



# Food Security & Livelihoods Coordination Meeting

25 July 2023

Cox's Bazar, Bangladesh



**COX'S BAZAR  
FOOD SECURITY  
SECTOR**



# Introduction & Welcome

# Agenda

## Meeting agenda

- Introductions & welcome
- FSS general Updates
- Financial Analysis exercise | June 2023
- Partner Updates
- AOB

# Last meeting minutes review (26 June 2023)

Who	Action	Status
<p style="text-align: center;"><b>As per CCPM validation workshop, FSS revised FSS 2023 workplan and FSS biweekly coordination meetings will now be held on a monthly basis</b></p>		
<p><b>FSS Contingency Stock for Emergencies</b></p>		
	<ul style="list-style-type: none"> <li>FSS partners will check and update the FSS Partners' Contingency Stock for emergencies through FSS provided online google sheet by 17 July 2023</li> </ul>	<p>17 July 2023</p>
<p><b>Homestead gardening operational and technical guideline a minimum standard</b></p>		
<p><b>FSS</b></p>	<ul style="list-style-type: none"> <li>FAO respective colleagues will compile all respective partners inputs in draft homestead gardening operational and technical guideline by 10 July 2023.</li> <li>Compiled draft homestead gardening operational and technical guideline will shared with partners colleagues in next FSS coordination meeting.</li> <li>FSS will incorporate partners feedback from the FSS coordination meeting participants.</li> <li>FSS will share final draft to FSS partners colleagues through FSS emailing list after incorporating coordination meeting participant's feedback.</li> <li>FSS will share the final draft with ISCG by this month.</li> </ul>	<p>Ongoing</p>

# Last meeting minutes review (26 June 2023)

Who	Action	Status
<b>SOP for ER Food Assistance during Multi-Hazard Emergency Response for Rohingya Refugees in Cox's Bazar</b>		
	<ul style="list-style-type: none"><li>• Waiting for ISCG review</li><li>• SOP will present in ISCG and ROCT meeting</li><li>• Endorse by the RRR</li></ul>	Ongoing
FSS	<ul style="list-style-type: none"><li>• FSS Reporting Deadline   12 July 2023</li><li>• For FSS 5W response tracker (<a href="#">5W Guidance Note</a>)</li><li>• <a href="#">FSS 5W response tracker</a> (google sheets): The online FSS 5W response tracker in the March 2023 Tab only – (please note that this is a LIVE document and protected, therefore DO NOT try to delete fields/rows or apply filters).</li><li>• Or the attached offline 5W template. If using the offline template, it may be convenient for you to download the above response tracker and keep your specific organization's rows only and update the monthly tab each month with your activities' beneficiary figures.</li><li>• For Rohingya CfW/Volunteer Stipend information: attached Excel template</li></ul>	Done

# FSS general Updates

# FSS Updates | Ration Cuts

WFP – Bangladesh  
M&E Unit



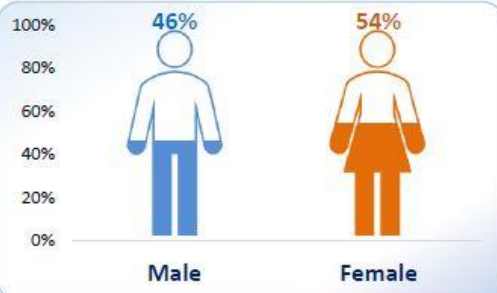
## Complaints and Feedback Mechanism (CFM) Report – June 2023



### Complaints/Issues Recorded in June - 2023



### Gender Disaggregation (Consolidated)



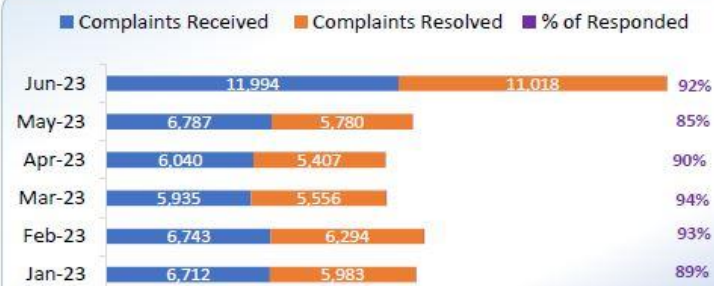
### Gender Disaggregation (CFM Channels)

