

Meeting Minutes  
FSS JRP Planning Workshop

**Date:** Monday, 01 November 2021, 1330 – 1600 hrs

**Location:** WFP Meeting Room / Microsoft Teams Meeting (Hybrid)

**Agenda:**

- JRP 2022 Overview and Timeline
- J-MSNA 2021 findings
- Strategy and Plan 2022 Presentation by WFP and FAO
- Target Population Calculation
- Department of Agriculture Extension
- FSS Objectives and Indicators
- Peer Review Team nominations
- Action Points
- AOB

**Participants:**

58 from 28 organizations, (Online 47 and in person 11) BRAC, CAI, CWW, DAE, DCA, FAO, FIVDB, FSS, Help Age, Helvetas, HI, ICCO, IOM, IVY, PI, PRANTIC, FAO, REACH, RIC, SBSKS, SCI, SI, UNHCR, UNICEF, VSO, WFP, X-factor, YPSA

**Presentation Slides** [here](#)

**Talking Points**

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- Partners requested J-MSNA findings slides to be shared with all partners – please find FSS relevant slides included in the presentation attached. Please find all sector relevant J-MSNA slides [here](#).
- FSS was requested to include Q&A from ISCG Townhall Meeting on JRP, please find these slides included at the end.
- Partners requested project templates to include population and location figures to help determine budget – FSS will circulate the PIN and Target population figures by Camp/Union, along with the JRP Project Template.
- Partners provided input on the Sector Objectives and Indicators – FSS drafting objectives and indicators along with feedback from ISCG

**Action points:**

Who	Action	When
Partners	Peer Review Team nominations – send nominations to FSS team following this <a href="#">link</a>	By 4 November 2021
FSS	Share JRP Project Template and Target Population/PIN data by location	ASAP - Awaiting final draft from ISCG
Partners	Strict Deadline for Partner submission of projects to Sector Coordinators	By 16 November 2021

<b>Peer Review Team</b>	PRT within each sector to review all uploaded projects, facilitate revisions as required, and recommend project portfolios	On 17,18,21 November 2021
<b>Partners</b>	PRT feedback incorporation	By 24 November 2021
<b>Partners</b>	Strict Deadline to upload approved projects to the HPC module	28-29 September 2021