



SOUTH SUDAN
FOOD SECURITY & LIVELIHOODS
CLUSTER

5Ws

QUICK

GUIDE

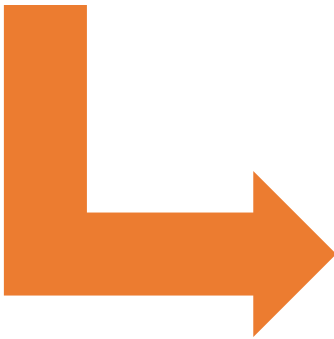




SOUTH SUDAN FOOD SECURITY & LIVELIHOODS CLUSTER

HRP Objectives		FSLC Objectives
Strategic Objective 1	Vulnerable crises-affected people have reduced morbidity and mortality through equitable, safe, and dignified access to lifesaving assistance to meet their needs.	CO1: Emergency Food Assistance CO2: Enhance Livelihood Food Production
Strategic Objective 2	Vulnerable crises-affected people's protection risks are mitigated as humanitarians uphold a commitment to the centrality of protection in humanitarian action informed by communities' priorities.	
Strategic Objective 3	Vulnerable people's capacity to withstand the impact of shocks is increased, and nexus opportunities are optimized.	CO3: Resilience, Capacity Building

**5Ws is
DIRECTLY
linked to
cluster
objectives
from HRP**



Cluster Objectives	Activities	Description of Activities	Indicator	Modality	Conditionality	Counting
Objective 1: Food Assistance	General Food distribution (In Kind, CVA)	Unconditional Food/Cash/Voucher assistance	Number of beneficiaries reached with food/Cash/Voucher/Hybrid	In-Kind/Cash/Voucher/Hybrid	Unconditional	Individuals
	Food for Assets (FFA)	Conditional Food assistance under Asset Creation and Livelihoods (ACL) such as Dyke Construction,	Number of beneficiaries reached with food/Cash/Voucher/Hybrid	In-kind	Conditional	
	Cash for Assets (CFA)	Conditional Cash assistance under Asset Creation and Li	Number of beneficiaries reached with Cash/Voucher	Cash/Voucher	Conditional	
			Quantity of food assistance distributed (tonnage)			
		Total Cash/Voucher value transferred				
Objective 2: Livelihoods and Livestock support	Distribution of dry season agricultural kits (VK, FK, tools)	Dry season includes Vegetable seeds, fishing kits with ag	Number of HH/people receiving agricultural inputs/ vegetable	In-Kind	Uncondiitonal	Household/Individuals/Number
	Distribution of main season agricultural kits (CK, VK, FK)	Main season includes Crop seeds, Vegetable seeds, fishi	Number of HH/people receiving agricultural inputs/ vegetable	In-Kind	Uncondiitonal	
	Livestock Vaccination	Livestock vaccination (includes cattles, donkeys, dogs)	Number of animals vaccinated	Service delivery/support	Uncondiitonal	
	Livestock Treatment	Livestock treatment (cattles, donkeys, dogs)	Number of animals treated	Service delivery/support	Uncondiitonal	
	Seed Fairs (Input Trade Fairs)	Voucher given to buy seeds.	Number of HH/people receiving agricultural inputs Voucher	Voucher	Uncondiitonal	
	Livestock Fairs / Animal Restocking	Voucher given to buy livestock and households provided with animals (small ruminants - poultry, Goats, Sheep)	Number of HH/People receiving livestock voucher/animals	In-Kind/Voucher	Uncondiitonal	
	Training on Agricultural practices	(agricultural, land preparation, planting, Farmer Field School, Demo plots, Pest and Disease management, Fall Army Worm, Post harvest management, seed	Number of people trained on different agricultural practices.	Service delivery/support	N/A	Individuals
	Training on Fisheries	Fish based practices/techniques such as making nets	Number of people trained on fishing related activities.	Service delivery/support		
	Training on Livestock management practices	Livestock management practices include animals handlin	Number of people trained on livestock practices	Service delivery/support		
	Establish/Re-establish kitchen Garden at Nutrition facilities/Schools/Household	Kitchen gardens set up at Nutrition sites, Schools, House	Number of Nutrition Facility kitchen garden demonstration s	Service delivery/support	Uncondiitonal/Condition al	
		Number of people benefitting from kitchen gardens setup at Nutrition facilities/Schools/Households				
Objective 2: Synergies between COs	CO1 Beneficiaries complemented by CO2 inputs	Households receiving both CO1 and CO2	Number of CO2 Beneficiaries who received CO1			
	CO2 Beneficiaries complemented by CO3 trainings	Households receiving CO2 and CO3 training	Number of CO3 beneficiaries who received CO2 inputs			
Objective 3: Improved Livelihood productivity	Training to Community Animal Health Workers (CAHWs)	Training to Community Animal Health Workers	Number of Community Animal Health Workers trained.	Service delivery/support		
	Training to Community Based Extension Service Provider	Training to Community Based Extension Service Provider	Number of Community Based Extension Service Providers trained.	Service delivery/support		
	Provide farming equipment (solar water pumps, Ox ploughs, mechanized tools, canoe)	Farming inputs provided such as ox ploughs, mechanized	Number of households provided with farming tools	Service delivery/support		
	Vocational Training		Numembr of people receiving vocational training	Service delivery/support		
Objective 3: Market Development	Village Savings/Loans Associations	VSLA group established, trining on VSLA	Number of people trained or supported on VSLA activities	Service delivery/support	N/A	Individuals
	Value addition (Beehives/honey, fish, meat, food, fruit,	Bee Keeping, Honey production; smoked fish processing,	Number of people receiving training on value addition/preservation techniques	Service delivery/support		
	Training on Income Generation Activities	Training on Off farm activities/Service sector such as ba	Number of people receiving training on income generation activities	Service delivery/support		
	Provide start-up grants to set up Small Enterprise/business related Support	Cash grant to start up small business.	Number of people receiving support on starting small business	Cash		
	Training black smiths on making tools	Training of Black smiths on making agricultural tools	Number of black smiths trained	Service delivery/support		
	Linking of producers' groups to Traders	Farmers kinked to Traders	Number of farmers linked to the traders	Service delivery/support		
	Agro dealers or Cooperatives formed	Agro dealers or cooperatives	Number of agro dealers and cooperatived formed	Service delivery/support		
		Number of people involved in the agro dealers/coperative groups				
Objective 3: (DRR, Climate Change adaptation, Natural Resource and Ecosystem management and restoration	Fuel efficient stoves	Distribution of fuel-efficient stoves and training	Number of Household receiving support for fuel efficient stoves	Service delivery/support	N/A	Individuals
	Distribution of seedlings/Training on plantation	Distribution of seedling and training on plantation	Number of Households receiving seedlings/training on plantation	Service delivery/support		
	Disaster Risk Reduction (DRR) and Natural Resource Management (NRM)	Training on DRR, NRM, Climate smart agriculture	Number of people trained on DRR, NRM	Service delivery/support		

