



## MEETING MINUTES

- LOCATION:** Zoom
- DATE:** March 18, 2022 (15:00-17:00 GMT+2)
- CHAIR:** Charles Hopkins, FSL Cluster Co-coordinator  
Raquel Moreno, FSL Cluster Co-coordinator
- AGENDA:**
1. Overview
  2. Partners' update on current presence and response
  3. FSLC Update
  4. Information Management – 5W reporting
  5. AOB

### 1. Overview

64 (sixty-four) participants representing 44 institutions attended the FSLC coordination meeting. The institutions include donors, Ukrainian government and local administrations, NGOs and international organizations (including UN agencies and the Red Cross movement).

#### Overview of the situation:

- FSLC partners are scaling up their response.
- The situation remains highly volatile, with intense fighting continuing in the north, east, and south of Ukraine.
- Humanitarian access continues to be constrained despite efforts to establish humanitarian corridors. Sporadic fighting in the north-west, south-west, and central Ukraine put at risk humanitarian aid deliveries.
- Significant logistics constraints, including the lack of drivers or vehicles, hamper the transfer of food and other relief items from relatively safe locations to the hardest-hit areas.
- There is a limited number of national partners available in-country, which highlights the need for establishing partnerships with INGOs and UN agencies to widen the reach of assistance.
- People in the most-affected cities, such as Iziium, Kharkiv (Kharkivska oblast, east), Mariupol (Donetska oblast, GCA, east), Okhtyrka, Sumy (Sumska oblast, north), as well as Kherson (Khersonska oblast, south), among other hardest-hit locations, urgently need ready-to-eat meals.
- The humanitarian conditions in these cities continue to deteriorate.

#### Partners inputs:

- **FAO** added that the main bottleneck is a lack of fuel for the eventual distribution of support packages, they are also working on this.

### 2. Partners' update on current presence and response

#### Partners' update:

- **"Ukrainian Charity "Turбота pro Litnih v Ukraini"**. Elders are the target demographic, and there are 246 institutions dedicated to serving this population group. Many elders are without medications and food because they live in areas blocked or occupied by the Russians.

Furthermore, these institutions focus on children who have been abandoned at birth and have suffered from psychoneurological disorders. In these institutions, both the elderly and children suffer from severe starvation and lack medication. In Popasna, Okhtyrka locations evacuation has yet to begin due to attacks, but evacuation efforts are underway. To know more about type of support needed by these institutions, please contact Galina at [poliakova-tlu@i.ua](mailto:poliakova-tlu@i.ua).

