BANGLADESH
FOOD SECURITY CLUSTER
Strengthening Humanitarian Response

FOOD SECURITY CLUSTER MEETING

DATE **Thursday, 30 April 2020**
TIME **02.30pm – 04:00pm**
VENUE **Online through ZOOM**

AGENDA

1. Round of Introduction
2. Review of the last Cluster meeting minutes
3. HCTT Contingency Plan 2020
4. FSC Food Assistance package
5. Pandemic COVID-19:
   - Update for Situation analysis
   - Food Security Analysis to anticipate impact of COVID-19
6. Multi-Sectoral Anticipatory Impact and Needs Analysis for COVID-19
7. Discuss FSC response plan for COVID-19
8. AOB
   - IPC Update
   - AAP Workshop
   - Agriculture in Emergency
   - List of Food Security essential and critical services

SUMMARY OF ACTION POINTS

- **Members to update 4W matrix every Thursday**
- **FSC will continue support agency specific assessment and analysis**
- **FSC will produce an assessment tracking tool**
- **Using the FSC analysis findings FSC will prepare response plan**
- **FSC to prepare a guideline for GFD**
- **FSC will share the START network SOP template for COVID-19 along with gFSC templates**
- **FSC will produce a BCP development guideline**
- **FSC will conduct a secondary Food Security analysis after NAWG analysis with support from members addressing income, market, value chain and food system**
- **FSC will share information about the NGO and INGO representation to the SAG**
- **FSC will share the final HCTT contingency plan 2020**
- **The FSC Food Assistance package is approved by the meeting and FSC will recirculate the package**
- **FSC will call TWG meeting to review the FSC livelihood package by the first two weeks of May 2020**
- **FSC team will circulate the Global Food Security Cluster and RCO Bangladesh SitRep.**
- **Members will provide feedback on response and update 4W every Thursday.**
- **FSC team will share the assessment tools for feedback**
- **Assessment will be triggered by the next FSC meeting**
- **FSC will request for update when the document will be revised.**
- **FSC will share the START network SOP template for COVID-19 along with gFSC templates.**
- **FSC will be working on a FSC Response Plan development which will be finalized after the assessment.**
- **FSC will share the IPC report when published.**
- **AAP Workshop is postponed to July 2020**
- **FSC will call the AiE working group meeting in May 2020**
- **FSC will share the draft matrix of Food Security essential and critical services/supplies**

DISCUSSION

1. ROUND OF INTRODUCTION

FSC Cluster Coordinator a.i, Mohammad Mainul Hossain Rony welcomed everyone to the meeting. The meeting started with a round of introduction.

2. REVIEW & APPROVAL OF MINUTES (30.03.2020)

After reviewing the last meeting action points, the **previous meeting minutes was endorsed by all.**

Action points	Focal point/agency	Status
FSC members to give feedback on Work-plan and SAG ToR by 2 Apr 2020	FSC members	Done
FSC will launch a poll for NGO and INGO representative for the SAG	FSC Team	Done
FSC will circulate the 4W matrix to record the NGO and INGO response in addition to the GoB Response	FSC Team	Done
FSC will conduct a secondary Food Security analysis after NAWG analysis with support from members	FSC Team	Preparing
FSC agreed that Street Vendors, Transport labors, Market labor, Sex worker, Bedey and Trans gender community, Returnee labor and urban temporary House help will be considered as most vulnerable due to lockdown	FSC Team	Done
FSC will advocate adding these 7 most vulnerable groups in the response plans	FSC Team	Done
FSC will circulate a matrix to identify Food Security essential and critical services/supplies along with the IEC material requirement	FSC Team	On going
According to DLS, immediate assistance is required for livestock and poultry sector as everyday BDT 60 million worth milk is spoiled and the egg and chicken price is also way below the production cost. FSC will communicate this with CLAs to address the issue through market monitoring and IEC material	FSC Team	Done
FSC will support members to develop BCP	FSC Team	In process
FSC will produce a BCP development guideline	FSC Team	On Going
FSC will support appropriate PPE requirement for service provider in consultation with Health Cluster	FSC Team	Done
FSC will share the START network SOP template for COVID-19 along with gFSC templates	FSC Team	In process
FSC will support the NAWG analysis	FSC Team	Done

