

Meeting Minutes
FSS Bi-Weekly Coordination Meeting

Date: Tuesday, 17 May 2022, 11:00 a.m.– 12:30 p.m.

Location: Microsoft Teams, ISCG Meeting Room

Agenda

- FSS Updates
- Presentations:
 - NGO platform roadmap 2022
 - WFP - Market Monitor, April 2022
- Partners' Updates
- AOB

Participants:

35 participants representing 26 organizations:

AAB, CAB, CODEC, CWW, DRC, FAO, FIA, HAP, Helvetas, IOM, IVY Japan, JICA, NGO Platform, NRC, Oxfam, PIB, Prantic, REACH, SCI, SDTWG, Shushilan, UN WOMEN, UNHCR, VSO, Welthungerhilfe, WFP, WR

Find [presentation Slides](#) and recording [Here](#)

Action points:

Who	Action	When
FSS	FSS to organize joint field visit - Livestock Activities in the Host Communities Ukhiya	18 May 2022
Partners	Partners are requested to share Partner Activity Highlight information for NFI production and Livestock activities during the 2 nd quarter, April-June 2022.	5 June 2022
Partners	FSS partners to register for the Climate Smart Agriculture Training.	19 May 2022
FSS	FSS to send invitation mail to selected CSA training participants	19 May 2022
Participants	Participants to confirm their participation in the training	23 May 2022
FSS	Training on Climate Smart Agriculture (CSA) to take place – venue TBD.	25-26 May 2022
FSS	FSS to share registration link for Lessons Learned workshop for Livestock Field Visit	23 May 2022

Partners	FSS partners to register for the workshop.	25 April 2022
FSS	Livestock activities Lessons Learned workshop to be held.	30 May 2022
Partners	Partners to update JRP 2022 financial status through FTS -OCHA <ul style="list-style-type: none"> Use the excel template we circulated and submit to fts@un.org, or Report directly on the online reporting form 	30 May 2022
Partners	FSS partners to provide organization's activities for considering World Environment Day	3 June 2022
For all IMO needs please contact: <ul style="list-style-type: none"> Zolboo Bold-Erdene, zolboo.bold-erdene@wfp.org (Mobile: 01313097855) Neyamul Akhter, neyamul.akhter@wfp.org (Mobile: 01313770424) 		
AOB <ul style="list-style-type: none"> JICA will present their new project in Cox's Bazar during next FSS coordination meeting. FSS coordinator ended her assignment in Cox's Bazar and joined the WFP operation in Yemen for a new role. Recruitment process is ongoing for Cox's Bazar FSS coordinator, until then FSS deputy coordinator will be leading the Food Security Sector. Update on FSS files: all files from 2021 have been archived here Next FSS coordination meeting modality is hybrid, (in-person in ISCG conference room or online) and will take place on 31 May 2022 		

FSS updates

FSS Strategic Advisory Group (SAG) meeting | 10 May 2022

FSS SAG meeting was held on Tuesday, 10 May 2022. FSS shared SAG management meeting update and action points to the SAG members during the coordination meeting.

World Environment Day | 5 June 2022

World Environment Day is 5 June 2022. FSS would like to highlight partner activities in theme with environmental conservation and climate change actions.

If FSS partners would like to highlight their organization's activities considering World Environment Day, partners are requested to reach out to anna.rzym@wfp.org, FSS Deputy Coordinator.

Upcoming 18 May 2022 Site visit: Livestock programs (Host communities: Ukhiya)

The Food Security Sector team is going to organize site visits on 18 May 2022 to visit the livestock activities in Ukhiya Upazil host community. 4 sites will be visited from 4 partner organizations (CWW, BRAC, WVI and Practical Action).

Upcoming FSS Partner Activity Highlight Q2 (April – June 2022)

Topics:

- NFI Production
- Livestock

Please, contact anna.rzym@wfp.org and hossain.raiyan@brac.net to include your organization's description.

FSS Capacity Building Initiative

Climate Smart Agriculture Training

To enhance the capacity of partner colleagues, FSS (jointly with FAO and EETWG) is organizing 2 days long Climate Smart Agriculture (CSA) training on 25-26 May 2022. Total of 65 partners registered and FSS will select 1-2 participants from each organization by following specific criteria as below.

Lessons learned workshop | 30 May 2022 | Livestock field visit

FSS is planning to organize lessons learned workshop on 30 May 2022 to share and discuss lessons learned and good practices from the thematic field visit on 18th May 2022.

Livestock meeting update | 27 April 2022

- Message from DLO requested partners for close collaboration with the departmental officials at upazila level.
- FSS will organize livestock activity field visit at host community on 18 May, 2022.
- Concern Worldwide presented their livestock activities.
- Next monthly Livestock meeting will be held on: 24 May, Tuesday, 2022 at 11-12 PM

FSS Information Management

FSS IM team firstly thanks all partners who provided their monthly reports in a timely manner: total of 16 Program partners and 20 implementing partners provided their report for April.