WHEN

WHEN	
Select from the drop down	
Month of Implementation	
	▼
January	
February	
March	
April	
May	
June	
July	
August	

Select from the dropdown menu, the month of implementation of the activity, not the reporting month.



Select the month when the activity was carried out

WHERE

WHERE			
Select from the drop down	Select from the drop down	Select from the drop down	List down the names of the Bomas/locations for your activity
* State	* County	Payam	Location (List the names)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Select from the dropdown menu, the name of **State**, **County**, **Payam**.

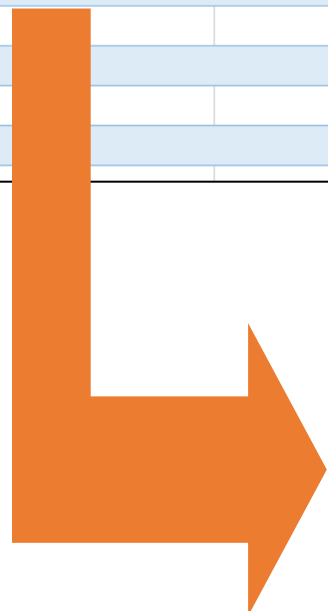


List activities by **PAYAM**,
If you have the Boma names; please list them in the Location column

WHAT

WHAT									
Select from the drop down	Select the HRP activity from the drop down - selection is based on the HRP objective selected	Please provide a detailed explanation of the activity e.g provided farmers with Wad Ahmed soghurm	Select from the drop down	Select from the drop down	Select from the drop down	Indicate the number of kits provided to the total number of households in this location per kit type (For CO2)	Indicate the total MT in case of in-kind food assistance or the number kitchen gardens or number of animals incase of vaccination/treatment		
* HRP Cluster Objective	* HRP Activity	Activity Description (free text)	Activity Status	Delivery Modality	Frequency	# of Crop Kits	# Vegetable Kits	# of Fishing Kits	Quantity (MT distributed, # of Kitchen gardens established, # of livestock treated/vaccinated, # of Trainings conducted)
CO1: Provide food assista	General Food Distribution (GFD) Food For Assets (FFA) Cash For Assets (CFA)		Ongoing Completed	In-kind Cash Voucher Hybrid (In-kind & Cash) Service delivery/support	Monthly Quarterly One-off Other				2
		Provide a BRIEF DESCRIPTION of the activities conducted							

