

Meeting Minutes
FSS Bi-Weekly Coordination Meeting

Date: Tuesday, 05 October 2021, 11:00 a.m.– 12:30 p.m.

Location: Microsoft Teams Meeting

Agenda

- FSS Updates
- FSS upcoming training
- Presentation:
 - Translators Without Borders (TWB): “How Rohingya People Think and Talk About Food and Nutrition”
- Partners’ Updates
- AOB

Participants:

61 participants representing 35 organizations:

AAB, AFAD, BRAC, CARE, CBM, CWW, ESDO, FAO, FIA, GUK, Helvetas, ICCO, ICRC, iMMAP, IOM, IRC, IVY, Mukti, NGO Forum, Oxfam, PI, Prantic, RDRS, RIC, Shushilan, Solidar, TWB, UN Women, UNFPA, UNHCR, USAID, WFP, WR, WVI, Xfactor

Find [presentation slides](#) and recording [here](#)

Action points:

Who	Action	When
Partners	Report any humanitarian access issues in the Rohingya camp to ISCG focal points: brian@iscqcx.org and peter@iscqcx.org	
FSS	Share 2 nd MEAL training materials	5 October 2021
Partners	Register for GAM training which will be held on 12, 13, 18 & 21 October 2021 by following GiHA invitation link here	5 October 2021
Partners	Provide inputs for September’s edition of Self-Reliance Activity Highlight for camps (continuation of Self-Reliance activity highlight August 2021)	7 October 2021
Partners	Provide inputs for Livelihoods Activity Highlight in host community until September 2021	10 October 2021
FSS/ Partners	Circulate a registration link to the protection mainstreaming training	5 October 2021
	Register for the protection mainstreaming training through a registration link	12 October 2021
FSS	FSS is planning to organize a virtual meeting with partners	13 October 2021
Partners	FSS partners to update their Gender focal points list for the FSS by using FSS sector provided link	19 October 2021
	FSS Gender focal point: Rola Alkaleeth, rola.alkaleeth@wfp.org	
Partners	Reminder for Reporting – Month of September 2021	
	FSS 5W tracker 5 October 2021	

CfW and Rohingya volunteer incentive – Requested by RRRC 10 October 2021
Host community deduplication exercise Ongoing 2021

FSS updates

General Update:

- Partners to adhere to RRRC Memos lifting restrictions in the camps: [Conducting activities in COVID-19 pandemic situation](#) released on 9 September 2021.
- Ongoing investigation after security incident in the camp. Reminder to partners to avoid gatherings and to leave any areas where crowds begin or have already built up.
- COVID-19 Vaccination achievement (>55 years) for Rohingya Communities:
 - Total targeted population: 43,093 (Male 24,720, Female 18,373),
 - % Target population reached with 1st dose: 86% (Male 21,673, Female 15,270)
 - % Target population reached with 2nd dose: 90.4% (Male 91.9%, Female 88.2%) Eligible only people >55 years who received the 1st dose.
 - % Population >55 who received 2 doses: 78% (Male 80.6%, Female 73.3%)

Another Covid-19 vaccination Campaign is scheduled for the end of the year. Age group TBC shortly.

JRP Update

- Townhall meeting will be in October 2021. FSS will circulate the JRP 2022 timeline to partners once shared by ISCG.

Food Assistance Update

- 99.9% beneficiaries reached through 22 e-voucher outlets (September 2021).
- Relocation continues through the camp 23 (Shamlapur). Total 20 HHs (84 individuals) relocated to Camp 8W (Rapid response continues inside the camps).
- Fresh Food Voucher (\$3 = 254.54 BDT) top up for most vulnerable individuals), total 99% HHs reached (September 2021).
- 19 FFCs, including live chicken and fish, at 17 locations were operational to provide fresh food items to all beneficiaries.
- Chili and turmeric powder were added to flexible items across 22 outlets from October.
- To reduce the risk of Covid-19 transmission, beneficiaries visit e-voucher outlets and FFCs once per month regardless of family size or top-up for most vulnerable individuals.

Partners Capacity Building Training

- To enhance partners capacity of MEAL system, FSS, WFP and FAO jointly organized 1 day long in-person training on Food Security Monitoring, Evaluation, Accountability and Learning (MEAL) on 28 September 2021. This in-depth training was a continuation of the first MEAL training that took place on 31 August and 1 September 2021. Total 25 MEAL and program colleague's (Female 4 and Male 21) from 21 organizations (3 UNs, 11 INGOs and 7 NNGOs colleagues) participated. As per feedback and interest of participants, FSS will organize more capacity building trainings and will create WhatsApp group for MEAL colleagues in Cox's Bazar.
- FSS together with Protection Sector is going to organize training on FSS protection mainstreaming. 3 training dates have been selected:
 - 20-21 October 2021
 - 27-28 October 2021
 - 3-4 November 2021

Training agenda and registration [link](#) was shared with all partners through meeting chat and a mailing list. Senior management staff members are invited to participate and to later conduct the same training among their team (1 participant per organization from each batch). 20 persons will be selected for each batch.

