

Meeting Minutes
FSS Bi-Weekly Coordination Meeting

Date: Tuesday, 02 November 2021, 11:00 a.m.– 12:30 p.m.

Location: Microsoft Teams Meeting

Agenda

- FSS Updates
- FSS upcoming training
- JRP Workshop Summary (Timeframe and Action Points)
- Presentations:
 - Cross Cutting Issues - Protection and AAP Mainstreaming (WFP)
 - GAM presentation with key messages for FSS partners (GIHA)
- Partners' Updates
- AOB

Participants:

41 participants representing 26 organizations:

AMAN, BRAC, CARE BD, CBM, CCDB, CWW, DRC, FAO, FIVDB, GIHA, HelpAge, ILO, IOM, IRC, ISCG, IVY, PI, RIC, SBSKS, SCI, Shelter-NFI, SI, TWG-ISCG, UNHCR, WFP, WFP-SL

Find [presentation slides](#) and recording [here](#)

Action points:

Who	Action	When
Partners	Report any humanitarian access issues in the Rohingya camp to ISCG focal points: brian@iscgqcb.org and jengi@iscgqcb.org Ensure all possible measures to reduce mosquito breeding sites in and around organization's facilities in the Camps. Guidance Note Reducing mosquito breeding sites in the Rohingya refugee camps	ongoing Immediately
FSS JRP 2022		
FSS	Circulate PRT registration link for partners to nominate PRT members	2 nd November 2021
Partners	Peer Review Team (PRT) nominations – send nominations to FSS team	4 th November 2021
Partners	Submit projects in excel to Sector Coordinators	16 November 2021 (strict deadline)
Peer Review Team	Review all uploaded projects, facilitate revisions as required, and recommend project portfolios	17-18 & 21 November 2021
Partners	Incorporate PRT feedback	24 November 2021
Partners/FSS	Upload approved projects to the HPC module	28-29 November 2021

FSS capacity building training		
FSS	Share a registration link for 3 rd Batch of protection mainstreaming training with FSS partners	3 November 2021
Partners	Register their nominated participants for the protection Mainstreaming training.	11 November 2021
Livestock Meeting Action Points		
FSS	Send 5W template to partners for review	7 November 2021
Partners	Provide feedback on the template	17 November 2021
FSS	Share Focal Points nomination criteria/recommendations to Partners	7 November 2021
Partners	Nominate organization's Focal Point	17 November 2021
FSS	Arrange a general meeting with DLS for future engagement and participation	17 November 2021
FSS	Create and share a Livestock folder with existing documents on Google Drive	28 November 2021
Partners Reporting		
FSS Response Tracker Excel Template Sunday, 7 November 2021		
Template for Volunteer and CfW Information, September 2021 - request for action by Wednesday 10 November 2021		

FSS updates

General Update:

Guidance Note | [Reducing mosquito breeding sites in the Rohingya refugee camps](#)

Purposes of the guideline notes is to outline a number of recommendations to support the camp level response towards minimizing mosquito breeding sites and strengthen coordination at the Cox's Bazar level to curb the spread of mosquito borne diseases.

Core activities to be undertaken at Camp Level

- Ensure all possible measures to reduce breeding sites are taken in and around facilities by the responsible Organizations.
- Awareness raising interventions with refugees on how to reduce breeding sites in and around their homes.
- Arrange camp-wide cleaning campaigns.

JRP 2022 Workshop Action Points

FSS organized JRP 2022 hybrid workshop at WFP Meeting room on 1st November 2021 with FSS partners, total 58 from 28 organizations was participate during this workshop, online participants were 47 and in person participants were 11, (BRAC, CAI, CWW, DAE, DCA, FAO, FIVDB, FSS, Help Age, Helvetas, HI, ICCO, IOM, IVY, PI, PRANTIC, FAO, REACH, RIC, SBSKS, SCI, SI, UNHCR, UNICEF, VSO, WFP, X-factor, YPSA). During this JRP 2022 workshop FSS shared and discussed FSS Joint Response plan planning process and prepare next action points for partners and FSS.