CFM Channels	Male (%)	Female (%)
Helpdesk	46	54
Referrals	43	57
Hotline	53	47

### Cases Closure Rate (%) in June 2023

CFM Channels	Total Case	Closed Case	Open Case	Case Closure Rate (%)
Helpdesk	8906	7963	983	89%
Referrals (UNHCR/IOM)	2160	2134	26	99%
Hotline	680	673	7	99%

### Complaints/Issues Recorded from Jan 2023 – June 2023



### Programme-wise Calls Received by Hotline/Call Centre



### Highlights

- In June 2023, total **11,994** complaints/issues were recorded through four (4) different CFM channels. **46%** of the complainants were male and the rest of **54%** were female.
- In terms of response/case closure rate, **92%** of the complains/issues were resolved. In June 2023, highest (**14.49%**) number of complaints/issues were recorded from **Camp 08W**.
- According to consolidated Helpdesk data, some major issues were noticed such as, Ration cut for FDMNs/refugees in Cox's Bazar (**44.02%**), Death case (**6.33%**), Special Cycle/Alternate Support - HH needs family size top-up for Protection issue (**5.98%**), HH member staying out of camp (**4.52%**), Special Cycle/Alternate Support - HH does not have active SCOPE voucher (**4.19%**), HH received new MRC and requesting for new food card (**3.37%**).
- Total **680** calls were received through WFP Hotline channel. The highest number of calls (**74.26%**) recorded from the GFA. And most of the issues were recorded as Ration cuts for FDMNs/refugees in Cox's Bazar (**50%**) and Programme general query/information (**33.38%**).

### Ration Cuts

- In June 2023, total **5,551** ration cuts related issues/calls were recorded through WFP Hotline (**340**) and Helpdesk (**5211**) channels where Male beneficiaries was **51%** and Female was **49%**.
- Most of the issues/calls were received from **Camp 8W (28.97%)**, Camp 18 (14.57%), Camp 9 (11.73%), Camp 10 (10.63%), Camp 11 (8.70%), Camp 1E (6.59%) and Camp 2W (5.01%)
- According to CFM database, most of the beneficiaries **query about the reasons for ration cuts, how long it will continue** or, any **possibility to increase the amount** etc.
- They have also noticed that due to the **current price hike the revised entitlement is not adequate** for them. They **requested to increase the ration amount/entitlement**.

# FSS Updates

## ISCG Funding Analysis

Total funded: 54%

<i><b>Total Sector JRP Budget</b></i>	<i><b>Funding Received (Paid contributions) (USD)</b></i>	<i><b>Funding Gap (USD)</b></i>	<i><b>Concrete funding commitments</b></i>
<i><b>USD 234.8 Millions</b></i>	<i><b>USD 126 M</b></i>	<i><b>USD 89 M</b></i>	<i><b>19 M</b></i>



# FSS Updates

## ISCG Funding Analysis

### Firewalled:

#### Refugees

E-Voucher Assistance, Fresh Food Voucher, Rapid Food Assistance

### Critical Priority

#### Refugees

Crop Agricultural Support, Conditional Cash, Cash for Work, Fisheries & Livestock Support, School feeding.

#### Host Community

Awareness Raising, Cash for Work, Crop Agricultural Support, Natural Resource Management, School feeding.

### Priority

#### Refugees

Awareness Raising, Food Processing, Natural Resource Management, Services

#### Host Community

Conditional Cash, Fisheries & Livestock Support, Food Assistance, Food Processing, Services, Unconditional Cash

# FSS Updates

- J-MSNA: FSS has been revised sector J-MSNA indicator and questionnaire as per 2023 JRP activity matrix.
- As part of the Humanitarian Implementation Plan (HIP), ECHO has organized sector consultation meeting with FSS and LSDS sector on 19 July at ECHO Office.

## Major Points

- Food Security Sector achievement and gaps
- Identify FSS priority activities
- ECHO Funding : will revised based on meeting discussion with other sector and Prioritise activity
- ISCG conducted rationalization workshop on 20 July at ISCG conference room. The rationalization workshop mainly focusses on sector rationalization progress.

