

Venue: Conference Room, Borno State Ministry of Agriculture and Natural Resources (MANR)

Chaired by: Mr. Yohanna Balami, Representative of the Permanent Secretary, Borno State (MANR)

Start time: 10:00am

End time: 11:50am

(A full list of attendees can be found at the end of this document)

Action points

1. The FS will share the October Sector products with partners.
2. Partners were invited to the Harmonization Guide at the FAO office.
3. FS will keep partners informed on the selection of priority service providers for provision of CBT services -
4. FS will Upload and share FAO and WFP presentations with all the partners.
5. Presentations are already uploaded and can be found here <http://fscluster.org/nigeria/event/food-security-sector-working-group-fsswg-27>
6. FS and WFP to share call-for-proposal template with partners who have not received it
7. FS to keep partners informed on the mini-coordination meeting in Kaga and in other locations

AGENDA

1. Welcome, Opening Remarks and Self introductions.
2. Review of action points from minutes of the previous meeting
3. Partner Presentation
 1. PUI
4. Sector Updates on the following
 1. Gajiran, Gajigana, Tungushe assessment
 2. Ngala monitoring visit (WFP/SEMA)
 3. Per Capita Meeting
 4. Targeting document (Final)
5. Partners Update
6. AOB

	<p>Monitoring Committee ToR Drafting (TBD)</p> <ul style="list-style-type: none">• A joint monitoring team was suggested by NEMA to be set up within the FS Working Group to assess the performance of ongoing interventions in the Food Sector, the monitoring team will conduct field missions to understand the successes and challenges/failures of partners with a view to proffering solutions to the challenges that have been identified during interventions. This will be reviewed in January, 2018 as to the best approach of executing this respectfully. <p>Harmonization guide/ Per capital meeting</p> <ul style="list-style-type: none">- A Harmonization guide/ Per capital meeting was held to finalise the targeting document on Thursday the 7th December, 2017.- An addendum will be added to the Harmonization guide based on the feedback from partners at the meeting, (were partners compared data and shared their experiences) and came up with the following recommendations:<ul style="list-style-type: none">▪ Revision of Minimum Expenditure Basket to include costs associated with food preparation (clean water, fuel, transportation to markets).▪ Per Capita should not be used for smaller household sizes (1-3 members), rather a minimum transfer amount should be established.▪ While the Harmonization Guide recommends a maximum household size, the Harmonization Guide should consider a minimum household size that is used for per capita, or support a standard transfer amount for households.	
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	<ul style="list-style-type: none">▪ The Food Security Sector partners that are not using per capita should use a household size within the range of 5-7 members, based on data collected for that area. <p>The sector advise that partners to please review the harmonization guide documents. The draft of the targeting document is already and can be accessed on FSS website.</p> <p>MVAM mission in Maiduguri.</p> <p>WFP Nigeria will be receiving a mobile vulnerability analysis and mapping (mVAM) support mission this week from WFP's Headquarters and Regional Bureau in Rome and Dakar.</p> <p>the mVAM initiative, WFP is seeking opportunities to work with government and partners to leverage mobile and geographic information system (GIS) technology to collect and share critical food security, nutrition and market related information. The mission aims to sensitize stakeholders on the use of the different mVAM tools, their respective pros and cons and potentials for integration with existing food security and nutrition monitoring and information management systems.</p> <ul style="list-style-type: none">- An invitation will be sent to all partners. <p>DATE: THURSDAY, 14 DECEMBER 2017 TIME: 10:00A.M. VENUE: PINNACLE HOTEL AND APARTMENT</p>	<p>invitation will be sent to all partners.</p>
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	Partners Update	
Partners Update	<p>Kaga Update:</p> <ul style="list-style-type: none"> ❖ Partners present were CRS, COOPI, PLAN International, IOM, LGA ❖ Plan in working in the education sector and will provide updates on whether they will provide support for a school in Benisheik ❖ Coopii reaching 700HHs in Ngamdu with food assistance and also screening children for malnutrition ❖ Coopii funding is up to March 2018 ❖ CRS <ul style="list-style-type: none"> ○ Assisting 1,900 HHs with agriculture support under emergency support ○ 3,160 HHs supported with food ○ Using 26 vendors ○ Reaching out to 983 HHs ag Support under development phase ○ Support for Ag and Food ending in June 2018 and march 2018 respectively ❖ IOM <ul style="list-style-type: none"> ○ Doing camp management ○ Tracking of beneficiary movement in and out of Kaga ○ Provided shelter support to all camps in Benisheikh ❖ LGA <ul style="list-style-type: none"> ○ Requested for food assistance support to communities deep in the LGA areas ○ Partners could to commit due to security risk <p>Next meeting to be held on the second Thursday of January 2018</p> <p>Magumeri/Gubio</p> <ul style="list-style-type: none"> ❖ Partnners present, WFP, CRS, ACF, FSS Information Officer, COOPI, OCHA <ul style="list-style-type: none"> ○ OCHA agreed to engage LGA stakeholders to embrace and participate in the coordination meetings ○ All meetings to be held in Maiduguri till further notice ○ Partners are developing local area 5Ws ○ Security incidence in Magumeri causing community members to flee to Gubio and Maiduguri 	Update by CRS