- **Danish Refugee Council (DRC)** provides funding to local organizations implementing projects in specific areas. In Bucha, Kyiv, Poltava, Dnipro, Sviatohirsk, Mukachevo, Ivano-Frankivsk, and other cities, 23 non-governmental organizations (NGOs) have been chosen for funding. On March 18, 2022, funding will be provided to eight (NGO) organizations. A total over 35000 individuals will be assisted thanks to financial support given to local NGOs for a multi-sectoral response. DRC is launching 5 new sets of activities that has been funded by it headquarter in Copenhagen:
  - Multipurpose cash (compiling list of beneficiaries).
  - Complementary to multipurpose, cash-for-rent at the value of US \$120 per household per month, will be done in agreement with Shelter Cluster standards.
  - Support to collective centres especially in western Ukraine (collecting information on needs) – will apply to UHF (Ukraine Humanitarian Fund) and other donors to address humanitarian needs identified.
  - Individual protection assistance – team will work with families exposed to different risks of negative coping strategies mechanisms.
  - DRC is mobilizing funds for small and medium repairs to homes affected by the conflict – to start repair work once the conflict is over. Areas to be targeted would include Kharkiv, Chernihiv, Sumy which are suffered most. The renovation of homes will allow IDPs to return thus reducing the IDP population. DRC is advocating for the Shelter Cluster to include led light and is a member of the technical working group in the Shelter Cluster to define standard approached to light and medium repairs.
- **Action Against Hunger | ACF** is responding to the needs of refugees in Moldova, Romania, Poland with food and other assistance. While in Ukraine, the institution has 2-3 persons in Lviv to establish what kind of assistance ACF can provide in Lvivska, Ivano-Frankivska and Chernivetska oblasts. The team has been in Lviv for about ten days and is considering partnership agreements for Eastern Ukraine with local NGOs. ACF is in discussion with some local partners, and it will discuss with organizations that are present in the east and central of Ukraine to see what type of collaboration can be achieved. Finally, ACF in the short-term can provide financial support to organizations already operational locally.
- **Forest Com** is based in Lviv and previously focused on nature protection, but now focused on providing humanitarian aid. Forest Com is partnering with a local NGO called Humanitarian Response Initiative and has established a network all over Ukraine. Forest Com and its partners solicit requests from the affected population and local communities and address their demand through donations received from partners in Europe. Partners deliver the requested items to the border with Ukraine, and by volunteers it is delivered to Lviv and to the affected population. Forest Com has assisted about 300 individuals for the last two weeks. The trajectory of requests is increasing, and they are asking for support outside their traditional donor to meet the growing needs. Forest Com and its partners are looking to team up with other partners to provide humanitarian aid. Please contact Forest Com for the potential collaboration: [info@forestcom.org.ua](mailto:info@forestcom.org.ua).
- **“Fulcrum Ukraine”** is an LGBT organization based in Kyiv but now operates from Lviv. Fulcrum set up two shelters in Lviv with 30 LGBT occupants – the shelters are equipped. The



organization provides individual support to LGBT+ people and covers their medical and food expenses. Fulcrum UA also support the organization Gender Stream, which focuses to support transgender persons who try to cross the border, and now they have a mechanism to provide the transgender persons with the needed documentation. Finally, Fulcrum UA received support from French Foundation and US-based organization, and have budget to cover community's needs for the upcoming two month.

- **Cooperative for Assistance and Relief Everywhere (CARE)**'s focus areas are Protection, Gender, Shelter-NFI, WASH, FSL, and cash intervention. CARE has no prior experience in Ukraine but is in the process of setting up a full-scale operation in the country, has a small base in Lviv. It already has a presence in Poland and Romania supporting the refugees. CARE is seeking to partner with local partners, and organizations willing to partner with CARE should send their interest to Mikheil Pakatsoshvili, Partnership Coordinator at [mpakatsoshvili@gmail.com](mailto:mpakatsoshvili@gmail.com).
- **NGO "Hromadskyi Prostir "Rozvytok"** is located in Dobropillia (in Government-Controlled-Areas, (GCA)), and receiving IDPs. In 2015-2017 NGO was providing humanitarian support on GCA areas, and now are back to providing this type of assistance. Since 24 February, Dobropillia received 900 evacuees from Volnovakha, Mariupol, Izium and Kharkiv, 4 collective centers have been organized. The NGO partially covered IDPs with food parcel, medical and hygiene kits, legal support has been provided. People are staying for 1-2 days and moving to the safer places across Ukraine, thus need cash support. The organization is a part of the humanitarian coordination unit of Dobropillia municipality. Contact NGO at [ngorozvitok@gmail.com](mailto:ngorozvitok@gmail.com).
- **People in Need (PiN) Czech Republic / Ukraine.**
  - PiN delivers trains with humanitarian assistance to the east of Ukraine and will keep delivering multi-sectoral packages including food. For example, PiN prepositioned about 1500 tons of cargo to Kyiv. And two separate trains delivered to Dnipro, the first of those has been already divided and delivered to Sviatohirsk, Kharkiv, Lyman. The items for Zaporizhya and Sloviansk are ready to be dispatched, the ones for Zaporizhya with 100 tons of multi-sectoral assistance and mainly food items will be delivered today and distributed to IDPs from Mariupol. 50 tons of cargo are now in Poltava and will be delivered to Sumy.
  - PiN also provides funds to local organisations and until now 50 grants have been distributed to the NGOs in Sloviansk, Sviatohirsk, Sievierodonetsk, Porkrovsk, Kyiv, Kherson, Mykolaiv, Zaporizhzhia, Dnipro etc. These organizations provide different kind of support, including food assistance, WASH, PSS.
  - The organization continue water trucking to the regular locations, such as Krasnogorivka and some on NGCA. Also, convenient water bottles received from abroad for distribution.
  - The activity of cash and vouchers distribution is about to be started in Chernivtsi oblast (vouchers) but currently it is very hard to collect data and verify it due to restrictions under martial law.
  - Multi-purpose cash assistance will be provided in Donetsk oblast next week.
- **People in Need (PiN) Slovakia** team is conducting a needs assessment in 16-20 hromadas in Zakarpatska oblast. So far, support has been provided to cover food and multisectoral needs. PiN Slovakia has started delivering food to Polyana, Berezyn and Perechyn, as well as multi-sectoral support such as blankets, washing machines. Yesterday they signed the memorandum of understanding with Zakarpatska Rada, which allows delivering assistance to the region.