# FSS Updates

## Progress and best practices

- FSS harmonizes partners' presence by cross-checking partners' proposals as per sectors developed rationalization process criteria (15 criteria).
- Over-coverage addressed by diverting partners' activities to different camps (during partners planning to intervening activity)
- All FSS partner activities need sector endorsement before CiCs endorsement.
- FSS developed Minimum standards, SOPs (gardening, rapid response, Ramadan, etc.), checklists, tips to coordinate and harmonize partners
- FSS is quarterly updating availability of Contingency Stocks and ad-hoc coordination meeting.
- FSS regularly shared & updated FSS Information products (Interactive dashboard, Maps, Factsheet, etc.) to know camp-wise presence and activity details.
- Since 2020, FSS is continuing deduplication for host and local community (Cash assistance support)



# FSS Updates

## Progress and best practices

- FSS referred partners to coordinate other FSS partners operating in the same geographical area.
- FSS works closely with other working groups, e.g. Energy & Environment Network (EEN), Protection, gender, age, disability and inclusion group for cross cutting issues
- FSS prepares, updates and shares activity-wise partners contact details

# FSS Updates

## Lessons learned and challenges

- Partners are getting approval from the CiC, without knowing Sector. FSS developed different SOPs (gardening, rapid response, Ramadan, etc.), checklists, tips to coordinate and harmonize partners activity
- As per partners request, FSS is continuing providing support to FSS partners by providing partners plan and presence, camps wise service gap information to prevent more partners present in the same location and minimize beneficiaries is receiving same services from the partners.
- Updated availability of Contingency Stocks, Emergency contact focal and ad-hoc coordination meeting, guide FSS to better response plan and rationalize partners during emergency.
- Block-wise information is not available ( JRP Partners Project proposal and FSS report)

# FSS Updates

## How the agencies can support

- All relevant agencies should take part in the Sector JRP process
- Partners should engage in the sector relevant meeting, workshop, events
- Consult with relevant Sectors/Working Groups before engaging in an activity
- Ensure partners meet basic requirements for the beneficiaries
- Improve relations with Beneficiaries, the Government and other partners in the camps
- Partners should follow the sector developed ToR, SOP, Minimum standard guideline etc
- Partners need to provide real-time, accurate information to the sector
- Partners need to regularly update their revised plan to sector
- Partners need to share their own organization need assessment or other assessment report for sector review.

## Goals/ideas on where to rationalize

### Rationalize Rapid Food distribution and resilience activity

Unconditional & Conditional Cash, Crop Agricultural

Support, Fisheries & Livestock, Services, Awareness Raising

Cash for Work, Natural Resource Management etc

## REVA 6

- All refugees need food assistance
- 44% and 34% Rohingya and host community households respectively with inadequate food consumption (poor and borderline)
- 33% employing crisis or emergency livelihoods-based coping strategies both community



# FSS Updates

\* FSS has been conducted **Cluster Coordination Performance Monitoring (CCPM) validation workshop** on Sunday, 25 June 2023 at Long Beach Hotel, Kolatoly.

Total 31 colleagues from 27 Organizations were participant in the validation workshop.

## Good Practice:

- Regular coordination meetings, shares key messages SOP, strategic plan, guidelines etc.
- Effective coordination meeting at Camp level to minimize duplication and FSS took initiative.
- Draft plan has been shared with SEG members for their feedback which helped to get suggestions from the management of each organization(donor/partner/sectors)
- SOPs are working good (homestead gardening, cash distribution, input distribution)
- Volunteer payment guideline endorsed by RRRC helped

# FSS Updates

## Participants Feedback

- Some stakeholders did not take part in the JRP process,
- Less accountability if any organization does not participate in the coordination meeting
- Sometimes partners don't share right information
- Lack of follow-up action on need assessments.
- Need assessment should be updated yearly basis otherwise actual need may not be reflected in the JRP
- May need to develop a specific plan to address cross cutting issues
- Lack of detailed information for identifying the priorities with bad influence of the community leaders.
- Sectors may need to play more active role to clarify the donor requirements and partners ability
- Sector may take lead to build national/local NGOs capacity
- Need more coordination and collaboration with Government, private sectors, Academia, Research organization as well as donor

# FSS Updates

Updating | FSS Partners' Contingency Stock for emergencies | Quarter 2 | 17 July 2023

The online google contingency sheets are available: [HERE](#)

Emergency contingency stocks may include, but not limited to:

- **Food Items** – including High Energy Biscuits (HEB), Hot Meals etc.
- **Field/Community Kitchens** – capacity to operate, to be activated during emergencies
- **Non-Food Items** – Cooking tools, LPGs etc. – FSS will coordinate with SMSD/Shelter-NFI Sector with the obtained info
- **In-Kind Support** – all other in-kind support available, please provide details in REMARKS column
- **Cash** – towards Cash for Work etc.
- **# of Field Staff/Labour Availability** – in case of requests from Programme partners facing labour shortage in the field.