	<ul style="list-style-type: none"> ○ Next meeting to be held on the 19th of December <p>Kukawa & Mobbar: there will be an response analysis to determine the best intervention approach to used, as ICRC plans a coordinated withdraw of their intervention activities in these areas. WFP will be stepping in but will lead the analysis to come up with a general consensus as to the best form of intervention and this will be done with the partners active in this area, particularly using the local joint coordination meeting (mobbar) to determine the modality,caseload etc..</p> <p>WFP will also like to thank - OXFAM,NRC & AFC for their support in Damasak, Kukawa & Mobbar.</p> <p>RANN: due to the situation developing rapidly in RANN, the sector will like to encourage partners to attend the OCAH coordination meeting - inorder to get a better understanding of the situation and better determine the best level of intervention.</p> <p>Joint konduga joint assessment - this report will be share with partners.</p> <p>PUI Presentation -</p> <ul style="list-style-type: none"> – Learning workshop on MEAL for cash-based assistance programs – Monitoring, Evaluation, Accountability and Learning in E-Voucher Programs – Sharing Challenges and Best Practices 	<p>FS to inform partners on updates from the assessment.</p> <p>FS will share PUI presentation</p>
	AOB	
	<ul style="list-style-type: none"> – As a follow up to the presentation it was proposed that a meeting should be help to discuss some of the highlighted challenges identified from the presenation such as issues of protection, vendors, electronic vouchers, unconditional cash.etc. 	<p>FS will communicate a date for this meeting</p>

	<p>PCNI/ SEMA/ NEMA update</p> <ul style="list-style-type: none">- The vice chairman of PCNI and the PCNI team were present at the meeting with the main objective of listening keenly to the challenges/ difficulties that partners might be facing in carrying out thire interventions.- To thank the sector for the various activities in providing humanitarian support and- Lastly, PCNI promised to provide the sector with any kind of support it requires. <p>Other updates</p> <ul style="list-style-type: none">– The Sector request that partners should quarterly plans as soon as possible, as donors are also asking this inorder to help them in making funding decisions. – The sector is also asking partners about their OPS submission for the Humanitarian Response Plan, to clarify the SO2 objective which has 3 indicators, the sector is asking partners to to clearly determine thier targets vis each indicator, so that we can present the total figure to the government.	
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NEXT MEETING

In the absence of any other business, the meeting was adjourned to **16th January 2018**, Conference Room, Borno State Ministry of Agriculture and Natural Resources

ATTENDANCE AT FSWG MEETING MAIDUGURI LEVEL 12th December, 2017

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Minutes of the Food Security Sector Working Group (FSSWG) Meeting 29th August 2017
Nigeria - Maiduguri

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