FSC will share a template to identify immediate, midterm and long term FSC intervention	FSC Team	Done
FSC will also support agency specific assessment and analysis	FSC Team	In process
FSC will monitor COVID and Lockdown situation & launch a FSC response plan after the analysis finding	FSC Team	Preparing
FSC will host an Ebola lessons learnt webinar on 5th April 2020 with the support from the members	FSC Team	Done
FSC to circulate a message to encourage MEB and discourage cash for COVID-19 response	FSC Team	Done
FSC to share the food assistance package to the members again	FSC Team	Done
FSC will call a AiE meeting in April 2020	FSC Team	In May
AAP Workshop is postponed	FSC Team	In process
FSC to prepare a guideline for GFD	FSC Team	On going
FSC will add income, market, value chain and food system in the FSC analysis & will Use IPC dataset for the FSC analysis	FSC Team	In process

- **Members to update 4W matrix every Thursday**
- **FSC will continue support agency specific assessment and analysis**
- **FSC will produce an assessment tracking tool**
- **Using the FSC analysis findings FSC will prepare response plan**
- **FSC to prepare a guideline for GFD**
- **FSC will share the START network SOP template for COVID-19 along with gFSC templates**
- **FSC will produce a BCP development guideline**
- **FSC will conduct a secondary Food Security analysis after NAWG analysis with support from members addressing income, market, value chain and food system**
- **FSC will share information about the NGO and INGO representation to the SAG**

3. HCTT CONTINGENCY PLAN 2020

An interactive discussion was made over the HCTT Contingency Plan 2020. FSC members have raised different issues regarding this plan. FSC CC and his team have provided the necessary arguments regarding those issues.
HCTT Contingency Plan 2020 is under development in the context of COVID-19. A draft version is prepared and shared with the FSC members for their inputs. This is a harmonized contingency plan for COVID-19 as well as cyclone, landslide and floods (including flush floods). This plan is to be reviewed to continue the response and to assess, as business must run considering the COVID-19 situation. This HCTT Contingency Plan will be triggered always in the medium level of any situation.

In HCTT Contingency Plan, 25 districts out of 64 districts are being considered as the most affected due to COVID-19. Among these 8 districts is cyclone prone, 10 districts is monsoon flood prone and 3 districts is landslide prone. These districts are targeted as a response plan will be formulated based on this contingency plan. FSC part of this plan has included minimum preparedness actions those were agreed by FSC members in last meeting. Needs analysis is added in the priority actions section. The revised Food Security Assistance Package is also included in this contingency plan.

➔ **FSC will share the final HCTT contingency plan 2020**

4. FSC Food Assistance Package

FSC Food Assistance Package is reviewed by the FSC TWG and circulated to the FSC members for feedback. FSC TWG members along with the NC have agreed that the package will cover at least 76% of normal energy requirement as the remaining will be assisted through GoB, INGOs, NGOs or individual capacity.
The FSC Food Assistance package will has two particularities- Immediate and Short Term. The food package will be for 15 days and monthly and can be repeated according to the recommendation of needs analysis.
FSC members have also agreed that FSC Food Assistance Package can be converted into Cash if any emergency situation arises but priority will be given to in kind.

After through discussion, the FSC FOOD ASSISTANCE PACKAGE is approved. FSC will call another TWG meeting to review the FSC livelihood package in between the first two weeks of May 2020, in the context of COVID-19 situation.

➔ **The FSC Food Assistance package is approved by the meeting and FSC will recirculate the package**
➔ **FSC will call TWG meeting to review the FSC livelihood package by the first two weeks of May 2020**

5. Pandemic COVID-19

The FSC CC has presented on Pandemic COVID-19.

Update for Situation analysis:
The RCO SitRep and the gFSC was presented. It was discussed and agreed that agencies will submit their input for the RCO SitRep on every Thursday along with the 4W.

➔ **FSC team will circulate the Global Food Security Cluster and RCO Bangladesh SitRep.**
➔ **Members will provide feedback on response and update 4W every Thursday.**

Food Security Analysis to anticipate impact of COVID-19

FSC is now preparing the tolls for the assessment/analysis. The analysis will tentatively triggered at the end of the May 2020 by the FSC meeting.