- [Peer Review Team \(PRT\) nominations](#) – For PRT nomination FSS will develop and share PRT registration link with partners and partners need to send nomination to FSS by following the registration link by 4th November 2021. Partners project template submission (excel template): Partners project template yet not finalize by the ISCG, FSS will share and circulate the partners project template once final template received from ISCG. Then partners need to be submitted their completed project template to FSS by 16 November 2021 with details proposal. After that PRT will review the

submitted project template and send back to partners by 21 November 2021. Before 24 November 2021 all project proposal will be finalized by FSS PRT and partners and ready for upload in HPC module. FSS will approve all project proposals through HPC module by 29 November 2021.

J-MSNA

- [J-MSNA - Key Findings](#) | Food Security & Livelihoods [JOINT MULTI-SECTOR NEEDS ASSESSMENT \(J-MSNA\)](#)
- REVA 5 data collection is ongoing. Preliminary findings will be available in beginning of December 2021

Food Assistance Update

- 99% beneficiaries reached out of total targeted beneficiaries through 22 e-voucher outlets (October 2021).
- All beneficiaries received BDT 1024.31 through their e-voucher to purchase up to 25 food items in a total of 22 e-voucher outlets operational across the camps. (November 2021)
- 19 Fresh Food Corners operational to provide fresh food items (20) to all except Registered beneficiaries, including live chicken and fish at 18 locations.
- Continuing Fresh Food Voucher (\$3 = 256.08 BDT) support (top up for most vulnerable individuals, November)
- GFA team has started temporary exclusion exercise of those HHs who didn't redeem their vouchers for the last three months consistently who can have their entitlement back after going through certain procedures
- To reduce the risk of Covid-19 transmission, beneficiaries visit e-voucher outlets and FFCs once per month regardless of family size or top-up for most vulnerable individuals.

Partners Capacity Building Training

- 1st batch of FSS protection mainstreaming training jointly organized by FSS and Protection Sector was held on 27-28 October 2021, total 27 participants participated from 20 organizations, Female 8 and Male 19. 2nd batch is ongoing (3-4 November). 3rd batch of training will be held 17-18 November 2021, and participants registration is ongoing. Therefore, FSS requested partners to register their participants' names through FSS provided registration link.
- 3rd Batch 17-18 November 2021 training participants [Registration link Here](#).

FSS Protection focal points:

- Shajjat Hossain, shajjat.hossain@cbm.org
- Mirjana Aleksic, maleksic@iom.int

FSS Gender focal point

- FSS Gender focal point: Rola Alkaleeth, rola.alkaleeth@wfp.org

Information management

- FSS IMO provided key updates and gave an overview of FSS [interactive dashboard](#) and requested partners to provide monthly reports to FSS by following the deadline

Reminded for Monthly Reporting with deadline

- [FSS Response Tracker](#) | Excel Template | Sunday, 7 November 2021
- [Template for Volunteer and CfW Information, September 2021 - request for action by](#) | Wednesday 10 November 2021

Partner updates

- UNHCR is doing a UNHCR standard nutrition survey across all 34 camps and survey started end of September and will be completed 28 November 2021 and preliminary findings will be available in December. The survey also covers Wash, FSS sector indicators and mosquito net coverage.
- Partners were requested to share operational updates to FSS at info.coxsbazar@fscluster.org

AOB

- Update on FSS files: all files from 2021 have been archived [here](#)
- FSS organized two presentation on Cross Cutting Issues - Protection and AAP Mainstreaming and GAM presentation with key messages for FSS partners facilitated by WFP and GiHA.

Upcoming events

- FSS Bi - Weekly Coordination Meeting: Tuesday 16 November 2021 from 11:00 – 12:30