CO1



- Select the Objectives from the dropdown list.**
- HRP activities drop down depends on the objective selected.**
- Select the Activity corresponding to the given Cluster Objective.**

Remember, 5Ws reporting collects data on **ACTIVITIES** not **PROJECTS**, hence beneficiary identification/registration as an exercise should not be reported. Report only after you start activity implementation.

WHAT

WHAT									
Select from the drop down	Select the HRP activity from the drop down - selection is based on the HRP objective selected	Please provide a detailed explanation of the activity e.g provided farmers with Wad Ahmed soghurm	Select from the drop down	Select from the drop down	Select from the drop down	Indicate the number of kits provided to the total number of households in this location per kit type (For CO2)		Indicate the total MT in case of in-kind food assistance or the number kitchen gardens or number of animals incase of vaccination/treatment	
* HRP Cluster Objective	* HRP Activity	Activity Description (free text)	Activity Status	Delivery Modality	Frequency	# of Crop Kits	# Vegetable Kits	# of Fishing Kits	Quantity (MT distributed, # of Kitchen gardens established, # of livestock treated/vaccinated, # of Trainings conducted)
CO2: Enhance emergency food production	Distribution of dry season agricultural kits (VK, FK) Distribution of main season agricultural kits (CK, VK, FK) Establish/Re-establish kitchen Garden at Nutrition Sites Livestock Treatment Livestock Vaccination Seed Fairs (Input Trade Fairs) Livestock Fairs / Animal Restocking Training on Agricultural practices	Provide a BRIEF DESCRIPTION of the activities conducted	Ongoing Completed	In-kind Cash Voucher Hybrid (In-kind & Cash) Service delivery/support	Monthly Quarterly One-off Other				2

CO2

Please fill in these for "Distribution of agricultural inputs (CK, VK, & FK) please indicate the **total number of each type of kits**

Select the Objectives from the dropdown list.

HRP activities drop down depends on the objective selected.

Select the Activity corresponding to the given Cluster Objective.

FOR WHOM

WHOM

Please select from the drop down list	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (the sum of beneficiary breakdown)	Specify the number of the PLWD among the beneficiaries in this location reached by this activity
* Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	No. of people with disability
Host Community									
Internally Displaced									
Mixed									
Refugees									
Returns									

For **CO1**, Provide number of beneficiaries that received the assistance broken down by sex/age

The sum will be calculated based on individuals' columns

In SSD we use 6 as the average number of individuals per HH

Select **Beneficiaries Type** from the drop down menu

FOR WHOM

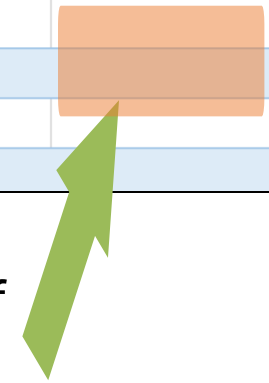
WHOM

Please select from the drop down list	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (the sum of beneficiary breakdown)	Specify the number of the PLWD among the beneficiaries in this location reached by this activity
* Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	No. of people with disability
Host Community									
Internally Displaced									
Mixed									
Refugees									
Returns									



Select **Beneficiaries Type** from the drop down menu

For **CO2**, Provide the total number of households that received the inputs.



The sum will be calculated based on individuals' columns



WHOM

Please select from the drop down list	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (the sum of beneficiary breakdown)	Specify the number of the PLWD among the beneficiaries in this location reached by this activity
* Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	No. of people with disability
▼	▼	▼	▼	▼	▼	▼	▼	▼	▼

