

Meeting Minutes FSS Livestock Partner's Coordination Meeting

Date: Wednesday, 02 March, 2022, 11:00 a.m.– 12:00 p.m.

Location: Microsoft Teams Meeting

Agenda

- Preview of last meeting minutes and action points
- Message from District Livestock Officer (DLO)
- Livestock activity reporting: Update on 5W reporting for the livestock partners
- Vaccination Campaign: information sharing among livestock partners.
- Partner's presentation on Livestock by SOLIDARITES INTERNATIONAL and Practical Action.
- AoB

Participants:

24 participants representing 15 organizations:

Find [Presentation Slides](#) and recording [Here](#)

Action points:

Who	Action	When
FSS	- Will incorporate 5W information by Livestock partner's activity and will produce Maps and dashboard on livestock activities.	- Ongoing
	- Will follow up and assist to the partners to update 5W regularly.	- Ongoing
	- Will coordinate and disseminate livestock vaccination information among partners for well coverage.	- Ongoing
Livestock Meeting Action Points		
FSS Partners	<ul style="list-style-type: none"> - Will include livestock program activities in 5W reporting for each month - Livestock vaccination event schedule will share to FSS to coordinate with other partners within similar locations. 	- Ongoing

FSS updates

Message from District Livestock Officer:

As the key authority of livestock activities within Cox's Bazar district, the district livestock officer has informed departmental messages among the participants. After the covid-19 lockdown lifted, most of the organizations are starting project implementation within the area who need proper communication with the line department officials. In the upazila level, the ULO is the focal for any kinds of livestock intervention and monitoring the aspects of beneficiaries benefit. The DLO recommends to update regular progress report to the nearest livestock office.

Livestock activity reporting: Update on 5W reporting for the livestock partners:

Based on February 5W update, FSS starts receiving 5W information from the livestock partners since FSS initiated. As its in initial stages, most of the livestock partners are yet to be starting the 5W report. In this meeting, participants are highly promised and will provide the update accordingly.

Vaccination Campaign: information sharing among livestock partners:

As per request form different livestock partners, it is discussed during this meeting that, from now on every partner will inform and update FSS focal for the livestock vaccination campaign/coverage information. Based on the vaccination campaign schedule, the other livestock partners will accompany their beneficiaries within the area to ensure well coverage of livestock's for vaccination. FSS focal will ensure the information among the partners within the planning time.

Presentation from Practical Action and Solidarites International:

Practical Action and Solidarites International presents their livestock intervention progress, strategic position and opportunity overview of livestock activities for the year 2021 and for the next. This presentation refers livestock information, project activities and challenges and way out with future planning for coming days. During those presentation, livestock partners shared information on their activities and found opportunity to exchange information. The mobile veterinary clinics which established by Solidarites International and run by Teknaf Upazila livestock office was one of the most attraction during the presentation by the partners. The operation and the services provided by the mobile clinics are appreciated by others.

In this meeting, partners raised some of key points that can exchangeable among the partners for the good practices of livestock activities to reduce gaps and limitations linked with the livestock interventions in Cox's Bazar. They provided recommendations to overcome which might take a short to long term to be incorporated. To get a clear information, FSS will take the lead to develop a livestock intervention tracker and information dashboard in coming days 2022 where all livestock partners' activity area of coverage, number of beneficiary targeted and related information will exists.

AOB

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- FSS will compile the related documents and upload in google drive with all partner's access for the utilization.

Upcoming events

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- FSS Livestock Partner's Monthly Meeting: **Wednesday 27 April 2022 from 11:00 – 12:00**

Online Link for the meeting minutes: [link have to update](#)