Training agenda:

- Key Elements of Protection Mainstreaming
 - Age and Disability in Humanitarian Program
 - GBV Risk mitigation in Humanitarian program
 - Mainstreaming Child Protection
 - Gender Diverse Population in Humanitarian program
- FSS Protection focal points:
 - Shajjat Hossain, shajjat.hossain@cbm.org
 - Mirjana Aleksic, maleksic@iom.int

FSS Gender focal point update list

- FSS partners to confirm/update their Gender focal points list for the FSS by using FSS sector provided [link](#). Any issues relevant with Gender reach out to FSS Gender focal point: Rola Alkaleeth, rola.alkaleeth@wfp.org

GAM Training:

- FSS shared GiHA Invitation letter and partners referred participants to the GAM training, Invitation link [here](#) and date of organizing the training will be **12, 13, 18 & 21 October 2021**

Livelihoods and Self Reliance

Livelihood

- Requested partners inputs of Livelihoods Activities in Host Communities until September 2021 by 10 October 2021

Self - reliance overview

- FSS published Self-Reliance Activities (August) on FSC website [here](#) and requested partners' inputs for September's edition by 7 October 2021

Livestock Survey:

- FSS is compiling livestock survey information provided by partners, total 25 partners organization provided inputs through the FSS online livestock survey. FSS is planning to organize a virtual meeting with partners on 13 October 2021.

Objectives of the Livestock meeting:

- Initiate Livestock partner's platform.
- Assist to develop SoP's and Guidelines on livestock interventions.
- Ensure the technical assistance from the govt. Departments.
- Exchange lessons learnt and good practices

Gardening Tracker

- FSS finalized the gardening tracker dashboard after incorporating partners' feedback and released gardening planning summary information both on summer and winter seed distribution as of 15 September 2021 on FSC website [here](#)

FSS Livelihoods and Self-Reliance Focal Point

- FSS Co-Coordinator, H. R. Raiyan, Cell&Whatapp: 01844559309, Skype: h.r.raiyen, E-mail: hossain.raiyen@brac.net

Information management

- FSS IMO provided key updates and gave an overview of FSS email management system and reminder for FSS reporting for the month of September 2021

FSS Email Management

- FSS is managing total 1400+ email addresses through 5 different categories. 671 active emails are receiving FSS regular updates (9 UN organization, 66 International organization, 11+ National organization and 25 Donor, Consultancy firms, Sector, ISCG).

EETWG Update

- Reminder to partners engaged in plantation activities to report these activities in the tracker (links below) and get in touch with Fenella.Hendersonhowat@wfp.org should you be having any challenges in implementing.
 - Report plantation activities: [Tracker](#)
 - Upload shapefiles: [File to upload shapefiles](#)
 - Upload photos: [File to upload photos](#)
- Reminder to partners to retroactively report on any plantation activities in the host communities over the past three years (e.g. 2018, 2019, 2020) through provided EETWG tracker
- Reminder to all partners engaged in homestead gardening in the camps to please follow the [EETWG guidance for homestead gardening around plantation sites](#). This guidance is specifically for gardening around plantation sites and on slopes to ensure tree seedlings, saplings and established trees are protected and these activities can continue in unison. Should you have any questions, please feel free to reach out to Fenella (Fenella.Hendersonhowat@wfp.org), the EETWG Interim Coordinator.

Partner updates

- Partners were requested to share operational updates to FSS at info.coxsbazar@fscluster.org
- As part of flood affected people in the host communities, FAO will distribute 65 metric tons cattle feed and 25 metric tons poultry feed to the livestock farmers. FAO jointly with the Livestock Department will provide food assistance for livestock to 3000 marginal farmers at Ramu and Cox's Bazar sub district
- 550+ flood affected people received dry food items from Helvetas at Ramu Upazila

AOB

- Update on FSS files: all files from 2021 have been archived [here](#)
- New FSS Coordinator and IMO will join with FSS sector this month.

Upcoming events

- FSS Bi - Weekly Coordination Meeting: Tuesday 26 October 2021 from 11:00 – 12:30