- **Fulfill the Dream** is a Lviv-based organization (in Ukrainian Zdiysny Mriiu), established in 2019 and initially focused on delivering child nutrition. Since the war started, the institution established logistic ways and deliver humanitarian aid to Irpin, Kyiv, Kharkiv, Kherson, Odesa, Donetsk oblast. They have two warehouses in Lviv and have huge trucks within Ukraine, working in partnership with the Cabinet of Ministers in Ukraine which helps with train deliveries. Fulfill the Dream works through volunteers who have buses and deliver medicine, hygiene and food assistance throughout Ukraine. Also, they have two partners' warehouses in Poland, particularly in Krakow and Przemysl, one will be near Rzeszów. Recently the organization established a partnership with UkrPoshta (the main post in Ukraine). The NGO can't purchase fuel for their trucks and is looking for a partnership with other institutions to cover this gap. Also, there are looking for a partnership with an organization that can provide medicine from abroad. For the last month Fulfill the dream's work has been done by volunteers and the company is seeking funds and collaboration to maintain institutional sustainability. To collaborate please contact the institution at [bf.zdijsnyty.mriju@gmail.com](mailto:bf.zdijsnyty.mriju@gmail.com).
- **UNDP'** component on Community Security and Social Cohesion has been covered Donestka, Luhanska, Zaporizka and Khersonska oblasts and now is scaling up to all territory of Ukraine. UNDP's main focus was to work with local civil society organizations, authorities and community security providers, so now the organization is working with existing partners and try to address the immediate needs. Thus, UNDP is reprogramming its activities to provide long-term support by developing a volunteers' network in west and east Ukraine. Through this mechanism 60-70 tons of food and medicine have been delivered to the east of Ukraine. Partners communities in Donetska, Luhanska, Kharkivska and Zaporizka oblasts sent request to UNDP, asking medicine and food supplies. UNDP is also launching a call for civil society organizations within Ukraine to address both the needs of host communities who are supporting IDPs and population affected by the war. UNDP is assessing the applications every Friday, the process of assigning grants is fast and partners are encouraged to apply: <https://www.ua.undp.org//content/ukraine/uk/home/recovery-and-peacebuilding/grant-opportunities-UN-RPP/supporting-vulnerable-groups-and-people-in-Ukraine.html>.
- **Agency for regional development of Zakarpattia region (ARDZ)** knows well the needs of the biggest reception oblasts, such as Lvivska, Zakarpatska and Ivano-Frankivska oblasts, that provide support to IDPs. Now the internal country's volunteers' capacity, as well as the food capacity, is decreasing. The organization is collecting the information of the needs of collective centers in the mentioned oblasts, as the humanitarian standards are not met. Also, the topic that has only started to appear among host communities and IDPs is the temporarily employment of IDPs. ARDZ is in close cooperation with the partners operating in the east of Ukraine.
- **Donbas Development Center (DDC)** is supporting IDPs from Mariupol in two hubs that IDPs are crossing going to NGCA – in Bezimenne and Volnovakha (NGCA). So far, about 1500 IDPs have received the support. Also, there is a possibility to access Volnovakha, DDC was there on Wednesday and delivered some non-food items there.
- **Help Ukraine** continues distribution of food parcels, hot meals, and hygiene kits through local partners in Zaporizhzhia, and in the next week will increase their presence in Donetska and Luhanska oblasts and include multipurpose cash assistance. The organization is applying for different projects, and searching for local partners. Please reach out to Help Ukraine at [nsurus@help-ukraine.org.ua](mailto:nsurus@help-ukraine.org.ua).
- **FAO** - formulated a Rapid Response Plan that is aligned with the Flash Appeal and sets out interventions for the next three months. Through this plan, FAO seeks US \$50 million to

