Meeting Minutes
FSS Livestock Partner’s Coordination Meeting

Date: Wednesday, 29 December 2021, 11:00 a.m.– 12:00 p.m.
Location: Microsoft Teams Meeting

Agenda
- Preview of last meeting minutes and action points
- Livestock Focal Point Input Update
- Livestock mapping: Update on 5W reporting for the livestock partners
- Partner’s presentation on Livestock by WORLD VISION & BRAC
- AoB

Participants:
26 participants representing 15 organizations:

Find presentation slides and recording Here

Action points:

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<th>Who</th>
<th>Action</th>
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| FSS       | - Livestock focal point from each organization has submitted through the link developed by FSS. Total 21 organization submitted focal point information which will be on going until December.  
- Will Prepare Livestock partner’s activity tracker, Maps and dashboard for information update on livestock activities.  
- Will compile related documents in google drive for all partner’s access.  
- Livestock distribution guidelines. | - Ongoing     |

Livestock Meeting Action Points

| FSS Partners | Will include livestock program activities in 5W reporting for each month | - Ongoing |

FSS updates

Presentation from WORLD VISION & BRAC:

World Vision and BRAC presents their livestock intervention progress, strategic position and opportunity overview of livestock activities for the year 2021 and for the next. This presentation refers livestock data, on-going projects activities and challenges with future planning for coming days. During those presentation, livestock partners shared information on their activities and found opportunity to exchange information.

During this meeting, partners raised some of key points that can exchangeable among the partners for the good practices of livestock activities to reduce gaps and limitations linked with the livestock interventions in Cox’s Bazar. They provided recommendations to overcome which might take a short to long term to be incorporated. To get a clear information, FSS will
take the lead to develop a livestock intervention tracker and information dashboard by January, 2022 where all livestock partners’ activity area of coverage, number of beneficiary targeted and related information will exists.

Livestock focal point partners’ livestock focal point:

A survey questionnaire has developed and circulated by FSS for the livestock partners and 21 organization submitted their livestock focal point information by December, 2021. As it’s an ongoing activities, any partner can update their focal point information through the link.

Livestock mapping: Update on 5W reporting for the livestock partners:

Based on discussion, partners are agreed to include livestock activity progress to FSS through existing 5W reporting. In addition to develop a livestock service mapping for the partners, FSS will develop necessary format by January, 2022 where partners will share the necessary information accordingly.

AOB

• FSS will compile the related documents and upload in google drive with all partner’s access for the utilization.

Upcoming events

• FSS Livestock Partner’s Monthly Meeting: Wednesday 26 January 2022 from 11:00 – 12:00

Online Link for the meeting minutes: Link