For livestock treatment & vaccination, leave these cells blank



CO2: ENHANCE EMERGENCY FOOD PRODUCTION

- LIVESTOCK TREATMENT/ VACCINATION

WHAT									
Select from the drop down	Select the HRP activity from the drop down - selection is based on the HRP objective selected	Please provide a detailed explanation of the activity e.g provided farmers with Wad Ahmed soghurm	Select from the drop down	Select from the drop down	Select from the drop down	Indicate the number of kits provided to the total number of households in this location per kit type (For CO2)			Indicate the total MT in case of in-kind food assistance or the number kitchen gardens or number of animals incase of vaccination/treatment
* HRP Cluster Objective	* HRP Activity	Activity Description (free text)	Activity Status	Delivery Modality	Frequency	# of Crop Kits	# Vegetable Kits	# of Fishing Kits	Quantity (MT distributed, # of Kitchen gardens established, # of livestock treated/vaccinated, # of Trainings conducted)
CO2: Enhance emergency food production	Livestock Treatment Livestock Vaccination								

Remember to Provide the total number of animals treated/vaccinated in WHAT section

WHOM

Please select from the drop down list	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (the sum of beneficiary breakdown)	Specify the number of the PLWD among the beneficiaries in this location reached by this activity
* Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	No. of people with disability

If you know the catchment area population in the SADD format, please provide the figures,



CO2: ENHANCE EMERGENCY FOOD PRODUCTION

- SETTING UP KITCHEN GARDENS:

WHAT										
Select from the drop down	Select the HRP activity from the drop down - selection is based on the HRP objective selected	Please provide a detailed explanation of the activity e.g provided farmers with Wad Ahmed soghurm	Select from the drop down	Select from the drop down	Select from the drop down	Indicate the number of kits provided to the total number of households in this location per kit type (For CO2)				Indicate the total MT in case of in-kind food assistance or the number kitchen gardens or number of animals incase of vaccination/treatment
* HRP Cluster Objective	* HRP Activity	Activity Description (free text)	Activity Status	Delivery Modality	Frequency	# of Crop Kits	# Vegetable Kits	# of Fishing Kits	Quantity (MT distributed, # of Kitchen gardens established, # of livestock treated/vaccinated, # of Trainings conducted)	
CO2: Enhance emergency food production	Distribution of main season ag. materials (only for HH)	Establish/Re-establish kitchen Garden at Nutrition Sites/School/Home								

Remember to Provide the number of gardens setup

WHAT

Select from the drop down	Select the HRP activity from the drop down - selection is based on the HRP objective selected	Please provide a detailed explanation of the activity e.g provided farmers with Wad Ahmed soghurm	Select from the drop down	Select from the drop down	Select from the drop down	Indicate the number of kits provided to the total number of households in this location per kit type (For CO2)	Indicate the total MT in case of assistance or the number kitchen gardens established, number of animals including vaccination/treatment		
* HRP Cluster Objective	* HRP Activity	Activity Description (free text)	Activity Status	Delivery Modality	Frequency	# of Crop Kits	# Vegetable Kits	# of Fishing Kits	Quantity (MT distributed, Kitchen gardens established, livestock treated/vaccinated, Trainings conducted)
CO3: Resilience (Improved Livelihood Productivity & Sustainability)									
CO3: Resilience (Market Development)									
CO3: Resilience (DRR/Climate Change Adaptation, Natural Resource Management)									

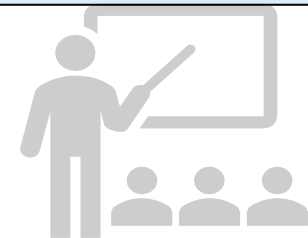
Provide the number of trainings conducted

CO3: TRAININGS provide number of people who attended the training.

WHOM

Please select from the drop down list	Number of male beneficiaries below 18	Number of female beneficiaries below 18	Number of male beneficiaries above 18	Number of female beneficiaries above 18	Number of male beneficiaries above 60	Number of female beneficiaries above 60	Total number of HH reached (if activity reported in HH)	Total number of individuals (the sum of beneficiary breakdown)	Specify the number of the PLWD among the beneficiaries in this location reached by this activity
* Beneficiaries Type	#Child Male	#Child Female	#Adult Male	#Adult Female	#Elderly Male	#Elderly Female	No. of Total HH Reached	*No. of Total Beneficiaries Reached	No. of people with disability

Provide the number of people who attended the training



CASH/VOUCHER

Cash/Voucher Assistance

Select from the drop down	Select from the drop down		Indicate the total transfer value in either in USD or SSP per HHs	
Conditionality	Delivery Mechanism	Cash/Voucher System Name	Value (SSP)	Value (USD)
Cash for Asset/Work	Cash in Hand/Envelop			
Cash for other services	Electronic Cash like Mobile Money			
Cash for Training	Electronic Voucher			
	Paper Voucher			

Fill in this part if you implemented cash activities, for instance:

- Unconditional Cash/Voucher food assistance
- Cash for Assets
- Seed Fairs
- Livestock Fairs
- Cash loans to VSLA groups
- Grants to set up Small business

Fill in this part if the Delivery Mechanism was done through **Electronic Cash like Mobile Money** or **Electronic Voucher**. System Name drop down will appear accordingly.

