Meeting Minutes
FSS Livestock Partner’s Coordination Meeting

Date: Wednesday, 27 April 2022, 11:00 a.m.– 12:00 p.m.
Location: Microsoft Teams Meeting

Agenda

- Preview of last meeting minutes and action points
- Message from District Livestock Officer (DLO)
- Follow up Livestock activity reporting Update on 5W.
- FSS Field Visit in May, 2022: Livestock Interventions within Host area.
- FSS: livestock activity overview
- Partner’s presentation on Livestock by Concern Worldwide.
- AoB

Participants:

22 participants representing 13 organizations:

ACDI/VOCA, BRAC, CWW, DRC, FAO, FSS, IVY, JICA, Mukti, Prantic, RIC, VSO, WFP

Find presentation Slides and recording here

Action points:

<table>
<thead>
<tr>
<th>Who</th>
<th>Action</th>
<th>When</th>
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<tbody>
<tr>
<td>FSS</td>
<td>Will incorporate 5W information by Livestock partner’s activity and will produce Maps and dashboard on livestock activities.</td>
<td>Ongoing</td>
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<td>Will follow up and assist to the partners to update 5W regularly.</td>
<td>Ongoing</td>
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<td>Will coordinate and disseminate livestock vaccination information among partners for well coverage.</td>
<td>Ongoing</td>
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<td>Livestock activity field visit at host community</td>
<td>- 18 May, 2022</td>
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<td>Livestock Meeting Action Points</td>
<td>- Will include livestock program activities in 5W reporting for each month</td>
<td>Ongoing</td>
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<td>FSS Partners</td>
<td>- Livestock vaccination event schedule will share to FSS to coordinate with other partners within similar locations.</td>
<td>Ongoing</td>
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FSS updates

Message from District Livestock Officer:

Department of livestock services (DLS) officials are providing support to implementing livestock activities in host areas. Due to transfer of ukhiya livestock officer, Cox’s Bazar sadar upazila livestock officer is supporting to ukhiya upazila livestock office as acting ULO. The DLO requests to inform the DLS for any technical expertise for livestock intervention. For more integration,
DLO recommends to introduce integrated farming model to the beneficiaries. He also suggests to deliver monthly activity report to the concern.

**Livestock activity reporting: Update on 5W reporting for the livestock partners:**

Based on March 5W update, FSS receiving 5W information from the livestock partners gradually since initiated. As the partners started updating livestock activity information, it was discussed in this meeting to catch up remaining partners who are about to update 5W report. FSS is ready to assist partners for this.

**FSS Field Visit in May, 2022: Livestock Interventions within Host area:**

FSS initiates monthly field visit during this year to showcase partners multiple activities in different locations including host and camps. The purpose of the visits will be to gain and provide insights into implementation of the thematic activities, share good practices and lessons learned, and discuss the impacts and results of the programs with FSS partners. For this monthly visit, FSS selected livestock activity implemented by the partners in host community on 18 May, 2022. FSS will share the visit registration link which have to complete latest by 10 May 2022. To ensure quality of discussions and mobility of the visit, maximum 20 participants will join the field visit. In case of higher interest FSS will limit attendance to 1 person per organization on a first come first serve basis.

Joint field visit objectives:
- Provide insights into implementation of Food Security and Livelihoods programs
- Share good practices and lessons learned
- Discuss the impacts and results of the programs with FSS partners

**FSS: livestock activity overview:**

To highlight activity implemented by partners, FSS produces partner’s activity highlight based on each activity. In this regard, we’d like to produce activity overview on livestock that implemented by our partners at host areas in coming days. FSS will contact with the partner representative for the respective updates.

**Presentation from Concern Worldwide:**

Concern Worldwide, one of the FSS partners who have livestock activities in the host areas which is implementing by local partner SARPV. They presents project overview including livestock intervention progress, strategic position and opportunity of livestock activities until March, 2022 and for the next. This presentation refers livestock information, project activities and challenges and way out with future planning for coming days. During those presentation, livestock partners shared information on their activities and found opportunity to exchange information.

**AOB**

- FSS will compile the related documents and upload in google drive with all partner’s access for the utilization.

**Upcoming events**

- FSS Field Visit in May, 2022: Livestock Interventions at Host area: **Wednesday 18 May 2022**
- FSS Livestock Partner’s monthly Meeting: **Wednesday 27 April 2022 from 11:00 – 12:00**

Online [Link](#) for the meeting minutes