, IOM, UNDP, WFP), 5 NNGOs (CEHRDF, NGO Forum for Public Health, PULSE Bangladesh Society, Shushilan), 1 INGOs (Plan International) and 2 FSS team members.

Next Field Visit

The next FSS field visit will be organized on 6th July 2022 focusing on Food Assistance interventions in below 4 different sites. Detail of plans and participants registration link will be shared by FSS soon.

Tentative sites:

- WFP-WVI | Community Kitchen in Ukhiya
- TIKA | Field Kitchen
- WFP | Maduchara Hub
- WFP-SCI | E-voucher outlet and Fresh Food Corner, Camp 4E

Livestock

FSS finalized and published [Livestock field visit overview](#) in the FSC website.

Next Livestock coordination meeting will be held on: 29 June, Wednesday, 2022 at 11-12 PM

Livestock workshop

FSS held a lesson learned workshop from the Livestock field visit on 31 May. Workshop materials to be shared soon.

Information Management

FSS IM team firstly thanks all partners who provided their monthly reports in a timely manner. Total of 13 program and 16 implementing partners provided their FSS 5W report, and 9 FSS partners provided their Cash for work and Rohingya Volunteer stipend information for the month of May 2022.

5W Refresher:

Unique beneficiary: used to identify the total unique number of households reached by a partner per location without double counting. For your primary activity with the highest coverage in the location, please indicate Yes. For secondary or additional activities with lower coverage, please indicate No.

Financial Tracking Service (FTS – UN OCHA):

FSS requested partners to update their funding status on the **Financial Tracking Service**. This is mandatory for all JRP partners, for donors to see the current funding gap, and for JRP 2023 considerations.

2 ways of submitting this info:

- Use the **excel template** we circulated and submit to fts@un.org, or
- Report directly on the [online reporting form](#)

For all your Information Management needs please contact:

Zolboo Bold-Erdene, zolboo.bold-erdene@wfp.org (Mobile: 01313097855)

Neyamul Akhter, neamul.akhter@wfp.org (Mobile: 01313770424)

Deduplication Exercise

Deduplication Process:

- Partner shares planned target beneficiaries' NIDs
- Existing partners share their current beneficiaries' NIDs
- FSS cross checks to find duplicates so that planning partner can avoid the duplicates

FSS IM team is continuing to conduct NID deduplication exercise. FSS requests partners to conduct this exercise through FSS before implementing new projects in the host communities.

General Food Assistance (GFA)

Food Assistance (with 10 Fixed and 20 Flexible item) support is continuing by the WFP General Food Assistance team through 21 e-voucher outlets located in Rohingya Refugee Camp and 30% vulnerable HHs is also receiving FFC Voucher support from 20 FFC (19 Outlet).

To ensure purchasing power for enough food to meet family needs, GFA has increased the monthly value for e-voucher by 1 USD (12 USD to 13 USD/BDT 1,122.94) per person. Top-up for FFC support remains the same, 3\$=259.14/ individual. All 21 outlets will follow the normal operation- multiple visit/second time visit to be allowed (especially FFC)

In May 2022, a total 2809 households were excluded temporarily from SCOPE/BB reload – as they didn't redeem their voucher for 3 consecutive months (February-April 2022).

Energy and Environment Technical Working Group (EETWG)

Fenella is on leave until mid-July, in the meantime contact: Zolboo Bold-Erdene, FSS | zolboo.bold-erdene@wfp.org and Karolina Brach, Shelter/NFI | sheltercxb.coord@gmail.com

EETWG Updates – Upcoming events

Nature-based Solutions (NbS) training | Early August– details to follow

NEAT+ Practical Orientation | August – details to follow

Presentation

- Shelter/ NFI sector presentation | Shelter/NFI Sector Activities **AND**
- AMAN | AMAN Capacity building and skills development projects in the camp

Partner Updates

- Partners were requested to share operational updates to FSS at info.coxsbazar@fscluster.org

AOB

- PULSE Bangladesh will present their organizational intervention in the next FSS coordination meeting.
- Deputy FSS coordinator ended her assignment at Cox's Bazar and recruitment process of FSS new Coordinator is ongoing, until then FSS IM Officer will lead the Food Security Sector.
- Update on FSS files: all files from 2021 have been archived [here](#)
- Next FSS coordination meeting modality is hybrid, (in-person in ISCG conference room or online)

Upcoming events

- [FSS Bi - Weekly Coordination Meeting](#) | Tuesday 28 June 2022 from 11:00 – 12:30
- [Livestock Partners Monthly Meeting](#) | 29 June 2022
- [Next SDTWG Meeting](#) | 27 June 2022 | 3:00 – 4:00 pm
- [EETWG monthly meeting](#) | 5 July 2022 | 15:30-17:00