

Training on Information Management (IM) Tools for Food Security Partners
6th - 7th February 2017
UNHCR Conference Hall, UNHCR Guest House, Maiduguri, Borno State

Training Programme of Activities

Day1: Monday 6th February 2017

Time	Activity	Facilitator (s)	Comments
8am-9:00am	Arrival and Registration	Antonia Umeh/Damilola	
9:00-9:30am	<ul style="list-style-type: none"> • Welcome and Opening remarks; • Self-introduction of participants <p>Statements from Sector Lead Agencies:</p> <ul style="list-style-type: none"> • MOANR • WFP • FAO 	<p>Abibu Tamu</p> <p>Participants</p> <p>Yohana Balami Abdi Farah Christophe Charbone</p>	FSS Co-ordinator
9:30am-10:00am	Tea Break		
10:00am-11:00am	Objectives, approach and expected result of the workshop	Abibu Tamu	FSS Co-ordinator
11:00am-12:00am	Key Food Security Sector Information Management products	Edwin Too	Information Management Officer
12:00-13:00	<p>Introduction to Food Security Sector Information Management</p> <p>Overview from the global Food Security Cluster:</p> <ul style="list-style-type: none"> • Purpose and Methods • Roles and Responsibilities • Tools and Products: <ul style="list-style-type: none"> ✓ 4W reporting tool ✓ Graphs ✓ Partner Presence Maps ✓ Gap Analysis Maps ✓ Advocacy Products ✓ FSS Bulletin 	Sara MOUSSAVI	Global Food Security Cluster Rome, Italy
13:00-14:00	Lunch		
14:00-15:00	FSC Planning & Monthly Update Matrix (FSC IM Tool –	Edwin Too/Sara	Information Management

	<p>4W):</p> <ul style="list-style-type: none"> • Introduction: What, Where, When, Why • Timelines and Processes 		Officer
15:00-16:00	<p>Mapping of partners and activities in Nigeria:</p> <ul style="list-style-type: none"> • Partners' Presence • Gap Analysis 	Edwin/Sara	FSS & Global Food Security Cluster
16:00-17:30	Participants` discussion- issues and challenges of 4w reporting matrix, mapping and gap analysis	Edwin/Sara/Damilola/Antonia	FSS & Global Food Security Cluster

Day2: Tuesday 7th February 2017

Time	Activity	Facilitator (s)	Comments
8am-9:00am	Arrival and Registration	Antonia Umeh/Damilola	FSS
9:00-9:30am	Recap of previous day's activities	Damilola	FSS
9:30-10:00	<ul style="list-style-type: none"> • Advocacy Piece • Bulletin 	Sara Moussavi	Global Food Security Cluster
10:00-11:00	Food Security assessments-Cadre Harmonise (CH), Emergency Food Security Assessment (EFSA), Joint rapid & comprehensive assessments and utilization for FSS IM	Edwin, Moustapha and Sara	FSS, WFP, Global Food Security Cluster
11:00-12:00	<p>Information Management for Response Planning:</p> <ul style="list-style-type: none"> • Overview and introduction • Feedback from partners 	Sara Moussavi	Global Food Security Cluster
12:00-12:35	Question and Answer	Sara Moussavi, Abibu/Damilola/Edwin	Global Food Security Cluster FSS
12:35-13:00	Evaluation and closing	Antonia/Edwin/Abibu	FSS
13:00-14:00	Lunch		