➔ **FSC team will share the assessment tools for feedback**
➔ **Assessment will be triggered by the next FSC meeting**

6. Multi-sectoral Anticipatory Impact and Needs Analysis for COVID-19

The analysis document was already being shared with the FSC member. FSC CC has shared the key findings, potential risks and policy implications on supply chain and business as well as operational implications in communities and households from the Food Security and Nutrition part of the analysis. NAWG representative Mr. Jafar presented the methodology and the way forward.

➔ **FSC will request for update when the document will be revised.**

7. Discuss FSC response plan for COVID-19

The meeting discussed about the need for a FSC response plan which will support the coordinated response and the probable HRP for COVID-19 when it will be unfolded as a humanitarian crisis. Members agreed the necessity of the plan but as the situation is very revolving, we should do it after the FSC assessment. FSC members have suggested being innovative to formulate the plan for COVID-19 as well as the upcoming

annual natural disasters. FSC CC raised an issue to the FSC members to work parallel developing FSC response plan considering the multi-sectoral analysis and contingency plan or to wait for the FSC analysis. FSC members have agreed to work parallel will add more values.

- ➔ **FSC will share the START network SOP template for COVID-19 along with gFSC templates.**
- ➔ **FSC will start working on a FSC Response Plan development which will be finalized after the assessment.**

8. AOB

IPC Update: Mr. Ashik, IPC, MUCH, FAO has updated the meeting the 64 district Chronic IPC at final review process. It is expected the report will be published by the end of May 2020. He also thanked FSC members for participating to the IPC analysis.

- ➔ **FSC will share the IPC report when published.**
- ➔ **AAP Workshop is postponed to July 2020**
- ➔ **FSC will call the AiE working group meeting in May 2020**
- ➔ **FSC will share the draft matrix of Food Security essential and critical services/supplies**

FSC will focus on the theme **Agriculture in Emergency** to address Disaster Risk Reduction, Resilience building through appropriate and timely preparedness actions which is also in line with the new SOD. FSC team will focus on how to do food security response in innovative way. Considering the lockdown to prevent COVID-19 transmission and market functionality, Cash interventions are discouraged and Minimum Food Basket is encouraged.

By thanking everyone the FSC CC concluded the meeting.

MEETING PARTICIPANTS

Sl.	Name	Organization
1	Shahnaz Zakaria	USAID
2	Bijoy Krishna Nath	Concern Worldwide
3	Arook Toppo	Caritas Bangladesh
4	Farah Naz Lucky	Humanitarian Assistance Cell, USAID
5	Arash Irantalab Tehrani	High Commission of Canada to Bangladesh
6	Gretta Fitzgerald	Programmes Director, Concern Worldwide
7	Rahat Ara Karim	FAO
8	Dr.Kamrun Naher	FAO
9	Iqbal Hossain	WFP
10	Shofiul Alam	Start Fund Bangladesh
11	Jemal Hassen	Solidarities International
12	Humnath Bhandari	International Rice Research Institute (IRRI)
13	Md. Sameul Nawaz	WFP
14	Mehedi Hasan Shishir	IFRC
15	Marsha Michel	USAID Food for Peace
16	Sylvia Islam	Senior Development Advisor, Canadian High Commission
17	Wali Uz Zaman	FAO
18	Botagoz Nartayeva	FAO
19	Mohammad Mainul Hossain Rony	FSC
20	Dr. Md. Ikram Hossain Bhuiyan	FSC Volunteer
21	Momotaz Khatun	Executive Director, Ashroy Foundation
22	Mustafa Bakuluzzaman	Shushilan
23	Mosheur	ESDO
24	Erica Halder	World Vision Bangladesh
25	Mahabubul Alam	WFP
26	Ashikur Rahman	MUCH project of FAO
27	Leo John Gonsalves	Caritas Bangladesh
28	Kaniz Fatema	WFP
29	Emranul Haq	Concern Worldwide
30	Dr.Md.Rafiqul Islam	DLS
31	Md. Mahade Hasan	Coordinator, VOSD
32	Jafar Iqbal	NAWG, CARE
33	Piet Vochten	WFP
34	Kazi Emdadul Haque	FAO
35	Shamim hasan	Helvetas
36	Md Shah Oliullah	Shushilan
37	Rahat Ara Karim Liza	WVI
38	Akira	FSS, Cox’s Bazar