support about 100,000 farming households (240,000 people) in rural areas. The plan is being implemented within the framework of a longer-term support programme focusing on agricultural livelihoods and the agricultural sector in Ukraine.

- Under the support plan, FAO will pair MPC assistance with agricultural inputs, when possible, in order to address immediate basic needs and support the continuation of critical agricultural production. Of immediate concern is to make sure household family farms – that account for a substantial portion of production in certain sub-sectors and are critical to local food security and influence the food security and nutrition of urban populations - are able to plant/sow vegetable and potatoes seeds during this spring season from mid-March to mid-May, with harvesting expected to take place between July and mid-September.
- With funds received to date from various sources, FAO will be able to support about 10,000 households in the most affected Oblasts, Donetska, Luhanska, Dnipropetrovska and Zaporizka oblasts. Potential beneficiaries have been identified in 92 villages in these oblasts, and FAO is in the process of launching procurement actions to acquire in-kind support packages for distribution.
- FAO also launched a Rapid Needs Assessments for the agricultural sector needs and continued to look for possible implementation partners. National organizations interested to work together with FAO to support small farmers are encouraged to contact FAO at [Akos.Szebeni@fao.org](mailto:Akos.Szebeni@fao.org).
- **Denmark Church Aid (DCA)** is working with HIA-Hungary local partners in order to provide different kinds of support, including multi-purpose cash, in-kind food, materials for existing collective centers. Right now, DCA is working on distribution of in-kind food and NFI for the collective shelters in Lvivska and Zakarpatska oblasts and are re-focusing on cash and market-based support where relevant.
- **HEKS** is currently based in Odesa and their largest interventions related to FSLC are in Kharkiv. So far, they have covered the needs of 2300 individuals: 1700 with hot meal distribution and 600 with emergency food packages distribution.

### Action points:

- **DRC** – to share number of targeted beneficiaries with their locations, planning, date of starting and ending.
- **PIN** – to provide the presentation on their activities on Monday.
- **FSLC** – to share Logistic cluster contacts with Fulfil the Dream.

### 3. FSLC Update

- FSLC conducted an IM training this week with partners' focal point for reporting
- FSLC reminded partners about UHF call for proposals – by 20 March.
- FSLC suggested partners have coordination meeting twice a week by the end of May – on Mondays and Thursdays at 15:00-16:30.
- FSLC highlighted that all assessments have to be done in coordination with the local authorities, they have to be informed about all the assessments.
- OCHA's assessment registry form shared with partners.
- The FSL Cluster Review Committee (CRC) – to be discussed next week.

### Action points:

- **FSLC partners** – to submit 5Ws weekly by Tuesday COB.

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- **FSLC partners** – to fill OCHA’s assessment registry.

### 4. Information Management – 5Ws reporting

- **FSLC** pushing for 5Ws reporting – Cluster to follow up with partners.
- Weekly orientation meeting – on Monday, 21 March, at 11 am.

### 5. AOB

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### PARTICIPANT LIST

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