



BANGLADESH
FOOD SECURITY SECTOR
Strengthening Humanitarian Response

FOOD SECURITY SECTOR MEETING

DATE Monday, 16 October 2017
TIME 09.30am – 10:30am
VENUE IOM meeting room, Cox's Bazar, Bangladesh

AGENDA

1. Introductions
2. Review of minutes from last meeting
3. Short update on how things went with round 3
4. Update on WFP plans for possible new distribution points
5. Confirm who has FD7 and who is still waiting.
6. Check on partners interest with involvement round 4 distributions, ensure all have submitted their interested
7. Update on the 4Ws (John Durcan), ask each partner to confirm if any missing gaps.
8. Financial Tracking System
9. AOB
 1. Gender focal point
 2. Army coordination meeting focal point
 3. Cyclone Preparedness
 4. Weekly meeting: new time

SUMMARY OF ACTION POINTS

- **John to update data figures once corrections received from partners**
- **Food Security Sector will provide update if any changes with distribution points at next meeting**
- **Food Security Sector will follow up at next meeting to review any outstanding FD7 issues**
- **FSS will inform ISCG regarding pending FD7**
- **Round#3 joint food distribution: Submit all details to Damien or John as soon as possible if not already done.**
- **FTS: The FSS team to develop a template to capture financial information from FSS partners.**
- **Exclusion error in the joint food distribution needs to be looked at.**
- **Update from ADRA and MUKTI on Army Coordination meetings.**

DISCUSSION

Damien opened the meeting and asked everyone to do a short introduction, name and organisation. Following this, the Agenda for the meeting was presented to all.

First task was to review the previous minutes meetings and an update was provided on the previous action points, all of which were completed or in progress. Agreement on minutes and was signed off.

Action	Status	PiC
FSS will provide daily updates on the distribution of food to the DC and the RRRC, along with the ISCG	completed	IMO
FSS will organize a lesson learned workshop /meeting at the end of the joint food distribution with the FSS partners involved in this operation	Pending (planned Tuesday 17 th October)	FSS team
To select a food security sector representative to attend the Army coordination meeting	Pending	FSS partners and FSS team
FSS to invite GoB officials (DRRO, RRRC) to the meeting	Pending	FSS coordinator
FSS to select a GoB representative as co-lead of the FSS	Pending	FSS coordinator
FSS team to prepare the ToR of the co-lead	Pending	FSS coordinator
Joint Food Distribution: All partners who wish to be involved in round 4 are asked to contact John Durcan who will help record the level of interest.	On-going	FSS - IMO

Round 3 distributions

John Durcan presented two slides to show the work that was done by the partners. All were asked to confirm the data was correct. One or two issues were pointed out. John to update and correct this.

Note, updated figures can be viewed below.

Damien thanked everyone for their great work and it was agreed a more detailed debrief meeting will be held Tuesday 17th at the IOM office in Cox's Bazar. This will focus on what worked well, what did not and options on how to help improve this.

- **John to update data figures once corrections received from partners.**

Update on WFP plans for possible new distribution points.

There was a short update to inform the partners that WFP are looking at additional distribution points as the numbers continue to grow and to help position so it is easier for people to access, (walk less to a distribution point). It appears that for round 4, the same points will be used as round 3.

- **Food Security Sector will provide update if any changes at next meeting.**

Confirm who has FD7

CCDB is waiting on FD7 but the majority have there, world vision has a small issue with theirs but they are in the process of working through this and hope to have it resolved shortly. World Renew are waiting to hear back. CWW has an issue regarding the end date of the FD7. Damien offered that if anyone was having any problems to contact him and he would help where possible to get it resolved.

- **Food Security Sector will follow up at next meeting to review any outstanding FD7 issues.**
- **FSS will inform ISCG regarding pending FD7**

Round 4 food distribution.

- Damien gave details that 22nd of October is the start date for round 4. (Note, since this meeting the date is now pushed out to the 24th October).
 - He said WFP was very happy with how the partners worked and to keep up the good work for round 4.
 - All were reminded to confirm their interest and number of households they wished to reach in round 4. Submit all details to Damien or John as soon as possible if not already done.
 - WFP will start the door to door registration for food after round 3. This will be done to validate all people in each house and help provide a more detailed picture of the needs for food.
 - Query was raised about the master list of names and if a soft copy is ready yet. It is hoped that it will be available for round 4 but it is taking some time to complete due to the large number of people.
 - There was a query if the same partners will be in same locations again. This was pushed out to the Partner mapping meeting which will take place later this week.
- **Round#3 joint food distribution: Submit all details to Damien or John as soon as possible if not already done.**

4W's

John Durcan presented the 4W's with a print out of what is currently on the system. A few partners pointed out that some of their food distribution was missing from the list. John asked all to submit this week using the 4W template and said he is available to help anyone if they have any questions. He highlighted that having an accurate recording of all data helps when providing the full picture on the excellent work all the partners are doing on the ground.

Financial Tracking System

Damien gave a summary on this and explained how it works. Details of the current level of funding can be found at this link <https://fts.unocha.org/appeals/628/summary>. This did differ than the DFID figure, but this could be done to a few different reasons. Key aspect was to look at the funding gap and see what ways can this be addressed, for example, with donor advocacy

- **FTS: The FSS team to develop a template to capture financial information from FSS partners.**

AOB

- Two Gender focal points. Christian Aid and World Vision will be the gender focal point. TOR will be done up for this.
 - Update on the gender process, look to consider nutrition on this side, important to help to make sure gender issues across all the sectors.,.
- Reports that some people with personal disability, elderly people have not received any food, due to distance.

- Cyclone needs to be looked at, cyclone prepares plan will be worked and FSC has a plan in place and some tools. But with 500K refugees this is more complicated. Team will do some capacity mapping on this, along with the ISCG.
- Due to clash of meetings with Food and Nutrition, it was decided to move the weekly FSS meeting to 9 am on Tuesday mornings.

➤ **Exclusion error in the joint food distribution needs to be looked at during the PDM.**

Army coordination meeting take place each week in 4 different locations. Damien asked FSS partners to help here and attend them on behalf of Food Security Sector. Each would then provide an update at the weekly Food security meeting.

- ADRA will attend the meetings in Nhillia on Tuesdays and
- MUKTI will attend the meeting in Ukhia.
- Damien will cover the remaining meetings for the moment.

➤ **Update from ADRA and MUKTI on Army Coordination meetings.**

FAO provided an update on cooking fuel and firewood. WFP, IOM and FAO are working on a program together to address and taking learning from work that was carried out by BRAC. FAO had an assessment pre- surge which will also feed into the new review. FAO meeting with Ministry of energy who are looking for trials of different options.

Partners also looking at alternative food and access points. This will be done at the end of the week.

Caritas has extra food and is looking for ideas on how they will use the food stocks. It was suggested to contact the IFRC (hospital) and ACF as they may look for food. They would be happy to hear other suggestions from the group. World vision also have some excess rice.