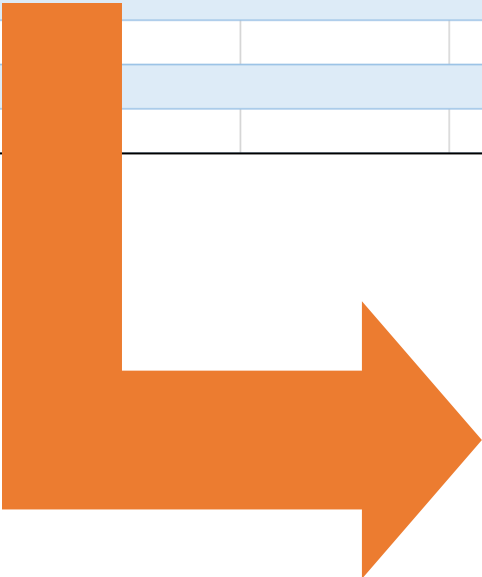
Provide the value in either USD or SSP per Household

AAP

Accountability to Affected Populations

Does This Activity Contribute To AAP Engagement?	Activity Type	Sub-Activity Type	AAP unit of Measurement	Is the AAP Activity People reached different	#Child Male <18	#Child Female <18	#Adult Male 18-60	#Adult Female 18-60	#Elderly Male 60+	#Elderly Female 60+	*No. of Total Beneficiaries Reached	#People with Disability

"This Activity" means the Activity you have chosen in the WHAT under HRP Activity



Select the Activity Type from the dropdown list.
Sub Activities drop down depends on the Activity Type selected.
Select the Activity corresponding to the given Activity Type.

CP-FSL and GBV-FSL

Child Protection- FSL	GBV-FSL
Child Protection	# of Women referred to GBV Service providers in FSL projects
No. of Children referred to adequate Child Protection Service Provider in FSL Projects	# of Women referred to GBV Service providers in FSL projects

FSL integration with Child Protection and GBV

Provide Number of Children and Women referred to service providers

COMPLEMENTARITY

Complementarity	
CO1 and CO2 Complementarity	CO2 and CO3 Complementarity
Number of CO2 Beneficiaries who received CO1 support ▼	Number of CO3 Beneficiaries who received CO2 support ▼

Provide Number of people
e.g. that received food
assistance and agricultural
inputs

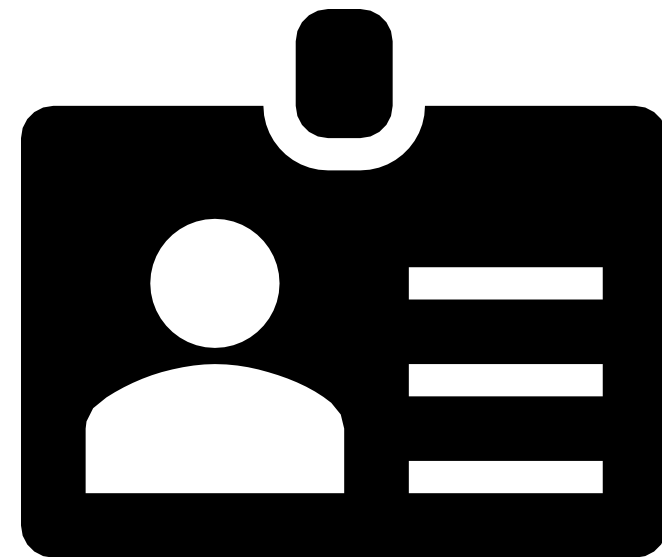
Training and also the
agricultural inputs

Partner Info

FSL-C focal person's name for the activity (activities)

Partner contact person name	Partner contact person email	Partner contact person telephone number	Remarks

Finally, please provide your contact details, so that we can reach out to you if needed



**FOR ACTIVITIES LASTING
BEYOND THE REPORTING
MONTH,
IN SECTION “FOR WHOM”
PLEASE PROVIDE THE
NUMBERS FOR GIVEN
REPORTING MONTH**