# Cash and Markets TWG minutes of meeting – 14th June 2017

**Venue:** OCHA  
**Time:** 10 am – 11.30 pm

## Agenda

- **Introductions/Welcome-Josiah - 5min**
- **Presentation of TOR and Strategy- Josiah - 30min**
- **Update on Co-Lead selection/Possible deployment of CBT consultant - Ntando - 10min**
- **Prepare for revision of the Guidelines and development of work plan - Ntando - 10min**
- **AOB-Josiah-5min**
- **Next Meeting arrangements**

## 1 Welcome/Introductions-10 mins

Partners present: ACTED, Oxfam, Swiss Development Cooperation (SDC), World Vision, Danish Church Aid (DCA), LWDO, Universal Network for Child Defence Rights (UNCDR), Joint Aid for Community Recovery Agency (JACRA), Apt Succor

## 2 Presentation of TOR and Strategy - Josiah - 30min

- Josiah (WFP) presented the Cash transfer Strategy document which was already presented in the previous C&M TWG meeting and also last year. After the presentation, one of the main points, raised by Oxfam was the incorporation of some PDM tracking mechanism within the current strategy in order to ensure flexibility and adequacy of the strategy in terms of its programming support function.

- Participants requested the finalization and presentation of the TOR as soon as possible in order to get started with the co-lead election process and move onto other activities

- The TORs documentation will be circulated through email before the end of the week so that anyone will be able to provide comments or clarifications before finalization

## 3 Update on Co-Lead selection/Possible deployment of CBT consultant

The attendance was low and the TWG member felt the available members did not form a quorum. It was agreed that the elections be moved to an emergency meeting to be held on the 21st of June. The deployment process is on progress a response is expected by the end of the week.

## 4 Prepare for revision of the Guidelines and development of work plan

The guidelines will be revised accordingly in the next coming meetings. A presentation on a part of this will be done in our next meeting. Members are encouraged to read the previous guidelines and come up with possible revisions to expedite the revision process. The next 2
months the TWG will focus on finalising the strategic documents, election of the Co-lead, updating the guidelines, finalising the deployment of the Cash Expert from CaLP.

4 Next Meeting arrangements
The agreed day and time for the next Cash and Markets Technical Working Group meeting is: 21st of June 10.00am – 11.30am. This meeting is an emergency meeting for the election of the Co-lead but the TWG will take advantage to finalise the TOR and strategy.