Reminder for 5W

Reverting to previous block level format i.e., camp blocks can be included in one row separated by commas, not as separate rows. Partners are requested to provide accurate block presence information in the 5W tracker.

Financial Tracking Service (FTS) Update (FTS – UN OCHA):

Reminder for FSS JRP partners to update their financial status through the FTS platform. All FSS JRP partners need to reflect current funding status accurately for donors to see the current funding gap, currently WFP and HELVETAS funding information are reflected only.

2 ways of submitting this info:

- Use the excel template we circulated and submit to fts@un.org, or
- Report directly on the [online reporting form](#)

For all IMO needs please contact:

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- [Zolboo Bold-Erdene, zolboo.bold-erdene@wfp.org](mailto:zolboo.bold-erdene@wfp.org) (Mobile: 01313097855)
 - [Neyamul Akhter, neamul.akhter@wfp.org](mailto:neamul.akhter@wfp.org) (Mobile: 01313770424)
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General Food Assistance Support

- GFA support is continuing through 21 e-voucher outlets (10 Fixed and 18 Flexible item), (54+% Reached as of 17 May) 12\$=1032.22/individual and 30% vulnerable HHs* are receiving FFC Voucher support (16 items), top-up 3\$=258.05/individual (end 28 May 2022).
- 20 FFC in 19 Outlet are now available with live fish and chicken.
- Ramadan Items- Chickpeas, Vermichilli, Lassa-Semai, Mustered Oil, Puffed-Rice, Flatted-Rice will be available in outlets as flexible items. Stock will be closed gradually in this month.

EETWG Updates

EETWG Updates | Upcoming events

- IM and 4/5W Reporting Orientation for EETWG Partners | 19 May (online)
- 2021 Plantation Assessment | field work to start in mid-May
- Watershed Management Learning Field Visit - interested partners to get in touch with Fenella
- Climate Smart Agriculture (CSA) Training with FSS | 25-26 May
- 2022 Plantation Practical Training | 30 May (full day) | Open to all EETWG 2022 Plantation Partners
- World Environment Day - Plantation Season Kick-off | 5 June | Open to all EETWG 2022 Plantation Partners
- CSA Field Visit (with FSS) | 9 June – invitation to follow training
- ISCG Photo Mission for energy & environment activities – interested partners to get in touch with Fenella
- Nature-based Solutions (NbS) two-day training workshop | Early August– invitation to follow

Contact person: Fenella Henderson-Howat, Interim Coordinator, Fenella.Hendersonhowat@wfp.org

Next meeting: Tuesday, 7 June 2022 at 15:30

Skill Development Technical Working Group

New Co-Chairs:

Joseph Falcone, WFP | joseph.falcone@wfp.org | +8801531-339092

Aliya Noor, NRC | aliya.noor@nrc.no | +8801877-947567

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- ToR for the WG is being reviewed – what has been done / what needs to be done – led by Subrata (UNHCR) and Tamara (IOM)
 - Minimum standards for skills development is being finalized as a guidance note
 - Advocacy strategy – Population Council with support from Khoka, the President of Cox's Bazar Chamber of Commerce and Industry, will arrange meetings with CiCs and RRRC to discuss skills development in camps
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Presentation

NGP platform shared the NGO Platform Roadmap 2022 and WFP VAM unit shared April Market Monitor.

Partner updates

FAO plans to distribute 100 metric ton of rice AMON seed supported by CANADA in first week of June to the Cox's Bazar Sadar, Ramu, Ukhiya and Teknaf host community, variety name Biri dhan 49, this is foundation seeds for farmers, and can be preserved for next seasons.

AOB

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- JICA will present their new project in Cox's Bazar during the next FSS coordination meeting.
 - FSS coordinator ended her assignment at Cox's Bazar and joined with WFP Yemen for new role. Recruitment process is ongoing for FSS coordinator, until then FSS deputy coordinator lead the Food Security Sector.
 - Update on FSS files: all files from 2021 have been archived [here](#)
 - Next FSS coordination meeting modality is hybrid, (in-person in ISCG conference room or online)

Upcoming events

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- [FSS Bi - Weekly Coordination Meeting](#) | Tuesday 31 May 2022 from 11:00 – 12:30
 - [Livestock Partners Monthly Meeting](#) | 24 May 2022
 - [Next SDTWG Meeting](#) | 30 May 2022 | 3:00 – 4:00 pm
 - [EETWG monthly meeting](#) | 7 June 2022 | 15:30-17:00