# FSS Homestead Gardening Update

# FSS Updates

**Homestead gardening operational and technical guideline a minimum standard**

Partners are requested to provided gardening relevant picture to FSS for guideline uses

# FSS Updates

## **FSS Field Visit with FSS partner**

Partners are requested to propose site and participant for the upcoming field visit on 16 August 2023.

Site Name:

Participants Name:

# INFORMATION MANAGEMENT UPDATE

# INFORMATION MANAGEMENT UPDATE

## 2023 FSS IM

Quarter 2	JRP	Refugee			Host			Local		
	Grand Total	Total	Cash	Kind	Total	Cash	Kind	Total	Cash	Kind
CFW	<b>25400</b>	<b>21350</b>	21350		<b>4050</b>	4050				
MPC	<b>3045</b>				<b>3045</b>	3045				
Home Gardening	<b>335000</b>	<b>266020</b>		266020	<b>68980</b>		68980			
Livestock	<b>13064</b>				<b>13064</b>		13064			
Fisheries	<b>11450</b>	<b>8676</b>		8676	<b>2774</b>		2774	4595		4595
forestry (Horticulture)	<b>18230</b>	<b>1050</b>		1050	<b>17180</b>		17180	31175		31175
MPCG	<b>3045</b>				<b>3045</b>	3045				
vatenery	<b>377</b>				<b>377</b>		377			
Farmers training	<b>28913</b>	<b>17598</b>		17598	<b>11315</b>		11315			
FSS Training status	<b>99</b>	<b>99</b>		99				99		99
IGA	<b>2512</b>				<b>2512</b>		2512	3638		3638
Awarness Raising	<b>133200</b>	<b>43865</b>		43865	<b>89335</b>		89335			
Cash Support - Conditional	<b>71095</b>	<b>6340</b>	6340		<b>64755</b>	62405	2350			
CASH support -Unconditional (IGA+MPCG)	<b>5557</b>				<b>5557</b>	4250	1307	3638	3638	
NRM activity	<b>1715</b>				<b>1715</b>		1715			
Disaster Risk Reduction	<b>9875</b>	<b>5890</b>	5890		<b>3985</b>	3985				

# INFORMATION MANAGEMENT UPDATE

2023 FSS IM

## Partners Presence (Resilience Activity)

Programme Partner	Implementing Partner
BRAC	BRAC
CWW	SARPV
DRC	DRC
FAO	Mukti
HIS	Prottyashi
	Uttaran
IC Net	CNRS
IOM	Prottyashi
	SHED
OBAT	PRANTIC
Oxfam	Mukti
UNHCR	CNRS
	Mukti
WFP	BRAC
	DCA

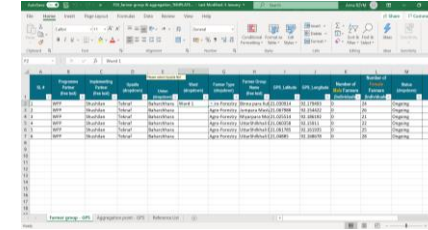


# INFORMATION MANAGEMENT UPDATE

## 2023 FSS IM

### Reminder (July Report)

- FSS is preparing half yearly dashboard for partners uses.
- Interactive dashboard will be update by the support of gFSC



The screenshot shows a Google Sheets spreadsheet with a table containing data. The table has multiple columns, including what appears to be a date column, several numerical columns, and a column for text descriptions. The data is organized in a grid format, typical of a response tracker or dashboard.

FSS Reporting Deadline | 13 August 2023

- For FSS 5W response tracker ([5W Guidance Note](#))
  - [FSS 5W response tracker \(google sheets\)](#): The online FSS 5W response tracker in the March 2023 Tab only – (please note that this is a LIVE document and protected, therefore DO NOT try to delete fields/rows or apply filters).
  - Or the attached offline 5W template. *If using the offline template, it may be convenient for you to download the above response tracker and keep your specific organization's rows only and update the monthly tab each month with your activities' beneficiary figures.*

FSS IM Team

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# Partner's Update

AOB

**Thank you**

**Next FSS coordination meeting**

**22 August 2023, 11:00-12:30**

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